



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Planning and
Development
Department No.: 053
For Agenda Of: October 2, 2012
Placement: Administrative
Estimated Tme: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Glenn Russell, Ph. D., Planning and Development, 568-2085
Director(s)
Contact Info: Jeffrey S. Hunt, AICP, Deputy Director, Long Range Planning, 568-2072

SUBJECT: Caltrans Community-Based Transportation Planning and Environmental Justice Grants Contract Execution Authorization, First and Third Supervisorial Districts

County Counsel Concurrence

As to form: Yes

Other Concurrence

As to form: No

Recommended Actions:

That the Board of Supervisors:

- a) Adopt a resolution authorizing the Director of Planning and Development to execute all contract agreements with Caltrans for (1) the Mission Park to Mission Canyon Road Multimodal Improvements Project and (2) the Los Alamos Pedestrian Circulation and Parking Plan.
- b) Determine that the proposed action is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15262, as planning and feasibility studies for projects that are not yet approved, adopted or funded, and approve and direct staff to file and post a Notice of Exemption on that basis.

Summary Text:

On August 15, 2012, Caltrans awarded two grants to Planning and Development, Long Range Planning Division from the Fiscal Year 2012-2013 Transportation Planning Grant Program. Caltrans requires program conditions to be fulfilled by October 15, 2012 in order to develop a Fund Transfer Agreement (contract) between Planning and Development and Caltrans. One of the conditions is a resolution giving the Director of Santa Barbara County Planning and Development authorization to execute all contract

Auditor-Controller Concurrence

As to form: Yes

agreements with Caltrans for completion of the grants for the Mission Park to Mission Canyon Road Multimodal Improvements Project and the Los Alamos Pedestrian Circulation and Parking Plan.

Background:

In March 2012, the Board of Supervisors adopted a resolution authorizing Planning and Development Department to submit applications to the Caltrans Transportation Planning Grant Program for: (1) the Mission Park to Mission Canyon Road Multimodal Improvements Project with the City of Santa Barbara as a sub-applicant; (2) the Los Alamos Pedestrian Circulation and Parking Plan; and (3) the Isla Vista Parking Program. As directed by Caltrans staff, the resolution was worded to authorize the Chair of the Board of Supervisors to execute all documents, including contracts, subcontracts, agreements, extensions, renewals, and/or amendments which may be necessary to carry out and administer all obligations, responsibilities, and duties for the completion of the projects.

In August 2012, Caltrans announced a grant award to Planning and Development of \$88,911 for the Mission Park to Mission Canyon Multimodal Improvements Project from the Community-Based Transportation Planning Program and \$112,750 for the Los Alamos Pedestrian Circulation and Parking Plan from the Environmental Justice Program. A condition of the grant awards requires a new resolution authorizing the Director of Planning and Development to execute all contract agreements with Caltrans for the completion of the grants for the two aforementioned projects. In early 2013, Planning and Development will return to the Board of Supervisors for approval of budget revisions to add the Caltrans grant-funded projects to the Department's budget after the contract is executed.

Fiscal and Facilities Impacts:

Budgeted: No

Fiscal Analysis:

Prior to accepting the Caltrans grants, Planning and Development must carry out certain administrative tasks in the current fiscal year to facilitate the Fund Transfer Agreement with Caltrans.

Administrative tasks associated with the Mission Canyon project total approximately \$2,128. This amount is not covered by the grant and will be funded from a portion of the Department's General Fund Contribution for general grants research and preparation in FY 2012-2013. The Mission Canyon project will also require a \$6,669 in-kind match over the approximately two year span of the project (spring 2013 – February 2015). In FY 2012-2013, an estimated \$600 of the in-kind match will be funded from the Department's General Fund Contribution for general grants research and preparation. The remaining approximately \$6,069 of the in-kind match will be funded from the Department's upcoming General Fund Contribution.

Administrative tasks associated with the Los Alamos project total approximately \$2,128 which will be funded from the previously awarded SBCAG Safe Routes to School grant. The Los Alamos project will require a \$35,750 in-kind match over the approximately two year span of the project (spring 2013-February 2015), which will also be funded by the previously awarded SBCAG Safe Routes to School grant.

Staffing Impacts:

Legal Positions:

None

FTEs:

None

Special Instructions:

Clerk of the Board, please return copies of the executed resolution and Minute Order to Rosie Dyste, Planning and Development, Long Range Planning Division.

Attachments:

1. Resolution Authorizing Director of Planning and Development to execute grant contract agreements with Caltrans.
2. CEQA Notice of Exemption

Authored by:

Rosie Dyste, Long Range Planning Division

cc:

David Lackie, Long Range Planning Division
Allen Bell, Long Range Planning Division
Rosie Dyste, Long Range Planning Division
Bret McNulty, Long Range Planning Division