



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Social Services
Department No.: 044
For Agenda Of: April 05, 2016
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Daniel Nielson, Director (805) 346-7101
Director(s)
Contact Info: Amy Krueger, Adult and Children Services Operations Manager
(805) 346-7248

SUBJECT: Pathway Family Services, Inc. Agreements with the Department of Social Services

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

1. Approve and authorize the Chair to execute an Agreement for Services of Independent Contractor with Pathway Family Services (Pathway) in the amount not to exceed \$237,000.00, that includes the \$72,000.00 under Purchase Contract CN#18179 with Pathway but otherwise cancels, nullifies, and supersedes Purchase Contract CN#18179, to provide Emergency Shelter Care Services for the period of February 01, 2016 through December 31, 2016 (Attachment 1); and
2. Approve and authorize the Chair to execute an Agreement for Services of Independent Contractor with Pathway Family Services (Pathway) in the amount not to exceed \$80,000.00 to provide Child Welfare Services (CWS) Bilingual Permanency Assessments effective April 5, 2016 for the period commencing January 1, 2016 through June 30, 2016 (Attachment 2); and
3. Determine that the approvals and execution of the above Agreements are exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3), finding that the approvals and execution of the Agreements are covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment, and where it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment, the activities are not subject to CEQA.

Summary Text:

These items are on the agenda as these contracts in aggregate will exceed the \$100,000 threshold in our department, therefore we are bringing these items to the Board pursuant to Cal. Govt. Code Section 25502.5(a) and in order to inform the Board of Supervisors of the total amount of funding allocated to Pathway through the Department of Social Services (DSS) as of this date and:

1. Approve the Agreement with Pathway to provide Emergency Shelter Care Services for DSS CWS.
2. Approve the Agreement with Pathway to provide CWS Bilingual Permanency Assessments for DSS.

Background:

Pathway is a corporation that is licensed by Community Care Licensing as a Foster Family Agency to provide foster care services in Kern, Santa Barbara, San Luis Obispo, Tulare and Riverside Counties and has been serving the needs of 'At Risk' youth since 2006. Pathway is only one of two agencies in Santa Barbara County to provide these services. Since 2013, DSS has had a productive partnership with Pathway as they provide essential services for the recruitment, certification, training and supervision of the temporary shelter placements.

Existing Purchasing Contract:

County Purchasing approved the following Purchasing Contracts with Pathway for the period of July 1, 2015 through June 30, 2016:

- ***Emergency Shelter Care Services***
For the provision of temporary shelter placement for minors being removed from their homes or being returned to county on a temporary basis for court hearings or determination of a permanent placement arrangement, for an amount not to exceed \$72,000.00.

In addition, these new contracts are provided for your approval.

- ***CWS Emergency Shelter Care Services***
DSS is currently successfully contracting with Pathway to provide these services 24 hours a day/ 7 days a week. Pathway is only one of two agencies providing this service in Santa Barbara County. DSS now has a need to increase funding and extend the Agreement term for this vendor in response to an increased need for temporary shelter placement. DSS contracts with another provider, Foster Family Agencies (FFA), to provide temporary shelter placement for children from birth to seventeen years old being removed from their homes or being returned to county on a temporary basis for court hearings or determination of a permanent placement arrangement. However, FFA recently has not been able to meet current needs and therefore steadily decreased its provision of temporary shelter. The extension would allow DSS the necessary time to conduct a Request For Proposal (RFP) in order to continue these critical services.

- *Bilingual Permanency Assessments*
 Pathway will complete English and/or Spanish permanency assessments for both matched and unmatched Resource families participating in the Resource Family Approval process. The goal is to provide permanency for dependent youth in a timely and efficient manner.

Total Funding allocated for Services as of April 2016:

Service	Amount	Action Request
<i>EXISTING AWARDS</i>		
Emergency Shelter Care Services	\$72,000.00	
Sub-Total	\$72,000.00	
<i>PROPOSED AWARDS (Additional Dollars)</i>		
1 Emergency Shelter Care Services	\$165,000.00	Authorize and Approve Contract
2 Bilingual Permanency Assessments	\$80,000.00	Authorize and Approve Contract
Sub-Total	\$245,000.00	
Grand-Total	\$317,000.00	

Performance Measure:

For Bilingual Permanency Assessments:

- Contractor will make contact with applicants within ten (10) work days of receipt of referral 98% of the time.
- Contractor will complete Permanency assessments within 60 days of receiving a referral from the County on the condition that the family cooperates in a timely fashion 90% of the time.
- Contractor will provide monthly client update report and monthly invoice to the COUNTY by the 15th of the month following the provision of services.

For CWS Emergency Shelter Care Services

- Monitor the safety and well-being of children in their shelter homes to ensure there are no substantiated reports of abuse/neglect by the Foster Family Agency certified foster parents.
- Respond to 100% of all requests for a shelter bed within 60 minutes of verbal notification.
- Maintain a total of 10 contracted beds throughout the duration of the contract. Bed retainer fees will decline as specified if bed space is reduced below the contracted number of beds.

Fiscal and Facilities Impacts:

Budgeted: Yes **Fiscal Analysis:**

Funding Sources	Current FY Cost:	Next FY Cost:	Total One-Time Project Cost
General Fund			
State	\$ 38,750.00	\$ 22,500.00	
Federal	\$ 116,250.00	\$ 67,500.00	
Fees			
Other:			
Total	\$ 155,000.00	\$ 90,000.00	\$ -

Narrative:

This fiscal analysis refers to the proposed Agreements before the Board for consideration on April 5, 2016. Approval and execution of these Agreements will result in total direct expenditures of an additional amount no more than \$245,000.00 for the terms of the Agreements, ending June 30, 2016 and December 31, 2016, as specified above. Appropriations and funding for FY 2015-16 are included in the Department of Social Services recommended budget under the Adult and Children Services branch. The CWS Bilingual Permanency Assessments and CWS Emergency Shelter Care Services will be fully funded 75% with Federal Title IV-B Sources and 25% State 2011 and 1991 Realignment. Execution of these Agreements will not result in additional General Fund contributions.

Key Contract Risks:

The risk assessment worksheet has been completed and DSS has determined that PATHWAY is a low risk vendor. The County has experience with PATHWAY and is confident of their ability to provide services.

Staffing Impacts:

Legal Positions:
None

FTEs:
None

Special Instructions:

Please send one (1) duplicate of each original Agreement, and a copy of the minute order to:
 Department of Social Services
 Attn: Contracts Coordinator, 3rd Floor
 2125 S. Counterpointe Parkway
 Santa Maria, CA 93455

Attachments:

1. CN#18179 for Emergency Shelter Care Services
2. Agreement for Services of Independent Contractor for Emergency Shelter Care Services
3. Agreement for Services of Independent Contractor for Bilingual Permanency Assessments

Authored by:

Emma Duncan, Contracts Coordinator
 Amy Krueger, Adult and Children Services Operations Manager