



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Probation
Department No.: 022
For Agenda Of: January 23, 2018
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Tanja Heitman, Chief Probation Officer
Director(s) (805) 882-3656
Contact Info: Wendy J. Stanley, Probation Manager
(805) 692-1751

SUBJECT: Approval of Agreement for Services with W. Haywood Burns Institute for technical assistance Reducing Racial and Ethnic Disparity (R.E.D.) Grant from October 1, 2017 – September 30, 2018

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- A. Approve and authorize the Cahir to execute the attached Agreement for Services of Independent Contractor with W. Haywood Burns Institute (BI) to provide technical assistance for Federal Fiscal Year (FFY) 2017-2018 , not to exceed amount of \$30,600.00; and
- B. Determine that the approval of the Agreement is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(4), finding that this activity is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment, and where it can be seen with certainty that there is no possibility that this activity may have a significant effect on the environment, the activity is not subject to CEQA, and direct staff to file a Notice of Exemption (Attachment B).

Summary Text:

W. Haywood Burns Institute (BI) has been providing technical assistance concerning the Reducing Racial and Ethnic Disparity (R.E.D.) grant to the Probation Department since 2014. Anticipated activities for FFY 2017-2018 will include consultation with the Probation regarding the Juvenile Hall

Intake Assessment (JHIA) tool, the Incentive and Response Matrix, and the development of customized data reports that will be used by the Probation Department to monitor on-going R.E.D. grant efforts.

Background:

Probation initially received the R.E.D. grant in 2014 for phase one (1) of the Department's efforts to address racial disparity within the juvenile justice system in Santa Barbara County. Through a non-competitive application process, phase two (2) funding was received in 2015, phase three (3) funding was received in 2016 and phase four (4) funding for FFY 2017-2018 was received in September 2017. BI has provided technical assistance since the inception of the grant.

Racial and ethnic disparity refers to the unequal treatment of youth of color in the juvenile justice system; racial and ethnic disparity results in unequal outcomes for youth who are otherwise comparably situated. BI utilizes a data-driven process during a two (2) to three (3) year consultation period to identify strategic efforts in reducing disparity. BI has provided consultation in 90 jurisdictions across the country to date and has helped these jurisdictions to identify and address racial and ethnic disparity.

Local data analysis of arrests, referrals and bookings into juvenile hall revealed that youth of color were disproportionately represented in the juvenile justice system. As a result, BI has been working with the Probation Department to develop a juvenile hall assessment tool that is racially neutral. Additionally, data analysis indicated that a high volume of violations of probation were the primary driver for bookings into juvenile hall. BI has assisted the Probation Department with the development of a Response Matrix which will assist officers with appropriate alternatives to incarceration when a violation occurs.

The goals for phase four (4) of the R.E.D. grant are to field test the JHIA tool (including data collection and analysis), develop customized data reports, provide training to juvenile justice stakeholders, and plan for the sustainability of the R.E.D. efforts once the final year of the grant is completed.

Performance Measure:

1. Participate in four (4) onsite R.E.D. committee meetings; and participate in monthly conference calls in preparation of the monthly R.E.D. meetings.
2. Assist in the development of a User's Guide for the revised JHIA tool by March 1, 2018.
3. Assist in the analysis of aggregate data during the field testing of the JHIA by September 30, 2018.
4. Assist in the development of customized data reports to identify and monitor R.E.D. efforts by September 30, 2018.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			
Federal	\$ 22,950.00		\$ 30,600.00
Fees			
Other:			
Total	\$ 22,950.00	\$ -	\$ 30,600.00

Narrative: All costs are paid from the R.E.D. grant funds. No general fund money is used for this project.

Key Contract Risks:

The risk analysis has been completed and no key contract risks have been identified.

Staffing Impacts:

<u>Legal Positions:</u>	<u>FTEs:</u>
0	0

Special Instructions:

Please send two (2) fully executed original of the contract and one (1) minute order to:
Michael Cameron, Probation Department, 117 East Carrillo Street, Santa Barbara, CA 93101

Attachments:

Attachment A: W. Haywood Burns Institute Contract
Attachment B: CEQA Notice of Exemption

Authored by:

Wendy J. Stanley, Probation Manager

cc: W. Haywood Burns Institute