



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** First 5 Children and Families Commission of Santa Barbara County  
**Department No.:** 994  
**For Agenda Of:** January 11, 2022  
**Placement:** Administrative  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:** N/A  
**Vote Required:** 4/5

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**TO:** Board of Supervisors  
**FROM:** Department Wendy Sims-Moten, Executive Director  
Director(s) First 5 Children and Families Commission of Santa Barbara County  
Contact Info: Suzanne Hayes, Financial Analyst  
First 5 Children and Families Commission of Santa Barbara County, 805-884-8089  
**SUBJECT:** First 5 Children and Families Commission of Santa Barbara County Acceptance of Appropriations

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**County Counsel Concurrence**

As to form: **Yes**

**Auditor-Controller Concurrence**

As to form: **Yes**

**Recommended Actions:**

That the Board of Supervisors:

- a) Increase appropriations of \$249,653, which are due to a previously approved amendment to the Dual Language Learner Expansion grant that shifts the budget and timing of Dual Language Learner funding received from First 5 California (F5CA) from FY 2020-21 to FY 2021-22. The total grant amount remains the same.
- b) Approve Budget Journal Entry No. 0008046 to establish appropriations of \$249,653 in First 5 Santa Barbara County's First 5 Child & Families Commission Fund for Salaries and Employee Benefits and Services and Supplies, which are funded by the F5CA Dual Language Learner grant as its budget has been amended (Attachment A);
- c) Determine that the activity is not a "Project" subject to California Environmental Quality Act (CEQA) review per CEQA Guidelines Section 15378(b)(4), the creation of government funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment.

**Summary Text:**

Approval of the recommended actions will allow First 5 Santa Barbara County to reflect a revision to the budget of the Dual Language Learner funding grant from the State of California. First 5 California approved a contract amendment with the budget revision and six-month extension on December 2, 2021.

**Background:** In 2016, the (FSCA) State Commission authorized \$20 million for a Dual Language Learner (DLL) Pilot Study to evaluate the effectiveness and feasibility of existing early learning, professional development and family engagement strategies for DLL in early learning and care settings. There are three phases to the study with \$11 million allocated for Phase 3: Dual Language Learner Expansion. Phase 3 supports expansion of effective strategies to support DLLs and the identification of policy recommendations for overcoming barriers to scaling these strategies in the context of the COVID-19 public health emergency.

F5CA awarded the Phase 3 contract on February 21, 2021 and later on December 2, 2021 modified the Phase 3 contract to revise the budget and extend the completion date by six months to June 30, 2022.

**Performance Measure:** External Measure: In partnership with the early learning and care community, local school districts and families of children age birth to 5, increase the percentage of children entering Kindergarten who are deemed ready for school.

2021-2022 Objective: Re-Design our Communication and Evaluation framework to promote child well-being in coordinated efforts with other County departments, community partners, and state efforts that align with First 5's vision and mission

- a. **Outcome: Children** enter school with the foundational language and literacy skills necessary to succeed in school.
- b. **Outcome: Provider/Educators** are trained in dual language learner models and provide educational instruction and learning environments that promote home language and English language development.

First 5 will report to First 5 California per the grant agreement.

**Fiscal Analysis:**

[F:\Prop 10\Prop10\Special Projects - SHAROL\DLL Pilot Project FY 19 -22\Phase III - DLL Expansion\FISCAL - PHASE III - DLL\BJE Bud Rev & term exten 12\\_21\Board Letter -01.11.22 Budget Revision Dual Language Learner Expansion Grant.docx](F:\Prop 10\Prop10\Special Projects - SHAROL\DLL Pilot Project FY 19 -22\Phase III - DLL Expansion\FISCAL - PHASE III - DLL\BJE Bud Rev & term exten 12_21\Board Letter -01.11.22 Budget Revision Dual Language Learner Expansion Grant.docx)

<b>Funding Sources</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>	<b>Total One-Time</b>
General Fund			
State	\$71,670.00	\$486,052.00	\$557,722.00
Federal			
Fees			
Other:			
<b>Total</b>	<b>\$ 71,670.00</b>	<b>\$ 486,052.00</b>	<b>\$ 557,722.00</b>

**Narrative:**

F5SBC approved a contract amendment with a budget revision and six-month term extension on December 2, 2021 and will allocate the grant funds as follows for FY 2020-21 and FY 2021-22: First 5 staff salary and benefits costs of \$85,759, operating costs of \$399,216.65 and indirect costs of \$72,746.35. Budget Journal Entry No. 0008046 will increase appropriations of \$249,653, which accounts for the additional staff, operating, and indirect costs anticipated to be incurred in FY 2021-22. As F5SBC is funded by tobacco tax revenues collected by the State, approval of the recommended actions will have no impact on the County’s General Fund.

**Key Contract Risks:**

N/A

**Staffing Impacts:**

N/A

**Special Instructions:**

Please send minute order to First 5 Children and Families Commission of Santa Barbara County, 5385 Hollister Ave. Bldg. 10 Ste. 110, Santa Barbara, CA 93111.

**Attachments:**

- A. Budget Journal Entry No. 0008046
- B. State of California Std Agreement LAA CFF DLLE 2020-12-AMENDMENT approved 12/2/21

**Authored by:**

Wendy Sims-Moten, Executive Director, First 5 Children and Families Commission of Santa Barbara County

**cc:**

Suzanne Hayes, Financial Analyst, First 5 Santa Barbara County