



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Social Services
Department No.: 044
For Agenda Of: 6/5/07
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Kathy M. Gallagher
Director(s)
Contact Info: Melissa Hoesterey, Division Chief
346-7248
SUBJECT: **Contract with Community Action Commission for the Provision of an Independent Living Program for Out-of-Home Care Youth**

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions: That the Board of Supervisors:

- A. Approve and authorize the Chair to execute a contract with Community Action Commission to provide an Independent Living Program for Child Welfare Services/ Probation youth for the period of 7/1/07 through 6/30/08 at a cost not to exceed \$185,000.
- B. Authorize the Director of the Department of Social Services, at her discretion, to exercise the County's renewal option provided for in the contract, for a period not to exceed one year and a cost not to exceed \$203,500. Including the renewal period, if exercised, the total term of the contract would be for a maximum of two years with a cost not to exceed \$388,500.

Summary Text:

The Independent Living Program (ILP) goal is to enable youths, ages 16-21 to achieve self-sufficiency prior to leaving the foster care support system and through the continuum of emancipation. Academic Education and Life Skills preparation are the foundation of the program and the cornerstone of the Transitional Independent Living Plans developed to guide youth through to emancipation. The program encompasses emancipation preparation case management and learning activities in seven skill areas: Education, Employment, Daily Living Skills, Survival Skills, Choices and Consequences, Interpersonal/Social Skills, and Computer/Internet Skills to enhance the success of youth transitioning into self-sufficiency.

Social Services requests that your Board grant authorization for the Director of the Department of Social Services to exercise the renewal option contained within the contract for a period not to exceed one year.

The amount for the extension period would be between \$185,000 and not to exceed \$203,500. The highest figure is based on a ten percent increase in the annual contract cost. Should contract costs exceed this ceiling, Social Services would bring the matter before your Board before the renewal option could be exercised. The total contract amount for the initial contract period and the extension will not exceed \$388,500.

Background:

Santa Barbara County Department of Social Services is held accountable by the State to comply with the California Manual of Policy and Procedures Division 30 and 31 ILP regulations. These regulations necessitate ILP services to provide learning activities in the seven ILP skill areas: Education, Employment, Daily Living Skills, Survival Skills, Choices & Consequences, Interpersonal/Social Skills, and Computer/Internet Skills. In addition, the Santa Barbara County ILP includes an Aftercare Program designed to specifically meet the unique needs of youth ages 18 up to 21 who have emancipated from the foster care system. Services to be provided under this Agreement are in conformance with California Manual of Policy and Procedures Division 30 and 31 Regulations.

Performance Measure:

Outcome/Indicator	Plan
Education	100% of participating youth in ILP will have an individualized and identified secondary education completion program.
Employment	100% of all participating youth in ILP will be referred for an employment and/ or work training assessment.
Daily Living Skills	100% of all participating youth in ILP will have a documented assessment of their daily living skills with identified activities for attaining competency in this area.
Survival Skills	100% of all participating ILP youths will have a documented assessment of their survival skills with identified activities for attaining competency in this area.
Choices & Consequences	100% of all participating ILP youths will be have information, verbal and/or written provided to them in the areas of substance abuse, pregnancy prevention, and sexually transmitted diseases.
Interpersonal/ Social Skills	100% of all participating ILP youths will have a documented assessment of their interpersonal/social skills with identified activities for attaining competency in this area.
Computer/ Internet Skills	100% of all ILP participating youths will be tested for their computer/internet skills with an expectation that they possess basic skill levels with identified activities for attaining competency in this area.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State		\$ 74,000.00	
Federal		\$ 111,000.00	
Fees			
Other:			
Total		\$ 185,000.00	\$ -

Narrative:

The Department has included \$185,000 in appropriations in the FY 2007-08 recommended budget for this contract. This contract is funded 100% by federal and state agencies. The level of funding by each agency can change year to year, depending on the level of grant California receives. Appropriations and associated funding would be included in our requested FY 2008-09 budget if the contract is extended one year. The costs associated with the extension would continue to be funded 100% by outside agencies. In our recommended FY 2007-08 budget, appropriations and the associated revenue has been included in the Other Social Programs Cost Center under the Social Services Division.

Staffing Impacts:

Legal Positions:n/a

FTEs:n/a

Special Instructions:

Following execution by the Chair, please return one (1) signed agreement, and one (1) copy of the minute order to the Department of Social Services, Attention: Diana Klopp

Attachments:

Agreement for Services of Independent Contractor

Authored by:

Melissa Hoesterey