

# SANTA BARBARA COUNTY BOARD AGENDA LETTER



Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Agenda Number:**  
**Prepared on:** 10/20/05  
**Department Name:** Sheriff  
**Department No.:** 032  
**Agenda Date:** 11/22/05  
**Placement:** Administrative  
**Estimate Time:**  
**Continued Item:** NO  
**If Yes, date from:**

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**TO:** Board of Supervisors

**FROM:** Jim Anderson, Sheriff  
Ext. 4290

**STAFF CONTACT:** John Ford  
Ext. 4970

**SUBJECT:** Sheriff's Departments Technical Services Building

Architects Professional Services Agreement  
Project No. 2386  
Second Supervisorial District

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## Recommendation(s):

That the Board of Supervisors:

Approve and execute a Professional Services Contract with Kruger Bensen Ziemer Architects, Inc. for architectural and engineering documents and construction administration services relating to the design and construction of the Sheriff's Departments Technical Services Building. The Contract period shall extend from November 22, 2005 through August 30, 2007 in an amount not to exceed \$472,500.00, which includes reimbursable expenses.

## Alignment with Board Strategic Plan:

The recommendation(s) are primarily aligned with Goal No. 2. A Safe and Healthy Community in Which to Live, Work, and Visit.

## Executive Summary and Discussion:

On March 8, 2005 the Board authorized the financing for the construction of the Sheriff's Department Technical Services Building, to be built on the Calle Real Campus. This project is intended to solve several problems associated with space needs, centralization of Department functions, health concerns and security.

On August 28, 2005 the Sheriff's Department issued a Request For Qualifications for the selection a qualified architectural firm to provide the necessary construction documents and construction administration for the project.

The Sheriff's Department received initial document requests from ten architectural firms throughout California. Five of those firms requested the final documents and of those five firms, three submitted complete qualification packages.

A five person selection committee was formed and those submittals were reviewed by each committee member for completeness, interest in the project and willingness to accept the requirements of the RFQ and the Professional Services Agreement.

Interviews of those three firms were held on October 6, 2005, and by consensus of the five member committee, the firm of Kruger Bensen Ziemer Architects, Inc., a local vendor, was selected. Final negotiations were completed on November 7, 2005.

**Mandates and Service Levels:**

No change in programs or service levels

**Fiscal and Facilities Impacts:**

Approximately 30,000 square feet will be added to the Sheriff's Department building totals.

The project is being funded by Certificates of Participation paid for by the General Fund. The initial project budget is as follows:

Construction	5,835,000.
A & E Fees	472,500.
Bidding, permits, Testing and 1% Arts	112,500.
Contingency	<u>417,000.</u>
Total	6,837,000.

To date, a total of \$ 445.00 has been expended.

Funds for this Agreement are available in Fund 0030, Account 8700, Program 1929, Project 2386

**Special Instructions:**

Please send (1) copy of the original Contract and the Minute Order to John Ford, Facilities Management, Sheriff's Department.

**Concurrence:**

County Counsel  
Risk Manager  
Auditor-Controller