

Attachment 3

General Overhead Cost Analysis and Determinations

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Determination of General Overhead Costs

Government Code Section 51350 provides that a county shall not charge a city costs that are general overhead costs of operation of the county government. General overhead costs are those costs which a county would incur regardless of whether or not it provided a service under contract to a city. An analysis was completed as to which costs should be charged and not charged to cities in accordance with Government Code. The following is a summary of these determinations.

Sheriff Administration & Support

This category includes salaries and employee benefits, services and supplies, and other charges incurred in operating the Sheriff's Business Office, Crime Analysis, Criminal Records, Felony Fugitive Detail, Human Resources, Public Safety Dispatch, and Systems and Technology. The proportion of these costs attributable to law enforcement services and incurred providing service to a city are chargeable.

- ***Salaries and Employee Benefits:*** The proportion of these costs attributable to law enforcement services are chargeable to cities except for the costs of the Sheriff's Executive employees, which includes the Sheriff-Coroner, the Undersheriff, and the Sheriff's Executive Assistant.
- ***Services and Supplies:*** The proportion of these costs attributable to law enforcement services are chargeable to cities except for the costs associated with the Sheriff's administrative facilities, furnishings, equipment, office expenses, software, information technology, and travel costs.
- ***Other Charges:*** None of these costs attributable to law enforcement services are chargeable to cities as they all relate to general utilities and information technology services for administrative facilities, and administrative motor pool charges.

Sheriff Law Enforcement Operations

This category includes salaries and employee benefits, services and supplies, and other charges incurred by the Sheriff providing patrol, criminal investigations, and other specialized law enforcement services. Costs chargeable to cities for law enforcement services exclude all costs attributable to services made available to all portions of the County, as well as costs that are reimbursable from other sources.

- ***Salaries and Employee Benefits:*** All of the costs of salaries and employee benefits incurred performing chargeable law enforcement services are chargeable to cities.
- ***Services and Supplies:*** All of the costs of services and supplies incurred for chargeable law enforcement services are chargeable to cities, except for office expenses and facility costs.
- ***Other Charges:*** All of the costs of motor pool, communications services, and liability insurance incurred for chargeable law enforcement services are chargeable to cities. All other charges are not chargeable to cities as they relate to general utilities for law enforcement facilities.

Countywide Cost Allocations

This category includes depreciation of capital assets used by Sheriff Law Enforcement and costs incurred by the County's central service departments to support law enforcement operations. All of these costs are excluded from charges to cities except for Equipment Depreciation, Computer & Software Depreciation, Auditor-Controller Payroll, General Services Surplus Property and Procurement, and Human Resources.