



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Submitted on:
(COB Stamp)

Department Name: Public Health
Department No.: 041
Agenda Date: March 4, 2025
Placement: Administrative Agenda
Estimated Time: N/A
Continued Item: No
If Yes, date from: N/A
Vote Required: 4/5

TO: Board of Supervisors
FROM: Department Director(s): Mouhanad Hammami, Director, Public Health Department
Contact Info: Sarah Aguilar, Animal Services Director 805-698-0212
SUBJECT: Acceptance of \$25,000 Grant Award from PetSmart Charities to Animal Services

County Counsel Concurrence

As to form: Yes

Other Concurrence:

As to form: N/A

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve, ratify, and authorize the Director of the Public Health Department, or designee, to accept a grant award received by the Santa Barbara County Animal Services in the amount of \$25,000 on December 18, 2024 (Attachment A);
- b) Approve and authorize the Director of the Public Health Department, or designee, to make any certifications and assurances that may be required by the grant agreement;
- c) Approve budget revision request (BJE) number 0010302 (Attachment B) in the amount of \$25,000 to establish budget for unanticipated revenue in Animal Services from PetSmart Charities; and
- d) Determine that the recommended actions do not constitute a "Project" within the meaning of California Environmental Quality Act (CEQA), and are exempt pursuant to Section 158378(b)(5) of the CEQA Guidelines, because the recommended actions are organizational or administrative activities of government that will not result in direct or indirect physical changes in the environment.

Summary Text:

This item is on the agenda for the Board to approve, ratify, and authorize the Public Health Director, or designee, to accept a grant award from PetSmart Charities in the amount of \$25,000 to be used to support activities related to preparing animals for adoption through the PetSmart Charities adoption program. Grant funds will be used for expenses related to, but not limited to: veterinary care, staffing, sheltering, supplies, marketing, and technology.

Background:

PetSmart Charities, an Arizona-based nonprofit corporation and tax-exempt public charity under Section 501(c)(3) of the Internal Revenue Code, has been a leading funder of animal welfare in communities across North America, awarding over \$500 million to change-making organizations to transform the lives of pets and those who love them. The annual “Adoption Prep” grant opportunity offers support to adoption programs that help animals find loving homes. Funding may support vaccinations, spay/neuter, staffing, volunteer support, containment and supplies, advertisement and marketing, and other costs associated with facilitating off-site adoption events.

Performance Measures:

Acceptance of this \$25,000 grant requires organizations to participate in at least one in-store (PetSmart) event during National Adoption Week (March 24-30, 2025), and provide impact reports to PetSmart Charities on the number of animals brought to in-store adoption events and the number of animals adopted, with a goal of adopting out a minimum of 465 total pets in-store during the grant period extending through January 19, 2026. The expected increase in shelter animal adoptions through this grant program aligns with the mission of Santa Barbara County Animal Services to prioritize adoption releases of surrendered or stray pets.

Fiscal and Facilities Impacts:

Budgeted: No

Fiscal Analysis:

Funding Source	FY 24/25	FY 25/26	Total
General Fund			
State			
Federal			
Fees			
Private Grant	\$10,000	\$15,000	\$25,000
Total	\$10,000	\$15,000	\$25,000

Ratifying and approving the \$25,000 grant award received from PetSmart Charities in December 2024 and approving BJE number 0010302 will authorize the Public Health Department’s Animal Services agency to use the PetSmart Charities adoption grant to fund operations supporting animal adoptions in FY 2024-25 and FY 2025-26. Upon grant execution and ending on January 19, 2026, \$10,000 is requested to be budgeted to replace previously budgeted one-time use of fund balance in FY 2024-25, and \$15,000 is requested to be designated to support animal adoptions in FY 2025-26.

Special Instructions:

Please email one (1) Minute Order to PHDGROUPContractsUnit@sbcphd.org

Attachments:

Attachment A – PetSmart Charities Grant Agreement

Attachment B – BJE – 0010302 PetSmart Charities Adoption Grant

Authored by:

Sarah Aguilar
 Director of Animal Services
SAguilar@sbcphd.org