



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** ADMHS  
**Department No.:** 043  
**For Agenda Of:** 3-19-2013  
**Placement:** Administrative  
**Estimated Tme:** N/A  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

---

**TO:** Board of Supervisors

**FROM:** Department Takashi Wada, MD, MPH, Interim Director  
Director(s) Alcohol, Drug and Mental Health Services, 681-5220  
Contact Info: Marianne Garrity, RN, Deputy Director, 681-5220

**SUBJECT:** FY 12-13 Amendments to Contractor On Payroll Agreements

---

**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:** Risk Management

As to form: Yes

**Recommended Actions:**

Consider recommendations regarding Contractors on Payroll for psychiatric services as follows:

- 1) Approve and authorize the Chair to execute an amendment to the Contractor-on-Payroll agreement with George Bajor, MD, to increase the contract by \$25,000 for a total contract not to exceed \$71,700 through June 30, 2013.
- 2) Approve and authorize the Chair to execute an amendment to the Contractor-on-Payroll agreement with Bob Black, MD, to decrease the contract by \$25,250 for a total contract not to exceed \$74,750 through June 30, 2013.

**Summary Text:**

Contractors on Payroll (COPs) help to fulfill the staffing needs of Alcohol, Drug and Mental Health Services (ADMHS) facilities and bridge the gap created by staffing shortages to provide needed mental health treatment capacity. Periodically, ADMHS adjusts COP agreements based on analysis of year to date trends to ensure the continued provision of psychiatric services to ADMHS clients. These contracts comply with the Santa Barbara County Contractor on Payroll Policy approved by the Board of Supervisors on October 3, 2006 and have received the concurrence of the CEO/Human Resources Office.

**Background:**

The COPs listed above provide psychiatric services to individuals at the County's Psychiatric Health Facility (PHF). Services include development, review, revision, and approval of client assessments, evaluations and treatment plans; prescription and administration of psychiatric medications, as needed;

assistance to clients with symptom management and development of personal coping skills; medication education for clients and families; and training, education and support to ADMHS staff and multi-disciplinary team members. Due to limited availability, Dr. Black has been unable to provide the level of coverage contemplated by the original agreement. Dr. Bajor has been asked to provide a greater level of service than originally contemplated; thus his contract is being increased to add the hours needed to maintain his level of coverage for the PHF. Approval of the recommended actions will allow psychiatric services to continue without interruption at the PHF.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Annualized On-going Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
General Fund			
State	\$ 73,225.00		
Federal	\$ 73,245.00		
Fees			
Other:			
Total	\$ 146,470.00	\$ -	\$ -

Narrative: The above referenced amendments are funded by a combination of State and Federal revenue. The funding sources are identified in the FY 2012-14 Adopted Budget, Federal and State Revenues (page D-84 in the FY 2012-14 County Budget). Execution of these contracts will not increase the use of general fund dollars by the ADMHS Department.

**Special Instructions:**

Please send one (1) copy of the Minute Order and executed contract amendments to:

Alcohol, Drug and Mental Health Services  
ATTN: Contracts  
300 North San Antonio Road, Bldg. 3  
Santa Barbara, CA 93110

**Attachments:**

Amendments to the FY 12-13 COP Agreements with George Bajor and Bob Black

**Authored by:**

E. Jeffery