

4/5 Vote Required
Budget Revision Requests
6/2/2020

Revision No.: 0006884
Departments: Behavioral Wellness
Title: Behavioral Wellness: Mental Health Fund unanticipated Audit Settlements revenue
Budget Action: Increase appropriations of \$1,181,883 in the Behavioral Wellness Mental Health Fund for Services and Supplies (783,000) and Other Charges (398,883) funded by unanticipated revenue from audit settlements.

Revision No.: 0006885
Departments: Parks
Title: Establish Appropriations in CSD Parks Capital Fund for Project 8665
Budget Action: Establish Appropriations of \$278,000 in Community Services Department, Parks Division, Capital Fund for Capital Assets (\$160K) and to Incr. Committed Parks Projects Fund Balance (\$118K) funded by unanticipated revenue from a Bureau of Reclamation grant, (\$160K) and an operating transfer in from Parks General Fund (\$118K). Transfer Appropriations of \$118K in Parks General Fund Services & Supplies to Other Financing Uses for an Operating Transfer out to Parks Project Fund.

Revision No.: 0006889
Departments: Public Works
Title: PW: Year-end Utility Overrun
Budget Action: Increase Appropriations of \$320,000 in the Public Works Roads-Operations Fund for Other Charges funded by a release of restricted Purpose of Fund fund balance to cover year-end utility overruns.

Revision No.: 0006894
Departments: Social Services
Title: Transfer funds and appropriations from DSS Fund 0055 to DSS Fund 0056 for IHSS MOE Increase
Budget Action: Increase appropriations of 1,186,927 in Social Services Dept SB IHSS Public Authority Fund for Services and Supplies funded by unanti revenue from State (730,787) and Federal (192,352) and an operating transfer from Fund 0055 (263,788). Decrease appropriations of 622,030 in DSS SS Fund in Public Asst-Realignment-1991 offset by an increase in intergov state and fed rev. Increase appropriations of 263,788 in the DSS SS fund for other financing uses funded by unanti intergov state and fed rev.

Revision No.: 0006904
Departments: Public Health
Title: PUBlic Health Department: increase budgeted fund balance release due to COVID-19
Budget Action: Decrease budgeted revenues of \$2,730,600 in Charges for Services and increase \$500,000 in Services and Supplies in the Public Health Care Fund offset by a release of Restricted Health Care Programs fund balance, due to the response to COVID-19.

Revision No.: 0006906
Departments: General County Programs, General Services
Title: DocuSign countywide digital signature solution
Budget Action: Establish appropriations of \$188,400 in General County Programs General Fund for Other Financing Uses funded by the release of Committed Tech Replacement & Investment Fund Balance. Establish appropriations of \$188,400 in the General Services Department Information Technology Services Internal Services Fund for Fixed Assets funded by an operating transfer from General County Programs General Fund.

Budget Revision Requests

Document Number: BJE - 0006884 Agenda Item: Agenda Date: 6/2/2020 Approval: BOS 4/5 Has Board Letter: No

Related Event:

Title: Behavioral Wellness: Mental Health Fund unanticipated Audit Settlements revenue

Budget Action: Increase appropriations of \$1,181,883 in the Behavioral Wellness Mental Health Fund for Services and Supplies (783,000) and Other Charges (398,883) funded by unanticipated revenue from audit settlements.

Justification: This budget revision recognizes unanticipated Audit Settlements revenue and increases appropriation in Services and Supplies and Other Charges in order to post end of the fiscal year Physician Fees, contracted services and General Services applied Other Charges.

Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0044 - Mental Health Services	043 - Behavioral Wellness		45 - Miscellaneous Revenue	1,181,883.00	0.00
0044 - Mental Health Services	043 - Behavioral Wellness		55 - Services and Supplies	0.00	783,000.00
0044 - Mental Health Services	043 - Behavioral Wellness		60 - Other Charges	0.00	398,883.00
Fund: 0044 - Mental Health Services, Department: 043 - Behavioral Wellness Total:				<u>1,181,883.00</u>	<u>1,181,883.00</u>

Signatures

<u>Signed By</u>	<u>Approval Level</u>	<u>Department/Agency-Fund Group</u>	<u>Signed On</u>	<u>Valid</u>
Chris Ribeiro	Fund/Department	043-Alcohol,Drug,&Mental Hlth Svcs Funds	5/7/2020 2:09:12 PM	Y
Tor Hargens	Fund/Department	043-Alcohol,Drug,&Mental Hlth Svcs Funds	5/13/2020 3:38:59 PM	Y
Josue Sanchez	Fund/Department	043-Alcohol,Drug,&Mental Hlth Svcs Funds	5/13/2020 3:50:18 PM	Y
Rachel Lipman	CEO Analyst	All Depts-All Funds	5/14/2020 10:02:07 AM	Y
Sara Weal	FACS	All Depts-All Funds	5/14/2020 10:55:20 AM	Y
Kyle Slattery	Chief Deputy Controller	All Depts-All Funds	5/19/2020 8:38:10 AM	Y
Jeff Frapwell	Budget Director	All Depts-All Funds	5/20/2020 8:21:52 AM	Y

Budget Revision Requests

Document Number: BJE - 0006885 Agenda Item: Agenda Date: 6/2/2020 Approval: BOS 4/5 Has Board Letter: No

Related Event:

Title: Establish Appropriations in CSD Parks Capital Fund for Project 8665

Budget Action: Establish Appropriations of \$278,000 in Community Services Department, Parks Division, Capital Fund for Capital Assets (\$160K) and to Incr. Committed Parks Projects Fund Balance (\$118K) funded by unanticipated revenue from a Bureau of Reclamation grant, (\$160K) and an operating transfer in from Parks General Fund (\$118K). Transfer Appropriations of \$118K in Parks General Fund Services & Supplies to Other Financing Uses for an Operating Transfer out to Parks Project Fund.

Justification: This budget revision establishes appropriations of \$278,000 to use for the design of the Cachuma RV park renovation project. This project will "modernize" the Cachuma RV park, with it's current infrastructure from the 1950's and 1960's it is not able to handle many of the accommodations built into to today's modern RV's. Renovations will include redesigning the RV park layout along with upgrading the water, electrical and sewer connections to better align with today's modern RVs. In October of 2019 the Bureau of Reclamation (BOR) awarded the County a \$160,000 grant to use for the design process. The grant requires the County to match 100% of the funds. The BOR allowed \$42,000 of expenditures in Fiscal Year 2018-2019 to count as part of this match, so the remaining \$118,000 match is coming form Park's General Fund. Funding to build the project is part of the County's Certificate of Participation.

Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0001 - General	052 - Parks		55 - Services and Supplies	0.00	(118,000.00)
0001 - General	052 - Parks		70 - Other Financing Uses	0.00	118,000.00
Fund: 0001 - General, Department: 052 - Parks Total:				<u>0.00</u>	<u>0.00</u>
0031 - Parks Dept Capital Projects	052 - Parks		26 - Intergovernmental Revenue-Federal	160,000.00	0.00
0031 - Parks Dept Capital Projects	052 - Parks		40 - Other Financing Sources	118,000.00	0.00
0031 - Parks Dept Capital Projects	052 - Parks		65 - Capital Assets	0.00	160,000.00
0031 - Parks Dept Capital Projects	052 - Parks		93 - Changes to Committed	0.00	118,000.00
Fund: 0031 - Parks Dept Capital Projects, Department: 052 - Parks Total:				<u>278,000.00</u>	<u>278,000.00</u>

Signatures

<u>Signed By</u>	<u>Approval Level</u>	<u>Department/Agency-Fund Group</u>	<u>Signed On</u>	<u>Valid</u>
Ryder Bailey	Fund/Department	057-Parks Funds	5/11/2020 9:35:13 AM	Y
Richard Morgantini	CEO Analyst	All Depts-All Funds	5/11/2020 12:33:52 PM	Y
Sherman Hansen II	Fund/Department	057-Parks Funds	5/12/2020 1:28:14 PM	Y
Sara Weal	FACS	All Depts-All Funds	5/12/2020 2:14:56 PM	Y
Kyle Slattery	Chief Deputy Controller	All Depts-All Funds	5/14/2020 8:58:29 AM	Y
Jeff Frapwell	Budget Director	All Depts-All Funds	5/14/2020 9:41:43 AM	Y

Budget Revision Requests

Document Number: BJE - 0006889 Agenda Item: Agenda Date: 6/2/2020 Approval: BOS 4/5 Has Board Letter: No

Related Event:

Title: PW: Year-end Utility Overrun

Budget Action: Increase Appropriations of \$320,000 in the Public Works Roads-Operations Fund for Other Charges funded by a release of restricted Purpose of Fund fund balance to cover year-end utility overruns.

Justification: This budget revision is necessary to cover year-end overruns in several utility line items. To cover unanticipated equipment maintenance needs, this budget revision will increase the motor pool budget by \$150,000. Electricity costs have been trending higher than anticipated, and this budget revision will increase the budget by \$100,000. The remaining \$70,000 is a combination of increases in water, IT, and telephone services to cover costs higher than anticipated in the budget. These increases will be covered with one-time use of fund balance in the Roads Operations Fund.

Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0015 - Roads-Operations	054 - Public Works		60 - Other Charges	0.00	320,000.00
0015 - Roads-Operations	054 - Public Works		92 - Changes to Restricted	320,000.00	0.00
Fund: 0015 - Roads-Operations, Department: 054 - Public Works Total:				<u>320,000.00</u>	<u>320,000.00</u>

Signatures

<u>Signed By</u>	<u>Approval Level</u>	<u>Department/Agency-Fund Group</u>	<u>Signed On</u>	<u>Valid</u>
Andrew Myung		054-Public Works	5/7/2020 9:47:40 AM	Y
Julie Hagen	Fund/Department	054-Public Works Funds	5/7/2020 10:15:36 AM	Y
Sara Weal	FACS	All Depts-All Funds	5/7/2020 12:26:30 PM	Y
Kyle Slattery	Chief Deputy Controller	All Depts-All Funds	5/7/2020 12:39:20 PM	Y
Rachel Lipman	CEO Analyst	All Depts-All Funds	5/7/2020 1:03:47 PM	Y
Jeff Frapwell	Budget Director	All Depts-All Funds	5/18/2020 9:13:55 AM	Y

Budget Revision Requests

Document Number: BJE - 0006894 Agenda Item: Agenda Date: 6/2/2020 Approval: BOS 4/5 Has Board Letter: No

Related Event:

Title: Transfer funds and appropriations from DSS Fund 0055 to DSS Fund 0056 for IHSS MOE Increase

Budget Action: Increase appropriations of 1,186,927 in Social Services Dept SB IHSS Public Authority Fund for Services and Supplies funded by unanti revenue from State (730,787) and Federal (192,352) and an operating transfer from Fund 0055 (263,788). Decrease appropriations of 622,030 in DSS SS Fund in Public Asst-Realignment-1991 offset by an increase in intergov state and fed rev. Increase appropriations of 263,788 in the DSS SS fund for other financing uses funded by unanti intergov state and fed rev.

Justification: An increase in appropriation within In-Home Supportive Services Public Authority - Individual Provider (IHSS-IP) is necessary due to the increase in the County's Mandated Share as prescribed in the In-Home Supportive Services (IHSS) Maintenance of Effort (MOE) resulting from several factors including the mandatory 4% annual increase, the new dental and vision costs for five months, and annualized cost of wage increase.

In addition, the shifting of the IHSS Administration MOE and IHSS Public Authority MOE to the IHSS Services MOE resulting the transfer of the 1991

Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0055 - Social Services	044 - Social Services		25 - Intergovernmental Revenue-State	(179,121.00)	0.00
0055 - Social Services	044 - Social Services		26 - Intergovernmental Revenue-Federal	442,909.00	0.00
0055 - Social Services	044 - Social Services		70 - Other Financing Uses	0.00	263,788.00
Fund: 0055 - Social Services, Department: 044 - Social Services Total:				<u>263,788.00</u>	<u>263,788.00</u>
0056 - SB IHSS Public Authority	044 - Social Services		25 - Intergovernmental Revenue-State	730,787.00	0.00
0056 - SB IHSS Public Authority	044 - Social Services		26 - Intergovernmental Revenue-Federal	192,352.00	0.00
0056 - SB IHSS Public Authority	044 - Social Services		40 - Other Financing Sources	263,788.00	0.00
0056 - SB IHSS Public Authority	044 - Social Services		55 - Services and Supplies	0.00	1,186,927.00
Fund: 0056 - SB IHSS Public Authority, Department: 044 - Social Services Total:				<u>1,186,927.00</u>	<u>1,186,927.00</u>

Signatures

<u>Signed By</u>	<u>Approval Level</u>	<u>Department/Agency-Fund Group</u>	<u>Signed On</u>	<u>Valid</u>
Evelyn Rainbolt	Fund/Department	044-Social Services Funds	5/20/2020 2:29:37 PM	Y
Victor Zambrano	Fund/Department	044-Social Services Funds	5/20/2020 2:34:43 PM	Y
Anacleto Quinoveva	CEO Analyst	All Depts-All Funds	5/20/2020 2:53:35 PM	Y
Sara Weal	FACS	All Depts-All Funds	5/20/2020 2:56:14 PM	Y
Kyle Slattery	Chief Deputy Controller	All Depts-All Funds	5/22/2020 9:31:28 AM	Y
Jeff Frapwell	Budget Director	All Depts-All Funds	5/22/2020 9:57:23 AM	Y

Budget Revision Requests

Document Number: BJE - 0006904 Agenda Item: Agenda Date: 6/2/2020 Approval: BOS 4/5 Has Board Letter: No

Related Event:

Title: Public Health Department: increase budgeted fund balance release due to COVID-19

Budget Action: Decrease budgeted revenues of \$2,730,600 in Charges for Services and increase \$500,000 in Services and Supplies in the Public Health Care Fund offset by a release of Restricted Health Care Programs fund balance, due to the response to COVID-19.

Justification: This budget revision is necessary to increase the release of restricted fund balance in the amount of \$2,730,600 for unrealized revenue and \$500,000 due to unanticipated cost increases due to the Public Health Department's response to COVID-19. The unrealized revenue is due to a decrease in patient visits, due to the Governor's 'Safer at Home' and 'Social Distancing' orders and the need to redirect health center staff to certain response efforts. The increase in costs of \$500,000 is mostly due to the purchase of new computer equipment for telecommuting for staff and for facility and janitorial costs at the county COVID -19 mass testing sites.

While these releases will be budgeted with this action, only the amount necessary to balance the Public Health Care Fund after all accruals have been made will actually be released.

Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0042 - Health Care	041 - Public Health		30 - Charges for Services	(2,730,600.00)	0.00
0042 - Health Care	041 - Public Health		55 - Services and Supplies	0.00	500,000.00
0042 - Health Care	041 - Public Health		92 - Changes to Restricted	3,230,600.00	0.00
Fund: 0042 - Health Care, Department: 041 - Public Health Total:				<u>500,000.00</u>	<u>500,000.00</u>

Signatures

<u>Signed By</u>	<u>Approval Level</u>	<u>Department/Agency-Fund Group</u>	<u>Signed On</u>	<u>Valid</u>
Suzanne Jacobson	Fund/Department	041-Public Health Funds	5/13/2020 2:43:57 PM	Y
Richard Morgantini	CEO Analyst	All Depts-All Funds	5/13/2020 3:15:08 PM	Y
Sara Weal	FACS	All Depts-All Funds	5/13/2020 5:31:25 PM	Y
Kyle Slattery	Chief Deputy Controller	All Depts-All Funds	5/14/2020 8:55:54 AM	Y
Jeff Frapwell	Budget Director	All Depts-All Funds	5/14/2020 9:47:24 AM	Y

Budget Revision Requests

Document Number: BJE - 0006906 Agenda Item: Agenda Date: 6/2/2020 Approval: BOS 4/5 Has Board Letter: No

Related Event:

Title: DocuSign countywide digital signature solution

Budget Action: Establish appropriations of \$188,400 in General County Programs General Fund for Other Financing Uses funded by the release of Committed Tech Replacement & Investment Fund Balance. Establish appropriations of \$188,400 in the General Services Department Information Technology Services Internal Services Fund for Fixed Assets funded by an operating transfer from General County Programs General Fund.

Justification: The Executive IT Council (EITC) approved the recommendation from the Digital Signature Community of Interest on May 13, 2020, to move forward with DocuSign as the digital signature solution for the County. The annual contract for the Enterprise Pro product is a countywide solution offered at a 70% discount and includes unlimited users, with 70,000 Envelopes (transactions) per year for a total cost of \$188,360. The EITC also approved the first year contract cost of \$188,360 be funded from the Technology Investment Fund. Training and implementation activities will begin May 18, 2020, and the contract will begin June 1, 2020.

Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
1915 - Information Technology Svcs	063 - General Services		40 - Other Financing Sources	188,400.00	0.00
1915 - Information Technology Svcs	063 - General Services		55 - Services and Supplies	0.00	188,400.00
Fund: 1915 - Information Technology Svcs, Department: 063 - General Services Total:				<u>188,400.00</u>	<u>188,400.00</u>
0001 - General	990 - General County Programs		70 - Other Financing Uses	0.00	188,400.00
0001 - General	990 - General County Programs		93 - Changes to Committed	188,400.00	0.00
Fund: 0001 - General, Department: 990 - General County Programs Total:				<u>188,400.00</u>	<u>188,400.00</u>

Signatures

<u>Signed By</u>	<u>Approval Level</u>	<u>Department/Agency-Fund Group</u>	<u>Signed On</u>	<u>Valid</u>
Brian Duggan	Fund/Department	063-General Services Funds	5/19/2020 8:47:17 AM	Y
Lynne Dible	Fund/Department	063-General Services Funds	5/19/2020 9:00:10 AM	Y
Wesley Welch	CEO Analyst	All Depts-All Funds	5/19/2020 9:01:54 AM	Y
Sara Weal	FACS	All Depts-All Funds	5/19/2020 11:55:40 AM	Y
Kyle Slattery	Chief Deputy Controller	All Depts-All Funds	5/19/2020 1:06:36 PM	Y
Jeff Frapwell	Budget Director	All Depts-All Funds	5/20/2020 8:26:13 AM	Y

7/1/2019

Beginning Balance

Detail of Board Approved Changes:

\$ 3,855,071.97

Status

Adopted Budget Use

Carryover unexpended funding for Community
Outreach Liaison per Adopted Budget.

\$ (70,000.00)

Completed

FY 2019-20 Board Adjustments

2/25/2020 (BJE - 0006812)

Electric Vehicle Charging Stations

\$ (750,808.00)

In Process

6/30/2020 Adjusted Budget

Ending Balance

\$ 3,034,263.97