



County of Santa Barbara
BOARD OF SUPERVISORS
Minute Order

August 24, 2021

Present: 5 - Supervisor Williams, Supervisor Hart, Supervisor Hartmann, Supervisor Nelson, and Supervisor Lavagnino

SOCIAL SERVICES

File Reference No. 21-00769

RE: Consider recommendations regarding a First Amendment to the Agreement with Child Abuse Listening Mediation for Evidence Based Parent Education, as follows:

a) Approve, ratify and authorize the Chair to execute the First Amendment to the Agreement with Child Abuse Listening Mediation (local vendor), to provide Evidence Based Parent Education for a total contract amount not to exceed \$44,376.00 for the period of July 1, 2021 through June 30, 2025; and

b) Determine that the activity is not a "Project" subject to California Environmental Quality Act (CEQA) review per CEQA Guideline Section 15378(b)(5), since the activity is an organizational or administrative activity of government that will not result in direct or indirect physical changes in the environment.

A motion was made by Supervisor Lavagnino, seconded by Supervisor Hartmann, that this matter be acted on as follows:

a) **Approved, ratified and authorized; Chair to execute; and**

b) **Approved.**

The motion carried by the following vote:

Ayes: 5 - Supervisor Williams, Supervisor Hart, Supervisor Hartmann, Supervisor Nelson, and Supervisor Lavagnino

**FIRST AMENDMENT TO AGREEMENT FOR SERVICES OF INDEPENDENT CONTRACTOR FOR
EVIDENCED BASED PARENT EDUCATION**

**Santa Barbara County
Department of Social Services**

First Amendment

This is a *First Amendment* (*First Amendment to the Agreement*) to the Agreement for Services of Independent Contractor, by and between the **County of Santa Barbara (COUNTY)** and **Child Abuse Listening Mediation (CALM) (CONTRACTOR)**.

WHEREAS, on December 11, 2018, COUNTY approved the Agreement for Services with Independent Contractor, number BC#19-158, (Agreement) with CONTRACTOR for the provision of Evidenced Based Parent Education;

WHEREAS, the initial term of the Agreement commenced on December 11, 2018, and is set to expire on June 30, 2021 unless otherwise directed by COUNTY or unless earlier terminated; and

WHEREAS, the parties now desire to amend the Agreement to extend the term for four additional years commencing on July 1, 2021, through June 30, 2025 (First Extension Period).

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, COUNTY and CONTRACTOR agree as follows.

The Agreement is amended as follows:

1. Section 4, **TERM**, of the Agreement is amended by adding the following language:

For the First Extension Period, CONTRACTOR shall commence performance on July 1, 2021 and end performance upon completion, but no later than June 30, 2025 unless otherwise directed by COUNTY or unless earlier terminated. A renewal determination will be contingent upon CONTRACTOR's satisfactory achievement of performance measures and availability of funding.

2. Replace **EXHIBIT A, Statement of Work**, of the Agreement with the EXHIBIT A, Statement of Work, attached here.
3. Section A of **EXHIBIT B, PAYMENT ARRANGEMENTS**, is amended to state in its entirety:

A. For CONTRACTOR services to be rendered under this Agreement, CONTRACTOR shall be paid a total contract amount, including cost reimbursements, not-to-exceed **\$29,907 (not to exceed \$9,969 per Fiscal Year [FY])** as follows: \$9,969 for the period of December 11, 2018 through June 30, 2019, \$9,969 for the period of July 1, 2019 through June 30, 2020, \$9,969 for the period of July 1, 2020 through June 30, 2021, and not to exceed **\$44,376 (not to exceed \$11,094 per FY)** as follows: \$11,094 for the period of July 1, 2021 through June 30, 2022, \$11,094 for the period of July 1, 2022 through June 30, 2023, \$11,094 for the period of July 1, 2023 through June 30, 2024, and \$11,094 for the period of July 1, 2024 through June 30, 2025.

FY Total (For each FY 2018-2021)	\$9,969
12 Group sessions of Nurturing Parenting (1.5 hour each session) Parent Educator compensation	\$2,751

Monthly home visits: Home visitor compensation	\$2,064
CALM Manager oversight: Compensation	\$2,454
Mileage, supplies and training	\$1,400
Indirect costs at 15%	\$1,300
FY Total (For each FY 2021-2025)	\$11,094
12 Group sessions of Incredible Years (previously Nurturing Parenting) (1.5 hour each session) Parent Educator compensation	\$4,152
CALM Program Manager oversight: Compensation	\$2,135
Employee Benefits and Taxes for CALM Parent Educators and Program Managers	\$1,760
Mileage, supplies and training	\$1,600
Indirect costs at 15%	\$1,447

In all other respects, the Agreement remains unchanged and shall remain in full effect.

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First Amendment to the Agreement between the **County of Santa Barbara** and **Child Abuse Listening Mediation**.

IN WITNESS WHEREOF, the parties have executed this First Amendment to the Agreement to be effective on the date executed by COUNTY.

ATTEST:

Mona Miyasato
County Executive Officer
Clerk of the Board

By: *Shirley A. Guano*
Deputy Clerk

COUNTY OF SANTA BARBARA:

By: *Bob Nelson*
Bob Nelson, Chair
Board of Supervisors

Date: 8.24.2021

RECOMMENDED FOR APPROVAL:

Social Services

DocuSigned by:
Daniel Melson
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Department Head

CONTRACTOR:

Child Abuse Listening Mediation

By: _____
Authorized Representative
Name: Alana Walczak
Title: Chief Executive Officer

APPROVED AS TO FORM:

Rachel Van Mullem
County Counsel

DocuSigned by:
Paul Lee
D1C5651FD1B9492...
Deputy County Counsel

APPROVED AS TO ACCOUNTING FORM:

Betsy M. Schaffer, CPA
Auditor-Controller

DocuSigned by:
Robert Geis
DZ5019E2AF094BE...
Deputy

APPROVED AS TO FORM:

Risk Management

DocuSigned by:
Ray Aramataria
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Risk Management

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First Amendment to the Agreement between the County of Santa Barbara and Child Abuse Listening Mediation.

IN WITNESS WHEREOF, the parties have executed this First Amendment to the Agreement to be effective on the date executed by COUNTY.

ATTEST:

Mona Miyasato
County Executive Officer
Clerk of the Board

COUNTY OF SANTA BARBARA:

By: _____
Deputy Clerk

By: _____
Bob Nelson, Chair
Board of Supervisors

Date: _____

RECOMMENDED FOR APPROVAL:

Social Services

CONTRACTOR:

Child Abuse Listening Mediation

By: _____
Department Head

By: 
Authorized Representative

Name: Alana Walczak

Title: Chief Executive Officer

APPROVED AS TO FORM:

Rachel Van Mullem
County Counsel

APPROVED AS TO ACCOUNTING FORM:

Betsy M. Schaffer, CPA
Auditor-Controller

By: _____
Deputy County Counsel

By: _____
Deputy

APPROVED AS TO FORM:

Risk Management

By: _____
Risk Management

EXHIBIT A

STATEMENT OF WORK

I. BACKGROUND

The County Department of Social Services (DSS) employs a Contractor on Payroll to provide social services through the Cuyama Valley Family Resource Center (CVFRC). A grant from First 5 Santa Barbara County provides partial funding for the Program Coordinator position to ensure that children ages 0 to 5 and their families have access to family support and school readiness services. The First 5 Request for Proposals identified the delivery of Evidence Based Parent Education (EBPE) as a strategic priority. The Contractor on Payroll was not qualified to deliver this service; therefore, DSS requested Child Abuse Listening Mediation (CALM) to submit a proposal for the delivery of EBPE. CALM already had a relationship with CVFRC, as they have provided informal parenting support there for the past three years. The DSS proposal included CALM as a subcontractor. First 5 granted funding to DSS for Cuyama for three years, beginning in Fiscal Year (FY) 2018-19. The First 5 grant was renewed for FYs 2021-2025.

II. PROGRAM DESCRIPTION

A. CONTRACTOR shall implement the Incredible Years program as follows:

1. Provide Incredible Years parenting education program to participants, which is an evidence-based parenting program designed to strengthen parent-child interactions and attachment.
2. Demonstrate to participants how to reduce harsh discipline and foster parent's ability to promote children's social, emotional, and language development.
3. Encourage positive parenting practices to participants that promote safety, well-being, and permanency for children and families.
4. Provide the necessary tools to teach participants how to build school readiness skills.
5. Encourage participants to collaborate with teachers and day care professionals so they can promote children's emotional regulation and social skills.
6. Facilitators will utilize video clips of real-life situational vignettes to support training and trigger parenting group discussions, problem solving and practice exercises.
7. The Incredible Years program will be provided to participants annually for 12 weeks, with one 1.5 hour session each week.

B. CVFRC will refer participants to the Incredible Years program. Participants will be parents or primary care givers of a child between the ages 0 to 5 years.

- C. An experienced bilingual / bicultural parent educator will facilitate the Incredible Years classes.
- D. CONTRACTOR shall administer the Adult Adolescent Parenting Index (AAPI) and Protective Factors Survey (PFS) for each participant, once prior to the start of the Incredible Years program and once at the conclusion of the program. Participants will also complete the First 5 Consumer Satisfaction Survey at the close of the Incredible Years program.

III. DUTIES AND RESPONSIBILITIES

A. CONTRACTOR shall:

- 1. Assign two bilingual/bicultural parent educators to work with the CVFRC Program Coordinator.
- 2. Create a plan for parent recruitment, scheduling, and implementation of one 12-week session of the evidence-based Incredible Years curriculum, including, but not limited to the following:
 - a. Developing flyer to advertise the Incredible Years class.
 - b. Completing intake assessments and administer pre-tests using AAPI and PFS for each participant one to two weeks prior to the start of the Incredible Years classes.
 - c. Setting up packets for each participant to include intake form, assessments and facilitator notes.
 - d. Preparing materials and learning objectives for each class session of the Incredible Years classes.
 - e. Tracking weekly attendance of registered participants.
 - f. Providing one interactive group session per week for twelve weeks with each session lasting 1.5 hours.
 - g. Using the evidence-based Incredible Years curriculum and delivering classes at the CVFRC with fidelity to the model.
 - h. Conducting twelve home visits with a minimum duration of 30 minutes for each participant to support and reinforce the Incredible Years curriculum.
 - i. Completing three follow-up assessments for each participant at the end of the 12-week Incredible Years program: the AAPI, the PFS and the Consumer Satisfaction Survey.
 - j. Working with CVFRC Coordinator to plan a graduation ceremony for each participant who completes the Incredible Years curriculum.
 - k. Providing outcome data to COUNTY from the pre and post assessments and a summary narrative of services rendered, and outcomes achieved; to be submitted biannually in January and July.
- 3. Provide ongoing supervision and training in the Incredible Years curriculum for CALM staff who will be serving as parent educators in Cuyama.

4. Ensure follow-through with the Incredible Years program implementation, documentation and DSS reporting requirements.
5. CONTRACTOR may not substitute other persons without the prior written approval of COUNTY's Designated Representative.

IV. REPORTING REQUIREMENTS

A. CONTRACTOR will submit, at a minimum, bi-annual reports which include the following:

1. Weekly attendance records of parents who participated in parenting classes.
2. Record of home visits conducted by the parent educator to support and reinforce Incredible Years curriculum.
3. Number of participants who complete the Incredible Years course.
4. Outcome data (pre and post assessment from PFS and AAPI; results of consumer satisfaction survey).
5. Narrative summary of services rendered and outcomes achieved.

V. PERFORMANCE OUTCOMES

A. CONTRACTOR shall achieve the following outcomes:

1. At least seven parents will complete the Incredible Years program each year, attending at least 80% of classes.
2. 85% of parents who complete the Incredible Years program will show increased family functioning in two or more areas as measured by a pre and post assessment using the PFS.
3. 85% of parents who complete the Incredible Years program will show increased parenting skills and knowledge, as measured by a pre and post assessment using the AAPI.