



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** CEO  
**Department No.:** 012  
**For Agenda Of:** November 19, 2019  
**Placement:** Administrative  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department           Mona Miyasato, County Executive Officer  
          Director               Matt Pontes, Assistant County Executive Officer  
          Contact Info:       Kelly Hubbard, Director of Emergency Management  
**SUBJECT:**    **FY2019 Homeland Security Grant Program**

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:**

As to form: No

**Recommended Actions:**

That the Board of Supervisors:

- a) Adopt a resolution authorizing the County Executive Officer (CEO), the Director of Office of Emergency Management (OEM) or the Business Manager, CEO to apply and enter into a contract to accept the FY2019 Homeland Security Grant Program (HSGP) with the California Office of Emergency Services behalf of the Santa Barbara County Operational Area; and,
- b) Authorize Office of Emergency Management to execute the subrecipient agreements for 2019 Homeland Security Grant Program; and,
- c) Approve the attached Subrecipient template; and
- d) Determine that the proposed action is related to the creation of a government funding mechanism and other fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment, and is therefore exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guideline section 15378 (b)(4).

**Summary Text:**

The Department of Homeland Security (DHS) provides funding directly to the states to enhance the capability of local units of government to prevent, deter, respond to, and recover from incidents of terrorism and other emergencies. DHS provides this funding through a grant to the California Office of Emergency Services (Cal OES) for distribution to the Operational Areas. The Operational Area is by statute, managed through the County and includes all political subdivisions within the County. The recommended action authorizes the County Executive Officer, the Director of Office Emergency Management or the Business Manager, CEO to execute the grant.

The 2019 HSGP proposed projects have been previously approved by the Approval Authority and Cal OES. The Approval Authority consisting of County Fire Chief, County Sheriff, Municipal Police Chief Representative, Municipal Fire Chief Representative, and County Public Health Director, govern disbursement of the Homeland Security Grant Program funds. The cities of Santa Barbara, Santa Maria, Lompoc, and Guadalupe as well as the Special District Carpinteria-Summerland Fire Protection have been approved for projects for FY 2019 grant projects.

Beginning with grant FY 2019 and moving forward the County of Santa Barbara wishes to establish Subrecipient Agreements with each jurisdiction approved for projects each year. The Subrecipient Agreement will allow each jurisdiction to purchase and coordinate the unique equipment, training, organization, exercise and planning needs of their approved project directly, rather than Santa Barbara County OEM staff facilitating these processes without the direct knowledge or expertise needed for their project and needs. The Subrecipients will be responsible for all aspects of the project, including to purchase, inventory and maintain Homeland Security Grant equipment while adhering to federal grant guidelines. As subrecipients, these agencies will also need to comply with all federal and state standards for training, planning, and overall emergency management as it pertains to this grant's requirements.

Santa Barbara County OEM would still be responsible for ensuring subrecipient compliance, tracking of project completion, and overall grant application and reimbursement processes. This will continue to be a significant work effort for OEM, but should create efficiencies in project management. OEM receives some of this funding for administrative oversight of the grant and these processes.

**Background:**

The Santa Barbara County Operational Area consists of the County and all governmental subdivisions within the County, including the eight incorporated Cities, and numerous Special Districts. The Santa Barbara County Operational Area qualifies for a grant referred to as the Homeland Security Grant Program (HSGP).

This federal grant has assisted the Operational Area in the purchase of a variety of vital equipment for emergency response agencies. The equipment list for this year includes, but is not limited to: equipment for the use of urban search and rescue, interoperable communications, remote automated weather stations, active shooter vests for law enforcement, animal services disaster response truck and trailer, and GIS equipment. This grant will also be used to fund training for hostage negotiation, and other training activities for fire, public health, law enforcement, and emergency management agencies.

The Homeland Security Grant Program (HSGP) is a continuing program that provides funding to the Santa Barbara County Operational Area for planning, equipment, training, exercise, and management and

administrative purposes. The FY2019 HSGP is a continuation of annual funding that began with the FY1999 State Domestic Preparedness Equipment Program.

<b>Homeland Security Grant Program</b>	<b>Santa Barbara County Operational Area Funding Allocation</b>
FY2019	\$541,546
FY2018	\$524,847

The California Office of Emergency Services requires Operational Areas throughout the State to act as lead agencies and as coordinators/facilitators of the Homeland Security Grant Program. The County is designated as the lead agency for the Santa Barbara County Operational Area for emergency planning and response. While the County is not mandated to obtain all available grant funding, it is advisable to take advantage of the funding provided through this grant program. OEM has received a Notification of Subrecipient Award Approval letter stating that Cal OES has approved OEM’s FY 2019 HSGP subaward in the amount of \$541,546. The term of this grant is September 1, 2019 to May 31, 2022. This year, the HSGP is a fully funded grant program with no matching funds required. In addition, 5% of the total funding may be used to cover management and administrative costs associated with facilitation of the grant.

**Fiscal and Facilities Impacts:**

This resolution and Board authorization allows the Santa Barbara County Office of Emergency Management to apply for and file reimbursement claims under the Homeland Security Grant Program.

**Budgeted:** Yes. The 2019 HSGP funding is included in the department’s 2019-20 adopted budget.

**Special Instructions:**

Please send a certified copy of the Minute Order and executed copies to the Office of Emergency Management, Attn: Sonia Thompson.

**Attachments:**

- Attachment A: Resolution
- Attachment B: Notification of Subrecipient Award Approval
- Attachment C: Subrecipient template

**Authored by:**

Kelly Hubbard, Director Office of Emergency Management