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Services
Department**
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June 24, 2025

Michael Ramirez, City Manager
City of Carpinteria
5775 Carpinteria Ave.
Carpinteria, CA 93013

RE: Reservation of County Affordable Housing Funds: Franklin Creek Trail Safety and Accessibility Improvements ("Project")

Dear Mr. Ramirez:

Based on information provided by the City of Carpinteria ("City") in February 2025, the County's Capital Loan Committee (CLC) recommended a reservation of \$632,045 in Community Development Block Grant ("CDBG") program funding (the "Reserved CDBG Funds") to be used by the City for the development of the Project. This funding is reserved beginning July 1, 2025, and expires on June 30, 2026. On May 13, 2025, the Santa Barbara County Board of Supervisors ("Board") concurred with the recommendation and approved Project funding under the County's Annual Action Plan.

Project Description and Scope of Work:

Franklin Creek Trail Safety and Accessibility Improvements will be a capital project at Assessor's Parcel Number 003-251-020 located along the southeast side of Franklin Creek between Carpinteria Avenue and 7th Street in the City of Carpinteria ("Property"). The Property is owned by the County and is subject to a license agreement between the County and the City dated August 29, 2023, allowing for the construction, maintenance, and public use of a multi-use trail. The Property currently consists of an unimproved dirt trail adjacent to the channelized Franklin Creek, with a pedestrian bridge across the Franklin Creek at 9th Street. Project activities include constructing new accessible surfacing, safety fencing, lighting, and improved connections with neighboring streets and sidewalks.

Following Project due diligence, County staff will return to the Board requesting Board approval of a Subrecipient Agreement memorializing the commitment of such Reserved Funds to the Project, and terms and conditions of the use of such funds by the City as "Subrecipient" thereunder. Standard County requirements must be met as conditions precedent to County approval of such a Subrecipient Agreement. In addition, as Federal funds are involved, approval of County documents will be contingent on demonstrating compliance with Federal environmental review processes. CDBG funding will likely come in the shape of a cost-reimbursement grant.

Requirements that must be met as conditions precedent to County approval of any Subrecipient Agreement include:

- The County has received its fiscal year 2024 funding award from HUD, which occurred in November 2024;
- All Project funding, other than the Reserved Funds, has been formally committed in sufficient amounts to complete the Project;
- All Project planning and zoning approvals have been acquired;
- Environmental review required under the National Environmental Policy Act and receipt of Authority to Use Grant Funds (AUGF) by the U.S. Department of Housing and Urban Development (HUD) has been completed by County staff. Note that the City may not undertake or enter into agreement to undertake any activity at the Project site that would adversely affect existing site conditions or would otherwise be a choice limiting action, including the acquisition, demolition, construction, or relocation of buildings or structures, or otherwise making a physical change to the Property (including moving dirt) until the AUGF has been issued by HUD.

Please submit documentation reflecting completion of the aforementioned conditions precedent to Lucille Boss, Housing Programs Manager, and work with Lucille in preparing the aforementioned Subrecipient Agreement and related documents for Board approval. Please keep Ms. Boss updated on any changes to the Project as described above. Ms. Boss may be contacted by email at lboss@countyofsb.org or by phone at (805) 568-3533.

The City serves as an essential component of Santa Barbara County's affordable housing and community development goals. The contemplated Franklin Creek Trail Safety and Accessibility Improvements will undoubtedly assist Santa Barbara County in its efforts to address the needs of our community.

Sincerely,

DocuSigned by:

Jesús Armas

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Jesús Armas, Director

Community Services Department