

**SANTA BARBARA COUNTY
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 07/01/02
Department Name: Public Health
Department No.: 041
Agenda Date: 08/6/02
Placement: Administrative
Estimate Time:
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM: Roger Heroux, Director
Public Health Department

STAFF CONTACT: Nancy Lapolla, Director (681-5274)
Emergency Medical Services

SUBJECT: Agreements for Professional Services

Recommendation(s):

That the Board of Supervisors:

- A. Execute the Standard Agreement with Marc Burdick for professional services for the Public Health Department, in the amount not to exceed \$47,414 plus estimated benefits and reimbursable expenses of \$10,541 for the term of August 5, 2002 through June 8, 2003.
- B. Execute the Standard Agreement with Arthur W. Lehr for professional services for the Public Health Department, in the amount not to exceed \$49,790 plus estimated benefits and reimbursable expenses of \$10,954 for the term of August 5, 2002 through June 8, 2003.
- C. Execute the Standard Agreement with Carol Powers for professional services for the Public Health Department, in the amount not to exceed \$50,502 plus estimated benefits and reimbursable expenses of \$11,516 for the term of June 10, 2002 through June 8, 2003.

Alignment with Board Strategic Plan:

The recommendation is primarily aligned with goal No. 2 to ensure a safe and healthy community in which to live, work and visit.

Executive Summary and Discussion:

The Emergency Medical Services (EMS) Agency is required to establish a quality improvement program which incorporates all EMS providers beginning with the 9-1-1 call through the patient care provided at designated trauma center hospitals. All EMS system participants are required to participate including: Hospitals emergency departments, trauma centers, paramedic ambulance transport providers, fire agencies with Emergency Medical Technician paramedic services-(EMT-P), fire agencies Emergency Medical

Technician-1 (EMT-1), and emergency medical dispatch (EMD) centers to ensure system effectiveness and proper medical care.

The Public Health Department (PHD) is requesting that your Board execute Professional Services Agreements with Marc Burdick and Art Lehr to provide the coordination of the Emergency Medical Services (EMS) Agency's Quality Improvement program.

A. The Agreement with **Marc Burdick, EMT-P**, continues the implementation and oversight of the Emergency Medical Dispatch (EMD) program at the County's Public Safety Dispatch Center. Fifty percent of Mr. Burdick's time will be designated to provide the training, implementation and quality improvement activities for the EMD Program. The additional fifty percent of his time will be spent coordinating and implementing the various EMS Agency quality improvement programs with his focus on the EMS Agency's data systems.

B. **Art Lehr, R.N.** brings to the EMS Agency many years of experience in Santa Barbara County's EMS system as a paramedic and emergency department nurse. This Agreement with Mr. Lehr identifies his area of responsibility as the coordination and performance improvement activities for the trauma system. Mr. Lehr will work with hospitals interested in being designated as trauma centers and coordinate the countywide trauma registry to support continuous quality improvement processes critical for trauma systems. In addition to his trauma system responsibilities he will work closely with all the system participants to ensure that high quality medical care is provided in the prehospital setting.

C. This Agreement with **Carol Powers** continues her work as the EMS Agency's Car Seat Safety Specialist. Ms. Powers provides community outreach, is responsible for the coordination of conducting child car seat safety check-ups, and is responsible to meet all the objectives of the Office of Traffic Safety (OTS) Child Car Seat Safety Project grant and the new Car Passenger Violators grant. Ms. Powers is a certified Child Car Seat instructor. Through her coordination the Car Passenger Safety Project distributed over 1,000 low cost child carseats and ensured proper installation.

Mandates and Service Levels:

California state law (California Code of Regulations, Title 22 Social Security, Division 9, Prehospital Emergency Medical Services, Chapter 7) requires that the local emergency medical services system have quality improvement programs as part of the EMS system plan. The development of emergency medical dispatch, quality improvement, injury prevention plans and educational projects within the local EMS system is addressed by the *California State EMS System Guidelines*. A basic function of the state mandated program within the local EMS Agency (*California Code of Regulations*, Sections 100166, 100253, 100255-100258) is to ensure that all persons served receive high quality efficient emergency medical care. The professional services provided through the "Contractor on Payroll" Agreements will ensure that the EMS Agency meets the requirement set forth in both of these documents. Although, Emergency Medical Dispatching (EMD) is not a mandated service, it is a national standard of care.

Fiscal and Facilities Impacts:

Approval of these Contractors on Payroll Agreements will not result in any additional requested General Fund Contribution.

A. The \$47,414 Agreement with Marc Burdick, as a 1.0 FTE Contractor on Payroll, plus an estimated \$10,541 in benefits for a total cost of \$57,955, is included in the FY 2002-2003 Adopted budget in Fund 0042, Department 041, Program 6050, Account 6177 and various benefit accounts. The allocation is

included in the Emergency Medical Services Division shown on page D-176 of the budget. This position continues to be supported by General Fund contribution.

B. The \$49,790 Agreement with Arthur Lehr, as a 1.0 FTE Contractor on Payroll, plus an estimated \$10,954 in benefits for a total cost of \$60,744, is included in the FY 2002-2003 Adopted budget in Fund 0042, Department 041, Program 6200, Account 6177 and various benefit accounts. The allocation is included in the Emergency Medical Services Division shown on page D-176 of the budget. This position continues to be supported by General Fund contribution.

C. The \$50,502 Agreement with Carol Powers, as a 1.0 FTE Contractor on Payroll, plus an estimated \$11,516 in benefits for a total cost of \$62,018, is not fully included in the FY 2002-2003 Adopted budget in Fund 0042, Department 041, Program 6500, Project OTS, Account 6177 and various benefit accounts. At the time the FY 2002-2003 budget was prepared, it was unknown if the Office of Traffic Safety grant would continue after September 30, 2002. Therefore, only three months to the amount of \$11,403 was budgeted in FY 2002-2003. The allocation is included in the Emergency Medical Services Division shown on page D-176 of the budget. This position continues to be supported by the Office of Traffic Safety grant.

The net financial impact to the Public Health Department Emergency Medical Services Division will be a cost increase of \$2,267, this increase will be covered by the Office of Traffic Safety grant, no additional General Fund Contribution requested. The Public Health Department will return to your Board with a request to approve the Office of Traffic Safety grant. At that time, revenue, offsetting appropriation, and indirect cost reimbursement will be identified for adjusting the Adopted budget.

Contractor	Contract Amount	Est. Payroll Benefits	Health Insurance	Total Cost
Marc Burdick	\$ 47,414	\$ 8,246	\$ 2,295	\$ 57,955
Arthur Lehr	\$ 49,790	\$ 8,659	\$ 2,295	\$ 60,744
Carol Powers	\$ 50,502	\$ 8,816	\$ 2,700	\$ 62,018

Approval of this Agreement will not result in a need for additional facilities.

Special Instructions:

Please return one (1) signed copy of the Agreement to each of the following:

Nancy Lapolla
Public Health Department
Emergency Medical Services Agency
300 N. San Antonio Road
Santa Barbara, CA 93110

Lucy Brown
Public Health Department
Payroll/Personnel
300 N. San Antonio Road
Santa Barbara, CA 93110

Concurrence: Auditor-Controller, County Counsel, Risk Manager