



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: Public Works  
Department No.: 054  
For Agenda Of: 06/01/2010  
Placement: Administration  
Estimated Tme: 06/22/2010- 15 minutes  
Continued Item: NO  
If Yes, date form:  
Vote Required: Majority

---

**TO:** Board of Supervisors

**FROM:** Department Scott McGolpin, P.E., x3010  
Director(s) Public Works Director

Contact Info: Mark A. Schleich, P.E., x3600  
Deputy Public Works Director

**SUBJECT:** Establishing Benefit Assessments for County Service Area 3 (CSA 3) for Fiscal Year 2010-2011, 2<sup>nd</sup> and 3<sup>rd</sup> Supervisorial Districts

---

**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:**

As to form: N/A

**Recommended Actions:**

That the Board of Supervisors:

1. Adopt the attached resolution setting a public hearing for County Service Area 3 (CSA 3) on the departmental agenda for June 22, 2010.
2. At the hearing consider the following recommendations:
  - a. Receive and file a report entitled "Fixed Charges Fee Report for fiscal year 2010-2011" with the Clerk of the Board, which proposes no change to the streetlighting benefit assessment rates for CSA 3;
  - b. Adopt at the conclusion of the public hearing on June 22, 2010 the attached resolution establishing streetlighting charges for CSA 3 for fiscal year 2010-2011.
  - c. Approve Public Works Department Notice of Exemption pursuant to County California Environmental Quality Act (CEQA) Guidelines. (Post);

**Summary Text:**

County Service Area 3 (CSA 3) serves the unincorporated Goleta and Santa Barbara areas. CSA 3 provides operations and maintenance of streetlights; maintenance of parks and open space; and enhanced library services. Revenue to fund CSA 3 services is collected from property tax distributions and two benefit assessments. This action requests adoption of the street lighting benefit assessment rates for CSA 3 for fiscal year 2010-2011. No changes to the rates are proposed. The enhanced Library services benefit assessment will return to your Board under a separate action.

**Background:**

County Service Area 3 (CSA 3) was formed July 23, 1962 by Resolution No. 22409. CSA 3 boundaries include the unincorporated, urbanized area of the Goleta Valley between the cities of Goleta and Santa Barbara. Powers it may exercise, as recognized by the Santa Barbara Local Area Formation Commission (LAFCO) include street lighting, open space and park maintenance and enhanced library services.

One of the functions of CSA 3 is to operate and maintain 1,387 streetlights currently within its service area. Southern California Edison (SCE) owns the poles and fixtures and provides the streetlighting service in CSA 3. SCE provides maintenance and electricity, they bill monthly for this service. Maintenance represents 78% of the costs while electricity is only 22%. Additional lights are installed through development (pursuant to Resolution 81-229) and must meet County Engineering Design Standards.

CSA 3 is funded with property taxes and two separate benefit assessments. Total revenue for fiscal year 2010-2011 is \$981,511 and is comprised of \$744,986 in property taxes, \$165,893 in benefit assessments for libraries \$66,632 in benefit assessments for streetlighting and \$4,000 in interest earnings.

<b>Revenue Source</b>	<b>Revenue Amount</b>
Property Taxes	\$744,986
Library Benefit Assessment	\$165,893
Streetlighting Benefit Assessment	\$66,632
Interest	\$4,000
<b>Total</b>	<b>\$981,511</b>

Expenditures in CSA 3 for the most part are tied to a source of revenues: 100% of the Library Benefit Assessment revenue is expended on Library Services, while maintenance for parks and open space is funded completely by the property tax contribution. Streetlighting however is funded by a combination of the streetlighting benefit assessment and property taxes. The table below shows the budgeted amount and the source of funds for the various services provided in CSA 3.

Service	Expense	Property Tax	Library Benefit Assessment	Street lighting Benefit Assessment	Fund Balance including Interest
Streetlighting	\$192,444	125,812		66,632	
Park Utilities	\$58,140	\$54,140			4,000
Park Services	\$600,000	549,651			50,349
Library Benefit	\$165,893		\$165,893		
Administration	\$15,383	\$15,383			
<b>Total</b>	<b>\$1,031,860</b>	<b>744,986</b>	<b>165,893</b>	<b>66,632</b>	<b>54,349</b>

Based on this level of service for next year, expenditures will exceed revenues by \$50,349 (\$1,031,860 - \$981,511) and the CSA 3 fund balance will be reduced to cover the shortfall. The current fund balance is \$222,442 and at the end of fiscal year 2010-2011 the balance is estimated to be \$172,093. At the current level of service, the fund balance will be depleted in fiscal year 2014-2015. Attachment A shows the revenue, expense, and fund balance history, as well as future projections for CSA 3. The Public Works Department in conjunction with the Park Department is reviewing service level needs and intends to make a recommendation that addresses the complexity surrounding these issues. Without additional revenue sources, service levels primarily dependent on property tax revenue will need to be reduced.

As previously stated, the Library Benefit Assessments will come to your Board as a separate action. The recommendation for your consideration is to set the streetlighting benefit assessment rate for next fiscal year. Staff recommends maintaining the existing \$8 streetlighting benefit assessment per residential parcel. The rate is adjusted for vacant land, residential, multiple residential, apartments, commercial, industrial, churches, and government categories.

**Performance Measure:**

No change to the streetlighting level of service provided by CSA 3 is proposed.

**Fiscal and Facilities Impacts:**

No fiscal changes are proposed to the County Service Area 3 benefit assessment rates.

**Fiscal Analysis:**

<u>CSA, District or Zone</u>	<u>Benefit Assessment Revenue</u>	<u>Apportioned Property Tax Revenue</u>	<u>Streetlighting Service Costs</u>
CSA 3	\$ 66,632.00	\$ 125,812.00	\$ 192,444.00
<b>Total</b>	<b>\$ 66,632.00</b>	<b>\$ 125,812.00</b>	<b>\$ 192,444.00</b>

**Staffing Impacts:**

No new staffing positions are proposed in this budget.

**Special Instructions:**

A. Request the Clerk of the Board to publish notice of the meeting, as set forth below, in the Daily Sound as provided in Section 6066 of the Government Code:

“Publication of notice to this section shall be once a week for two successive weeks. Two publications in a newspaper published once a week or oftener, with at least five days intervening between the respective publication dates not counting such publications dates, are sufficient.”

The recommended dates for publication are June 8 and June 15, 2010.

B. Notice to be published:

BOARD OF SUPERVISORS OF THE COUNTY OF SANTA BARBARA  
 STATE OF CALIFORNIA  
 NOTICE OF PUBLIC HEARING.

Notice is hereby given that a public hearing will be held by the Board of Supervisors of the County of Santa Barbara, State of California on June 22, 2010, at 9:00 a.m. or shortly thereafter, in the Board of Supervisors Hearing Room, Fourth Floor, 105 East Anapamu Street, to take public testimony on the proposed charges for streetlighting for County Service Area 3 as shown in the fixed fee report. A copy of the said written report with the proposed amount set out therein can be seen during business hours at the Santa Barbara County Public Works Department office at 130 East Victoria Street, Suite 100, in Santa Barbara, California. The proposed amount of each parcel can be obtained during business hours by a telephone call to the County Department of Public Works, Resource Recovery & Waste Management Division, and (805) 739-8750.

The public hearing to be held on June 22, 2010 is for the purpose of considering all objections or protests to the adoption of the proposed benefit assessment charges as set forth in said report or as modified by the Board of Supervisors on June 1, 2010.

Any objections or protest to the adoption of the proposed benefit assessment charges may be filed with the Clerk of the Board Supervisors before the public hearing scheduled for 9:00 a.m., June 22, 2010. The address of the Clerk of the Board is 105 East Anapamu Street, Santa Barbara, California

93101. The objections or protest may also be filed at the hearing on June 22, 2010.

- C. Following Board approval, request Clerk of the Board to post the Notice of Exemption and forward a stamped copy to the Public Works Department, Resource Recovery and Waste Management Division, Attention: Joddi Leipner.
- D. Request the Clerk of the Board to forward a certified copy of the noticing resolution and the acceptance resolution to:
  - Martin Wilder, Public Works Department, Resource Recovery & Waste Management Division, and
  - Mark Schleich, Public Works Department, Resource Recovery & Waste Management Division

**Attachments:**

Attachment A  
Resolution setting public hearing  
Resolution establishing streetlighting charges  
Fixed Charge Fee Report for FY 2010/2011  
Notice of Exemption

**Authored by:**

Martin Wilder, Utilities Manager, x 8750

**Copy:** Mark Paul, Deputy Public Works Director of Finance and Administration  
Mark Schleich, Deputy Public Works Director, Resource Recovery and Waste Management Division