

**SANTA BARBARA COUNTY
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 1/31/02
Department Name: Public Health
Department No.: 041
Agenda Date: 2/19/02
Placement: Administrative
Estimate Time: N/A
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM:
Roger E. Heroux, MPA, Director
Public Health Department

STAFF CONTACT: Nancy Madsen, x. 4078
Human Services

SUBJECT: Three-Year Plan for Child Abuse and Neglect Prevention;
Child Abuse Prevention Council

Recommendation(s):

That the Board of Supervisors:

1. Approve the Three-Year Plan for Child Abuse and Neglect Prevention for Santa Barbara County (Attachment A).
2. Adopt a Resolution creating the Santa Barbara County Child Abuse Prevention Council (Attachment B).

Alignment with Board Strategic Plan:

The recommendations are primarily aligned with:

Goal II: A Safe and Healthy Community in Which to Live, Work, and Visit

Goal VII: A Community that Fosters the Safety and Well Being of Families and Children

Executive Summary and Discussion:

On August 14, 2001, your Board executed a Notice of Intent to contract with the California Department of Social Services for the receipt of Child Abuse Prevention, Intervention and Treatment and Community Based Family Resource and Support funds for the period July 1, 2002 to and including June 30, 2005 in a yet to be determined amount. At the same time, your Board reaffirmed that the Human Services Program of the Public Health Department would act as administrator of these funds. These acts were required by your Board in order for Santa Barbara County to be eligible to receive Child Abuse Prevention Intervention and Treatment ("CAPIT") and Community-Based Family Resource and Support ("CBFRS") funds from the State of California.

Two further actions by your Board are also required in order to receive these funds. First, your Board must approve the “Three-Year Plan for Child Abuse Prevention for Santa Barbara County” (see Attachment A). Second, by Resolution, your Board must create a Child Abuse Prevention Council for Santa Barbara County (see Attachment B).

Three-Year Plan for Child Abuse and Neglect Prevention

The California Department of Social Services Office of Child Abuse Prevention (“OCAP”) issues requirements that must be met by counties in order for them to receive certain child abuse and neglect prevention monies that are under OCAP’s administration. These funds are the Child Abuse Prevention, Intervention and Treatment funds and the Community-Based Family Resource and Support funds. The CBFRS funds originate from federal sources, but are passed through OCAP to eligible counties in each state. One of OCAP’s requirements for the release of these funds is that an applicant county must prepare a three-year plan setting out the county’s intentions for child abuse and neglect prevention. The plan is required to include decisions regarding the types of programs that will be preferred to receive CAPIT and CBFRS grants, and these decisions must be based on a thorough analysis of recent local needs assessments. In addition, the plan must be created with the participation of a group of individuals who represent the diversity of professionals and parents that are concerned with child abuse and neglect in Santa Barbara County. A Child Abuse and Neglect Prevention Planning Team (the “Team”) was created that included members of the Departments of Social Services, Public Health, Alcohol Drug and Mental Health, and Probation; also included were parents and professionals from the nonprofit sector.

The Three-Year Plan was created through a process whereby Team members met to review the key requirements of both the CAPIT and CBFRS programs as set forth in state and federal statutes and in the instructions for the plan as stated by OCAP. The Team also reviewed the requirements for awarding grants from the County Children’s Trust Fund and for the establishment and operation of a local Child Abuse Prevention Council. After this review, the Team held meetings to study local and national data, and to discuss the implications for child abuse prevention programming that might be drawn from the data. After a series of meetings the issues were narrowed and the Team decided on the types of services that would most effectively meet the County’s unmet child abuse and neglect prevention needs. A draft of the Plan was created by the CAPIT/CBFRS Liaison for Santa Barbara County (Nancy Madsen, Human Services Program Administrator), and circulated among the Team members for comment. The final draft is hereby submitted to your Board for approval. A copy of the Plan is included as Attachment A.

Child Abuse Prevention Council

Welfare & Institutions Code Sections 18980-18983.8 comprise the “Child Abuse Prevention Coordinating Council Act.” This Act provides that the legislature intends to fund child abuse prevention coordinating councils in every county [W&I Code Section 19891.1] and that county Boards of Supervisors “shall make every effort to facilitate the formation and funding of a council in that county” [W&I Code Section 18983.4]. OCAP has mandated that from Fiscal Year 2002-2003 forward, no county will qualify to receive CAPIT and CBFRS funds unless a board-created Child Abuse Prevention Council (“CAPC”) has been created in accordance with the statutes. In response to this direction from OCAP, the Directors of the KIDS Network, the Human Services Program and the Office of Family Violence Prevention implemented a planning process for the establishment of a Child Abuse Prevention Council for Santa Barbara County. Beginning in July, 2001, the Thriving Loved Children Coalition, the Family Violence Prevention and Intervention Partnership,

the Human Services Commission and the KIDS Network Policy Council were alerted by the Human Services Director that OCAP would require the creation of a CAPC in order for the County to continue receiving state and federal funds related to child abuse and neglect prevention. All of these groups asked to receive planning progress updates and to receive a concrete proposal for the establishment of a CAPC. There was consensus within and among the groups that the CAPC should build on existing strengths and infrastructure and should not create duplicative processes. The Directors of KIDS Network, Human Services Division and the Office of Family Violence Prevention met, and with assistance from the Director of CALM, proposed the following CAPC structure to the above-named groups:

1. The CAPC will be established as an independent organization under County government, and its primary task upon formation will be to generate bylaws and internal operating standards, and to develop procedures and protocols as required by the “Child Abuse Prevention Coordinating Council Act.”
2. A portion of the County’s Children’s Trust Fund (“CTF”) will be set aside each year to fund special projects of the CAPC; this set aside will not diminish the amount (approximately \$125,000) of the CTF historically provided to nonprofit agencies that provide direct services for the prevention of child abuse and neglect. Matching direct and in-kind funds, as required by statute, will be given by the Department of Social Services and the Public Health Department, through staff time and resources dedicated to the administrative oversight of the CAPC.
3. The organization of the CAPC will be as described below:
 - A. Staff of the KIDS Network, Human Services Division and Office of Family Violence Prevention of Santa Barbara County will perform all major administrative tasks for the CAPC, with voluntary assistance as needed from CAPC members.
 - B. The KIDS Network will act as the Advisory body and Needs Assessment Committee of the CAPC. The KIDS Network is the countywide body most closely aligned with the recommended membership of a CAPC [set forth in W&I Section 18982.1] and also conforms to the provisions of W&I Codes for children’s coordinating councils. The KIDS Network is already the County of Santa Barbara’s designated advisory body for the Promoting Safe and Stable Families Program (formerly the Family Preservation and Support Program). By designating the KIDS Network as the CAPC Needs Assessment Committee, planning and priority setting may be better aligned among the KIDS Network, the Human Services Division/Commission, the Promoting Safe and Stable Families Program, the Children’s Trust Fund, Child Abuse Prevention, Intervention and Treatment funds, and Community Based Family Resource and Support funds.
 - C. The fiscal administration of the Children’s Trust Fund, from which the CAPC must be funded, now under the authority of the County Human Services Division/Commission, will be continued as currently organized for tri-annual Request For Proposal (“RFP”) development, contracting, monitoring and evaluation. The Human Services Commission will serve as the Funding/Quality Improvement Committee for the CAPC.
 - D. The fiscal process will be enhanced with direct input from the KIDS Network to the Human Services Division/Commission, as the CAPC Needs Assessment Committee carries out periodic needs assessments and develops program priorities and recommendations that address the County’s changing needs.
 - E. Special Committees of the CAPC may be formed, to include:
 - a) Funding & Quality Improvement: Tasks: develop RFPs, award and monitor contracts, coordinate training opportunities and disseminate research on best practices to raise standards. Resources for

this committee include the Great Beginnings Evaluation Team at the UCSB Graduate School of Psychology, the UCSB Gevirtz Graduate School of Education, Antioch University's Multicultural Competency Project, the WEB (Welcome Every Baby) Home Visiting program, the MISC (Multiagency Integrated System of Care) and state and local training opportunities. The Director of the Human Services Division will act as Chair of this Committee.

- b) Public Awareness: Tasks: coordinate public education and media events, with special emphasis on April, Child Abuse Prevention Month. Resources for this committee include the Office of Family Violence Prevention and its regional teams, Children and Families Commission, Office of Early Care & Education, Child Care Planning Council and the KIDS Network Child-Friendly Awards Committee. The Director of the Office of Family Violence Prevention will act as Chair of this Committee.
 - c) Needs Assessment: Tasks: gather and review data and assess distribution of prevention services in the county. Resources for this committee include the Children's Scorecard, the Children & Families Commission, the Office of Early Care & Education and the Office of Family Violence Prevention. The Director of the KIDS Network will act as Chair of this Committee.
4. The KIDS Policy Council, Human Services Commission and Office of Family Violence Prevention will amend their by-laws and policies as needed to accommodate their new roles and reserve a part of their agenda each month for CAPC items developed by staff and the special committees of the CAPC.
 5. The CAPC Committees will develop benchmarks and performance goals and provide input for the annual reports to the State and the CAPIT/CBFRS three-year plans.

The proposal outlined above was formally approved by the by the Human Services Commission on November 1, 2001, by the KIDS Network Policy Council on and Advisory Committee at a Joint Meeting on January 4, 2002 and by the Family Violence Prevention and Intervention Partnership on January 16, 2002. Proposed bylaws have been created that reflect the proposed CAPC structure. The Resolution of your Board creating a Santa Barbara County Child Abuse Prevention Council and approving the proposed Bylaws is now requested. (See Attachment B for copy of the Resolution.)

MANDATES & SERVICE LEVELS:

CAPIT, CTF and CBFRS programs are not mandated. However, in order for Santa Barbara County to receive these funds that are passed through to nonprofit organizations that provide child abuse and neglect prevention and intervention services, the existence of a Child Abuse Prevention Council and Board approval of the County's Three-Year Plan for Child Abuse and Neglect Prevention are mandatory.

Santa Barbara County will receive a total of \$347,999 in CAPIT funds, approximately \$39,000 in CBFRS funds and approximately \$375,000 in CTF funds for Fiscal Years 2002-2005.

There is no change in service level associated with these recommendations.

FISCAL & FACILITIES IMPACT:

Execution of the Notice of Intent to contract with the California Department of Social Services to receive CAPIT and CBFRS funds will not result in any increased General Fund contribution or County A87 Plan overhead. The Fiscal Year ("FY") 2002-2005 budgets will include the contract amount in revenue and offsetting appropriation in: Department 041, Fund 0001, Revenue account 3639, Expenditure account 7659, and Programs 7000 and 7140.

The CTF and CAPIT funds will cover the cost of direct services to children and their families by nonprofit agencies that have been awarded CAPIT contracts. Ninety-five percent (95%) of the CTF funding and ninety percent (90%) of the CAPIT funding is passed through the Public Health Department, Human Services Division, to these agencies upon their successful provision of services. The remaining five percent (5%) of CTF funds and ten percent (10%) of the CAPIT funds are retained by the Public Health Department, Human Services Division for administrative costs. The CBFRS funds will be used to strengthen child abuse prevention coalitions in Santa Barbara County.

These recommendations do not result in a need for any additional facilities.

Special Instructions:

Please send one (1) certified copy of the Minute Order and one (1) original Resolution to Nancy Madsen, Human Services, Public Health Department, 300 N. San Antonio Road, Santa Barbara, CA 93111.

Concurrences:

Department of Social Services
County Counsel

Attachments:

- A: Three-Year Plan for Child Abuse and Neglect Prevention for Santa Barbara County
- B: Resolution: IN THE MATTER OF THE PROPOSED ESTABLISHMENT OF A CHILD ABUSE PREVENTION COUNCIL (CAPC) FOR SANTA BARBARA COUNTY.