



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Health
Department No.: 041
For Agenda Of: October 15, 2024
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from:
Vote Required: 4/5 Vote Required

TO: Board of Supervisors
FROM: Department Mouhanad Hammami, Director
Director(s): Public Health Department
Contact Info: Gustavo Mejia, Chief Financial Officer
(805) 681-5177
SUBJECT: Acceptance of a Grant Award from Santa Barbara Foundation to the Santa Barbara County Public Health Department in the Amount of \$10,000

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management, CEO Budget

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve, ratify, and authorize the Director of the Public Health Department, or designee, to accept a grant award for the Santa Barbara County Public Health Department in the amount of \$10,000 from the Santa Barbara Foundation as well as execute the accompanying Educational Grant Services Agreement for the period of August 1, 2024, through June 30, 2025 for the purpose of providing planned education sessions throughout Santa Barbara County for health professionals and community members; and
- b) Approve the Budget Revision Request (BJE Number 0010141) in the amount of \$10,000 for unanticipated revenue for use in the Public Health Department FY 2024-25 budget; and
- c) Determine that the proposed action is an administrative and fiscal activity of the County, which will not result in direct or indirect physical changes in the environment; and is therefore, not a "project" as defined for purposes of the California Environmental Quality Act (CEQA), pursuant to State CEQA Guidelines Section 15378(b)(4) or (b)(5).

Summary Text:

This item is on the agenda for the Board to approve, ratify, and authorize the Public Health Director, or designee, to accept a grant award from the Santa Barbara Foundation in the amount of \$10,000 and execute the related Educational Grant Services Agreement for the purposes of providing four planned education

sessions throughout Santa Barbara County for health professionals and community members in the county. These grant funds will be used to cover expenses such as speaker fees including travel and accommodation, audio visual and media setup, education and wellness promotional material, and other related miscellaneous costs as needed.

Background:

The Santa Barbara Foundation and the Public Health Department (PHD) in collaboration with community partners will coordinate and provide a minimum of four activities that educate health professionals and community members about health and wellness. The PHD has recently established a special program with focus on equity, prevention, and wellness promotion. This program will involve more community events geared towards partnering with health systems, educational entities, and community organizations to promote wellness and healthy living. These educational activities are designed and opened for public healthcare professionals and county team members to advance their understanding of pertinent and important health matters.

PHD will seek to collaborate with community partners to hold educational sessions (lectures) at strategic locations throughout the county (i.e. south, central, and north). Each event will accommodate between 80 to 100 attendees.

Topics for each educational activity will be based on needs identified through our community health needs assessment, data gathered from clinics, as well as feedback from health practitioners and other partners. In addition, a survey at each event will ask for consideration for future topics from attendees.

Performance Measure:

Yes

The Santa Barbara Foundation requires the PHD use the funds for educational related needs. There are no specific performance measures other than how the funds are expended.

Fiscal and Facilities Impacts:

Budgeted: No

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			
Federal			
Fees			
Other:	\$ 10,000.00	\$ -	\$ 10,000.00
Total	\$ 10,000.00	\$ -	\$ 10,000.00

Accepting a grant award in the amount of \$10,000 from the Santa Barbara Foundation does not impact mandates, service levels, or general fund contribution. A budget revision in the amount of \$10,000 is necessary to amend the adopted FY 2024-25 Public Health budget to reflect the unanticipated revenue. These grant funds will be used to cover expenses such as speaker fees including travel and accommodation, audio visual and media setup, education and wellness promotional material, and other related miscellaneous costs as needed.

Staffing Impacts:

There will be no staffing impacts.

Special Instructions:

Request the Clerk of the Board to email a copy of the Minute Order to the PHD Contracts Unit at: PHDGROUPContractsUnit@sbcphd.org when available.

Attachments:

- A. Santa Barbara Foundation Education Grant Agreement with Attached Scope of Work.
- B. Budget Revision BJE Number 0010141

Authored by:

Gustavo Mejia, Chief Financial Officer