

REQUEST AND CEO/HR APPROVAL OF CONTRACTOR ON PAYROLL

Submit completed form, contract and Board letter for CEO/HR's review before submitting materials to County Counsel, Auditor-Controller, Risk Management and Clerk of the Board.

Department General Services Department Number 063

Request Date 11/15/07 To be heard at Board meeting on 12/11/07

Department Contact Jack T. Williams Phone Number 568-2533

CONTRACTOR'S NAME Richard Whirty

APPROPRIATE USE OF COP BASED ON ONE OR MORE OF THE FOLLOWING CRITERIA:

There is a need for specialized work to be performed and/or there is no existing job classification appropriate to the job.

The work cannot be performed by an independent contractor as determined by the IRS.

There is a temporary funding source for the work.

The work is sporadic and does not warrant a full or part-time regular position.

DESCRIPTION OF THE WORK TO BE PERFORMED (or attach Statement of Work from contract):

CONTRACTOR shall provide professional maintenance and project management services. These services shall include; administration, analysis, development, bidding and evaluation of Facilities Maintenance projects in the County's classification of "Project Coordinator "

SALARY RECOMMENDATION: \$30.19/ HOUR

SALARY SET AFTER CONSIDERING THE FOLLOWING DATA/INFORMATION:

RETIREMENT: WILL WILL NOT BE A MEMBER OF THE RETIREMENT SYSTEM

PAID LEAVE: WILL RECEIVE 160 OR HOURS OF PAID LEAVE

CEO/HR APPROVAL YES NO Reviewed By _____ DATE _____

CONTRACT SUMMARY

Fiscal Year Period (m/d/yr – m/d/yr)	Hourly Rate of Pay	Hours per Pay Period	"CSR" Hours (Contractor Subject to Retirement)	"CPL" Hours (Contract-Paid Leave)	Total CSR & CPL Compensation Paid via Payroll	Total Contract Salary and Leave Paid to Contractor by Fiscal Year
01/01/08 - 06/30/08		80	960	80	\$31,398	\$31,398
07/01/08 - 06/30/09		80	1920	160	\$62,795	\$62,795
07/01/09 - 12/31/09		80	960	80	\$31,398	\$31,398
Total Contract Salary and Leave Paid to Contractor						\$125,590
Total Cost to County (includes roll-up)						\$160,755