



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Community Services  
**Department No.:** 057  
**For Agenda Of:** August 25, 2020  
**Placement:** Administrative  
**Estimated Time:** N/A  
**Continued Item:** No  
**If Yes, date from:** N/A  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department  
Director: George Chapjian, Community Services Director (805) 568-2467  
Contact Info: Ryder Bailey, CPA, Chief Financial Officer (805) 568-3526  
**SUBJECT:** Agreement for Operations of a Countywide Library System - FY2020-21

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Risk Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve, ratify and authorize the Chair of the Board of Supervisors to execute a one-year Agreement for Operation of a Countywide Library System (the "Agreement"), Attachment 1, by and between the County and the Cities of Santa Barbara, Goleta, Lompoc and Santa Maria ("Cities") for the period of July 1, 2020 through June 30, 2021 with a total amount not to exceed \$4,204,500.
- b) Determine that the approval of the Agreement is not the approval of a project that is subject to environmental review under the California Environmental Quality Act (CEQA), pursuant to CEQA Guidelines section 15378(b)(4), finding that the project is a creation of a governmental funding mechanism or other government fiscal activity, which does not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment.

**Summary Text:**

This item is on the agenda in order to approve the Countywide Library Agreement between the County and four administrating City partners, Santa Barbara (Zone 1), Lompoc (Zone 2), Santa Maria (Zone 3), and Goleta (Zone 4).

On June 9, 2020, the Board of Supervisors adopted the Fiscal Year (FY) 2020-21 Operating Budget, which included the allocation of \$4,204,500 in funding to the four Cities of Santa Barbara (Zone 1),

Lompoc (Zone 2), Santa Maria (Zone 3) and Goleta (Zone 4) to provide library services. The Board approved base funding of \$3,545,800 to maintain per capita at \$7.80, while also approving an additional \$658,700 in funding for County Branch Libraries. Staff worked with Library Zone Administrators and the \$658,700 was allocated across all nine County branch libraries to mitigate reductions in hours and programming.

The approval of this Agreement will authorize the County to contract with these Cities for library services and provide funding for the period of July 1, 2020 through June 30, 2021. The County has contracted with local Cities for administering County Branch Libraries for over 50 years.

After the Board of Supervisors takes action, the agreement will go to the City Councils of Santa Barbara, Lompoc, Santa Maria, and Goleta for consideration and approval.

**Background:**

County-wide Library Contract

Library services in the County are provided via the Cities’ main libraries and various branch locations as a way to efficiently use existing facilities and prevent the creation of County-operated duplicate establishments. The Cities will provide library services on the four Zones as follows:

- Zone 1: Santa Barbara. Services provided to the cities and unincorporated areas located within or in close proximity to Santa Barbara, Carpinteria, and Montecito.
- Zone 2: Lompoc. Services provided to the cities and unincorporated areas located within or in close proximity to Lompoc, Vandenberg Village and Vandenberg Air Force Base.
- Zone 3: Santa Maria. Services provided to the cities and unincorporated areas located within or in close proximity to Cuyama, Guadalupe, Los Alamos, Orcutt and Santa Maria.
- Zone 4: Goleta. Services provided to the cities and unincorporated areas located within or in close proximity to Goleta, Solvang, Buellton, Eastern Goleta Valley, Community Service Area 3, Hope Ranch, Isla Vista, Gaviota, Santa Ynez and Los Olivos.

The County’s contribution to library services for each zone is based on the population of the cities and unincorporated areas within the respective zone as certified January 1<sup>st</sup> of the prior fiscal year (FY 2019-20) by the California State Public Library Fund (PLF) as detailed in the Library Service Funding Table below.

| <b><u>LIBRARY SERVICE FUNDING TABLE</u></b>                   |  |  |   |   |
|---|--|--|---|---|
| <b>POPULATION BASE PER PLF CERTIFICATION</b>                  |  |  |   |   |
| <i>FY 2019/20 Population Estimates for use for FY 2020/21</i> |  |  |   |   |
| <b>Zones</b>  | <b>FY 19-20<br/>Population<br/>Estimates</b> | <b>FY20-21<br/>Library Funds - \$7.80<br/>Base</b> | <b>FY20-21 Budget<br/>Hearing Additional<br/>Allocation</b> | <b>Total Awarded<br/>Amount by<br/>Zone</b> |
| <b>Zone 1 - Santa Barbara</b>                                 | 121,727                                      | \$949,471  | \$280,450   | \$1,229,921                                 |
| <b>Zone 2 - Lompoc</b>  | 59,978                                       | 467,828  | 38,127  | 505,955                                     |
| <b>Zone 3 - Santa Maria</b>                                   | 155,078                                      | 1,209,608  | 180,156   | 1,389,764                                   |
| <b>Zone 4 - Goleta</b>  | 117,810                                      | 918,918  | 159,931   | 1,087,849                                   |
| <b>Unallocated</b>  | -  | -  |   | 11  |
| <b>TOTAL:</b>   | <b>454,593</b>                               | <b>\$3,545,825</b>                                 | <b>\$658,664</b>  | <b>\$4,204,500</b>                          |

In addition to the County contribution provided to the City of Goleta Library, Zone 4, will receive additional funding of approximately \$205,000 from County Service Area (CSA) No. 3 (Exhibit A to the Agreement) through Measure L. Measure L was a voter-approved measure from 1990, which helps fund library facilities and services in the greater Goleta area.

During FY 2020-21, County staff will continue working in conjunction with the Library Ad Hoc Committee to review the library service delivery structure to determine if the zone model continues to be the most effective service model.

**Fiscal and Facilities Impacts:**

Budgeted: Yes, \$4,204,500 is budgeted within the Community Services Department operating budget, under the Library Services Division.

**Fiscal Analysis:**

The Board approved the allocation of \$4,204,500 on June 9, 2020 for the four library service zones as part of the adopted FY 2020-21 Operating Budget; these funds cover free library services for one year.

**Performance Measures:**

The County has contracted with City municipal libraries over fifty years, with the most recent being the FY 2019-20 contract. The libraries have met their goals of operational hours, book circulation, visitation and internet use by patrons.

**Special Instructions:**

Please execute five (5) signed copies of the Original Agreement for Operation of a Countywide Library System to the attention of Eva Camarena (x2467).

**Attachments:**

Attachment 1 – 2020-21 Agreement for Operation of a Countywide Library System

Attachment 2 – Exhibit A – CSA 3 Map

Attachment 3 – Exhibit B – Library Zone Map – Last Updated July 30, 2019

Attachment 4 – Exhibit C – Maintenance Responsibility