



BOARD OF SUPERVISORS      **Agenda Number:**

AGENDA LETTER

**Clerk of the Board of Supervisors**  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Second District  
**Department No.:**  
**For Agenda Of:**  
**Placement:** January 27, 2026  
**Estimated Time:** Administrative  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** 2<sup>nd</sup> District      Supervisor Laura Capps  
Contact Info:      Daniela Aguirre [daguirre@countyofsb.org](mailto:daguirre@countyofsb.org)

**SUBJECT: Child Care Planning Council Membership for 2025-2026**

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**County Counsel Concurrence**

As to form:

**Other Concurrence:**

As to form: N/A

**Auditor-Controller Concurrence**

As to form: N/A

**Recommended Actions:**

- A. Authorize the Chair to sign the “Certification Statement Regarding Composition of Local Planning Council Membership,” approving the 2025-2026 membership of the Santa Barbara County Child Care Planning Council, as shown in Attachment A; and
- B. Determine that approval of the membership in the Santa Barbara County Child Care Planning Council is not a “Project” subject to the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378(b)(5), finding it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment.

**Summary Text:**

The California Department of Social Services requires that the County Education Office and the Board of Supervisors formally approve the membership of the Child Care Planning Council. This approval is accomplished through signature by the County Superintendent of Schools and the Chair of the Board of Supervisors on Attachment A, “Certification Statement Regarding Composition of LPC Membership.” The current membership of the Council, as approved by vote of the Council at its meeting on September 10, 2025, is documented in Attachment A. The Council Chair, Jennifer Macdonald, and Superintendent of Schools, Susan Salcido, have both signed the Certification Statement, prior to seeking approval from the Board of Supervisors.

The membership of the Council is prescribed by law. Section 10485 of the Welfare and Institutions Code states: “(c) (1) The local planning council shall be comprised as follows:

- (A) Twenty percent of the membership shall be consumers.
- (B) Twenty percent of the membership shall be child care providers, reflective of the range of child care

providers in the county.

- (C) Twenty percent of the membership shall be public agency representatives.
- (D) Twenty percent of the membership shall be community representatives, who shall not be child care providers or agencies that contract with the department to provide child care and development services.
- (E) The remaining 20 percent shall be appointed at the discretion of the appointing agencies.”

**Background:**

Santa Barbara County's original Child Care Planning Council (“the Council”) was formed by the Board of Supervisors and the County Superintendent of Schools in 1990 as a result of the 1990 Federal Omnibus Budget Act. The role of the Council was to develop a local plan and priorities for distribution of the Federal Child Care and Development Block Grant funds. For its first few years, financial support for the Council's activities was provided entirely through in-kind services donated by the County Education Office and Council members. From 1994 to June 2021 the Council received annual grants from the California Department of Education. On July 1, 2021 oversight transitioned to the California Department of Social Services who provides annual grants and is administered by the County Education Office.

Since the inception of the Council, members have worked to: assess the child care needs of local families; coordinate and plan the delivery of child care services in Santa Barbara County; serve as a liaison between the California Department of Social Services and the local community; and provide support and training to the Early Care and Education community.

Pursuant to the Statutes of 1997, AB 1542, which established California's welfare reform program, CalWORKs, a local Child Care Planning Council must be established in each county (Welfare and Institutions Code Chapter 31, Sections 10480 and 10485-10487). On April 28, 1998, your Board, in conjunction with the Office of the County Superintendent of Schools, which has joint authority over the Council, amended the functions, governance, structure, membership and bylaws of the existing Council to conform to the requirements of welfare reform as defined by AB 1542.

**Performance Measure:**

N/A

**Contract Renewals and Performance Outcomes:**

N/A

**Fiscal and Facilities Impacts:**

None to County government.

**Fiscal Analysis:**

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized</u> <u>On-going Cost:</u>	<u>Total One-Time</u> <u>Project Cost</u>
General Fund			
State			
Federal			
Fees			
Other:			
Total	\$	-	\$ -

Narrative: N/A

**Key Contract Risks:** *N/A*

**Staffing Impacts:** *N/A*

<u>Legal Positions:</u>	<u>FTEs:</u>
N/A	N/A

**Special Instructions:**

After approval and passage by the Board, please prepare the following documents for the Child Care Planning Council:

1. A certified copy of the Minute Order
2. The original signed Attachment A “Certification Statement Regarding Composition of LPC Membership”

When documents are ready, please contact Christian Patterson, Council Coordinator, by emailing cpatterson@sbceo.org to arrange for pick-up.

**Attachments:**

1. Attachment A: Certification Statement Regarding Composition of LPC Membership, July 2025 – June 2026.
2. Attachment B: Copy of Minutes from September 10, 2025 Child Care Planning Council Meeting.

**Authored by:**

Christian Patterson, Council Coordinator  
Santa Barbara County Child Care Planning Council - (805) 964-4710 x4473

**CC:** N/A