



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Public Health  
**Department No.:** 041  
**For Agenda Of:** July 3, 2018  
**Placement:** Administrative  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department Van Do-Reynoso, MPH, PhD, Director  
Director(s) Public Health Department  
Contact Info: Jan E. Glick, M.S., Director of Animal Services (934-6953)  
**SUBJECT:** Amendments for Animal Services City Agreements for Goleta and Santa Barbara  
FY 2018-20

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**County Counsel Concurrence**

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors consider the following recommendations:

- a) Approve, ratify and authorize the Chair of the Board to execute a Fifth Amendment (Attachment A) to the Agreement with the City of Goleta (Attachment B) to provide animal control services for the period of July 1, 2018 through June 30, 2020 for a total amount of \$502,114 for the two year period; and
- b) Approve, ratify and authorize the Chair of the Board to execute a Fifth Amendment (Attachment C) to the Agreement with the City of Santa Barbara (Attachment D) to provide animal sheltering services for the period of July 1, 2018 through June 30, 2020 for a total amount of \$793,620 for the two year period; and
- c) Determine that these activities are exempt from California Environmental Quality Act review per CEQA Guideline Section 15061(b)(3), since it can be seen with certainty that there is no possibility that the activities may have a significant effect on the environment.

**Summary Text:**

This item is on the agenda for execution of Amendments to the County Animal Services Revenue Agreements. The Public Health Department (PHD) Animal Services program provides animal control and/or sheltering services to seven cities within Santa Barbara County, as well as the Santa Ynez Band of Chumash Indians (Tribe). PHD Animal Services also provides sheltering and rabies testing services

to the City of Santa Barbara. The proposed amendments also include a revision that creates flexibility for the County to change business hours in future years to enhance client service.

**Background:**

The County is mandated “to maintain or provide for the maintenance of a pound system and a rabies control program...” per Health & Safety Code Section 121690 {e}. PHD Animal Services provides services to cities through revenue Agreements. The Agreements for the cities and the Tribe include full animal control services consisting of: patrol, bite investigations, stray animal impoundment, dead animal disposal, animal licensing, wild animal concerns and complaints, dangerous dog investigations, barking dog complaints, cruelty and neglect investigations, pet adoptions, animal behavioral advice, emergency veterinary care, and treatment of sick animals and euthanasia, when necessary. Because the City of Santa Barbara provides its own field services, the Agreement between the PHD Animal Services and the City of Santa Barbara is for animal sheltering and rabies specimen testing services only.

**Performance Measure:**

N/A

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

Approval and authorization of these Agreement Amendments will not impact the use of General Fund contribution by Animal Services.

	FY 17-18 Contract Amounts	FY 18-19 Year 1	FY 19-20 Year 2
Goleta	245,505	249,188	252,926
Santa Barbara	388,035	393,856	399,764
Grand Total	\$ 633,540	\$ 643,044	\$ 652,690

The total increase for these contracts from FY 17-18 for FY 18-19 is \$9,504, and for FY 19-20 is \$9,646. Year 1 amounts are calculated using FY 17-18 contract amounts as the base year plus a 1.5% increase; Year 2 increase is 1.5% over Year 1. The FY 18-19 amounts are budgeted as part of the department’s Recommended FY 18-19 budget submission.

**Key Contract Risks:**

N/A

**Staffing Impacts:**

**Legal Positions:**  
0

**FTEs:**  
0

**Special Instructions:**

Please execute two (2) original Amendments for each city and retain one (1) original executed Amendment for each city and one Minute Order for pick up by the department. Please email the PHD Contracts Unit at [PHDCu@sbcphd.org](mailto:PHDCu@sbcphd.org) when items are available for pick-up.

**Attachments:**

- A. Fifth Amendment with the City of Goleta for Animal Control Services
- B. Original Agreement with the City of Goleta for Animal Control Services
- C. Fifth Amendment with the City of Santa Barbara for Animal Sheltering Services
- D. Original Agreement with the City of Santa Barbara for Animal Sheltering Services

**Authored by:**

Jan E. Glick, MS, Animal Services Director