



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

BOARD OF SUPERVISORS AGENDA LETTER

Department Name:

Human Resources

Department Number:

064

Agenda Date:

July 7, 2026

Placement:

Administrative Agenda

Estimated Time:

N/A

Continued Item:

No

If Yes, date from:

Vote Required:

Majority

TO: Board of Supervisors

FROM: Department Director: Kristine Schmidt, Human Resources Director

DocuSigned by:
Kristine Schmidt
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CONTACT: Erin Jeffery, Fiscal and Workforce Planning Division Chief

SUBJECT: FY 2026-27 Position Allocation Update for the Sheriff's Office

Concurrences:

County Counsel Concurrence:

As to form: Yes

Auditor-Controller Concurrence:

As to form: Yes

Other Concurrence:

As to form: N/A

Recommended Actions:

That the Board of Supervisors:

- a) Adopt an amendment to the Salary Resolution (Attachment A) effective July 1, 2026, to correctly reflect five (5) additional budgeted positions in the Sheriff's Office for FY 2026-27; and

- b) Determine that the above actions are not projects under the California Environmental Quality Act (CEQA), pursuant to CEQA Guidelines Sections 15378(b)(4) and 15378(b)(5) because they consist of government administrative or fiscal activities that will not result in direct or indirect physical changes in the environment.

Summary Text:

Approval of the recommended actions makes an administrative correction to add four (4) full-time Sheriff’s Deputy positions and one (1) full-time Sheriff’s Service Technician position to the Sheriff’s Office FY 2026-27 position allocation. Funding for these positions was included in the FY 2026-27 budget adopted by the Board on June 16, 2026, but the allocations were inadvertently excluded in the Salary Resolution Amendment approved by the Board on the same date due to a miscommunication between the Sheriff’s Office and Human Resources.

Discussion:

The Sheriff’s Office included funding for five (5) positions in the department’s FY 2026-27 budget, four Sheriff Deputy Trainees to provide court bailiff services, funded with 2011 Trial Court Security Realignment dollars and one Sheriff’s Service Technician funded with anticipated City of Goleta contract revenue. These positions were summarized in the department’s budget materials and the costs were included in the Recommended Budget that was adopted by Board at the Budget Hearing on June 16, 2026, but were not reflected on the list of position allocations. The amendment to the salary resolution (Attachment A) is an administrative correction to ensure the positions are allocated as budgeted in the department’s FY 2026-27 budget.

Position Request Summary:

These costs were previously discussed with and approved by the Board and are already included in the FY 2026-27 Adopted Budget. No additional appropriations are required.

Legal Position Title	Number of FTE	Estimated Cost
Sheriffs Deputy Trainee/Sheriff’s Deputy	4.0	\$704,000
Sheriff’s Service Technician	1.0	\$114,000
Total	5.0	\$818,000

Special Instructions:

Return one copy of the minute order and signed salary resolution amendment to HRPositionControl@countyofsb.org and HRBLCoordinator@countyofsb.org

Attachments:

Attachment A – Salary Resolution Amendment (Sheriff’s Office) (Signature Needed)

Contact Information:

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 Fiscal and Workforce Planning Division Chief
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