



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Community Services
Department No.: 057
For Agenda Of: June 27, 2023
Placement: Administrative
Estimated Tme: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: George Chapjian, Community Services Director (805) 568-2467
Contact Info: Laurie Baker, Grants and Program Manager (805) 568-3521
SUBJECT: Execution of Community Development Block Grant (CDBG) Subrecipient Agreements to implement programs previously approved by the Board of Supervisors on May 2, 2023

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair of the Board, pursuant to the FY 2023-24 Annual Action Plan approved by the Board on May 2, 2023, to execute the following Community Development Block Grant (CDBG) Subrecipient Agreements (Attachments B-K) between the County and the Subrecipients:
 - i. \$20,000 to Channel Islands YMCA for the Noah's Anchorage Youth Crisis Shelter (Attachment B)
 - ii. \$23,000 to Legal Aid Foundation of Santa Barbara County for the Family Violence Prevention Program (Attachment C)
 - iii. \$25,788 to NBCC dba New Beginnings Counseling Center for the Safe Parking Shelter and Rapid Rehousing Program (Attachment D)
 - iv. \$20,000 to Partners in Housing Solutions, Inc. for the Partners in Housing Solutions Program (Attachment E)
 - v. \$7,445 to People's Self-Help Housing Corporation for the Camino Scholars Carpinteria Learning Center (Attachment F)
 - vi. \$20,000 to Santa Ynez Valley People Helping People for the Valley Wellness Program (Attachment G)

- vii. \$20,000 to Savie Health Corp for the Migrant Farmworker Outreach, Healthcare, and Case management Program (Attachment H)
 - viii. \$20,000 to Showers of Blessing Santa Barbara for the Isla Vista Site Shower Program (Attachment I)
 - ix. \$20,000 to United Boys and Girls Clubs of Greater Santa Barbara County for the Power Hour Program at Buellton Unit (Attachment J)
 - x. \$7,445 to United Boys and Girls Clubs of Greater Santa Barbara County for the Power Hour Program at Carpinteria Unit (Attachment K)
- b) Authorize the Director of the Community Services Department to execute amendments on behalf of the County to make any one or more of the following changes to the Agreements listed above:
- i. To revise the dollar amounts in each budget line item or create a new budget line item, provided that the overall amount of the CDBG funds is not increased and all budget line items are eligible under the CDBG Program; and
 - ii. To make administrative changes to the Agreement that are necessary in order to conform with federal, state, or local governmental laws and regulations.
- c) Determine that the above recommended actions are not the approval of projects that are subject to environmental review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15378(b)(4), finding that the actions are not projects as they are the creation of government funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant impact on the environment, and direct staff to file a Notice of Exemption.

Summary Text:

On May 2, 2023, the Board of Supervisors (Board) approved funding awards to ten (10) subrecipients for federal CDBG public services programs. The Board Letter and Minute Order are attached as Attachment A. Staff is requesting that the Board authorize the Board Chair to execute CDBG public services Subrecipient Agreements with the ten (10) approved subrecipients (Subrecipient Agreements).

The Community Services Department Division of Housing and Community Development (CSD/HCD) has drafted ten (10) CDBG Subrecipient Agreements to be executed by the Board Chair (Attachments B-K). A Scope of Work for each project is included in Exhibit A of each Subrecipient Agreement.

Background:

The County of Santa Barbara is the lead agency of the CDBG Urban County, which includes the County and the Cities of Buellton, Carpinteria, and Solvang. Each year, the Urban County receives an allocation of CDBG funds from the U.S. Department of Housing and Urban Development (HUD). In November of 2022, CSD/HCD issued a Notice of Funding Availability (NOFA) for applications for FY 2023-24 CDBG funds. Applications were due in January 2023, and initially reviewed by CSD/HCD staff for eligibility. CDBG Public Services applications were then reviewed and scored by the Human Services Commission Allocations Committee, which made funding recommendations for the Board's consideration.

The Board of Supervisors made funding approvals on May 2, 2023. It is recommended that the Board Chair execute the Subrecipient Agreements to implement the approved programs. Also, on May 2, 2023, the Board approved the County's FY 2023-24 Action Plan that included the CDBG and HOME Investment Partnership (HOME) planned activities, which was then submitted to HUD by the deadline.

All approved CDBG public services Subrecipient Agreements are included in the list below, and the Subrecipient Agreements are enclosed as Attachments B-K for execution by the Chair of the Board of Supervisors.

APPLICANT	PROJECT TITLE	AMOUNT	ATTACHMENT
Channel Islands YMCA	Noah’s Anchorage Youth Crisis Shelter	\$20,000	B
Legal Aid Foundation of Santa Barbara County	Family Violence Prevention Program	\$23,000	C
NBCC dba New Beginnings Counseling Center	Safe Parking Shelter and Rapid Rehousing Program	\$25,788	D
Partners in Housing Solutions, Inc.	Partners in Housing Solutions	\$20,000	E
People’s Self-Help Housing Corporation	Camino Scholarship Carpinteria Learning Center	\$7,445	F
Santa Ynez Valley People Helping People	Valley Wellness	\$20,000	G
Savie Health Corp	Migrant Farmworker Outreach, Healthcare, and Case Management	\$20,000	H
Showers of Blessing Santa Barbara	Isla Vista Site Shower Program	\$20,000	I
United Boys & Girls Clubs of Greater Santa Barbara County	Power Hour at Buellton Unit	\$20,000	J
United Boys & Girls Clubs of Greater Santa Barbara County	Power Hour at Carpinteria Unit	\$7,445	K
	TOTAL	\$183,678	

Performance Measure:

Subrecipients must provide documentation that supports eligible expenditures consistent with the contract budget and federal regulations. Funds are provided on a reimbursement basis.

HCD staff will monitor the performance of funding subrecipients. Public service program subrecipients are required to report quarterly to HCD on the number of persons served and progress on their goals.

Key Contract Risk:

HUD holds the County accountable for ensuring that federal funds are expended on eligible costs. Any ineligible expenditures could require repayment by the County using non-federal funds. HCD will make payments to the subrecipient on a reimbursement basis. To receive payment, the subrecipient must provide documentation that supports eligible expenditures that are consistent with the contract budget and federal regulations. If a subrecipient does not meet performance measures or federal regulations, the County may withhold funds or terminate the contract. All preliminary requirements have been completed for the public services programs, including environmental review in accordance with 24 CFR Part 58.

Fiscal and Facilities Impacts:

CDBG funds are allocated to the County on an annual basis from HUD. Federal CDBG funds are awarded to the County as grants. Twenty percent (20%) of the CDBG grant may be used to cover County costs to administer the federal programs and fifteen percent (15%) may be used to fund public services programs.

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			
Federal			\$ 183,678.00
Fees			
Other:			
Total	\$ -	\$ -	\$ 183,678.00

Staffing Impacts:

The programs are administered by existing HCD staff with the support of County Counsel and other County departments including the CEO, Auditor-Controller, Risk, General Services, and Community Services.

Special Instructions:

1. Return a copy of each executed agreement to Marjorie Klotthor at HCD (10 total) by email or leave at COB for pick-up. Please call ext. 83513 or email mklotthor@countyofsb.org for pick-up.
2. Retain the Subrecipient Agreements with original signatures for COB records.
3. Please provide a copy of the Minute Order to mklotthor@countyofsb.org or place with agreements for pick up.

Attachments:

- Attachment A: 5/2/23 Board Letter and Minute Order
- Attachment B: CDBG Subrecipient Agreement with Channel Islands YMCA (Noah’s Anchorage)
- Attachment C: CDBG Subrecipient Agreement with Legal Aid Foundation of Santa Barbara
- Attachment D: CDBG Subrecipient Agreement with NBCC dba New Beginnings Counseling Center
- Attachment E: CDBG Subrecipient Agreement with Partner’s in Housing Solutions, Inc.
- Attachment F: CDBG Subrecipient Agreement with People’s Self-Help Housing Corporation
- Attachment G: CDBG Subrecipient Agreement with Santa Ynez Valley People Helping People
- Attachment H: CDBG Subrecipient Agreement with Savie Health Corp
- Attachment I: CDBG Subrecipient Agreement with Showers of Blessing Santa Barbara
- Attachment J: CDBG Subrecipient Agreement with United Boys and Girls Clubs of Santa Barbara County (Buellton Unit)
- Attachment K: CDBG Subrecipient Agreement with United Boys and Girls Clubs of Santa Barbara County (Carpinteria Unit)