

**SANTA BARBARA COUNTY  
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Agenda Number:**  
**Prepared on:** 7/31/03  
**Department Name:** Children & Families Commission  
**Department No.:** 990  
**Agenda Date:** 8/12/03  
**Placement:** Administrative  
**Estimate Time:**  
**Continued Item:** NO  
**If Yes, date from:**

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**TO:** Board of Supervisors

**FROM:** Naomi Schwartz, Chair  
Children & Families First Commission, First Five of Santa Barbara County

**STAFF** Pat Wheatley, 884-8085  
**CONTACT:** Children & Families Commission, First Five of Santa Barbara County

**SUBJECT:** Children & Families Commission Contracts/Software Contract

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**Recommendation(s):**

That the Board of Supervisors:

Review and approve as to form the Children & Families Commission Contract with Pran InfoTech, a software development company, for development of a database for data reporting and analysis.

**Alignment with Board Strategic Plan:**

The Children & Families Commission is aligned with Strategic Goal 7, community that fosters the wellbeing of families and children.

**Executive Summary and Discussion:**

The Children and Families Commission, First Five of Santa Barbara County provides monetary grants to agencies in the community which provides services to children 0-5 and their families which necessitates a system to track the work of the grantees.

The purpose of the software agreement is to develop a software system that increases the efficiency of the Commission and the agencies it serves by expanding the capabilities of the Commission's database and report generating abilities. This is an important opportunity to make a significant impact on the needs of young children and their families through data analysis and the utilization of improved technology.

County Ordinance 4390 provides that the Commission may enter into contracts for joint ventures with the County and other public and private entities. The ordinance requires each recipient of Proposition 10 funds

other than a County agency or department to enter in a contract with the Commission. "All Commission contracts shall provide that the contractor's sole remedy is against the Commission and Trust Funds, and that the contractor will not seek damages, specific performance, or other relief from the County or its agencies or employees. All recipients shall adhere to performance measurements and criteria and reporting requirements established by the Commission."

The contract contains provisions consistent with the necessary limitation on the Contractor's recourse, as well as boilerplate provisions modeled after the County's boilerplate contract for services. In addition to the boilerplate provisions, the contract provides for total payment of \$74,461 in specified percentages according to achievement of milestones. The contract price and the milestones necessary for payment are detailed in the Payment Schedule attached as Exhibit B to the contract. The contract anticipates delivery of the software in August, with a one-year warranty period that runs from the date of acceptance of the software by the Commission.

Pursuant to County Ordinance 4390, the software contract is attached for your Board's review and approval as to form.

**Mandates and Service Levels:**

Funding of the Children & Families Commission must be directed to the comprehensive needs of children age 0-5 and their families.

**Fiscal and Facilities Impacts:**

**Concurrence:**

County Counsel  
Risk Management  
Auditor-Controller