

# SANTA BARBARA COUNTY BOARD AGENDA LETTER



Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Agenda Number:**  
**Prepared on:** 1/13/05  
**Department Name:** Employees Retirement System  
**Department No.:**  
**Agenda Date:** 2/1/05  
**Placement:** Administrative  
**Estimate Time:**  
**Continued Item:** NO  
**If Yes, date from:**

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**TO:** Board of Supervisors

**FROM:** Board of Retirement  
Santa Barbara County Retirement System

**STAFF CONTACT:** Oscar Peters, Retirement Administrator  
568-2998

**SUBJECT:** **ADOPTION OF AMENDMENT TO SECTION 204a of the BYLAWS of the SANTA BARBARA COUNTY EMPLOYEES RETIREMENT SYSTEM**

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## **Recommendation(s):**

That the Board of Supervisors:  
Adopt Resolution amending Article II Section 204a of the Bylaws of the Santa Barbara County Employees Retirement System. This Resolution changes the week and time the Board of Retirement regularly meets from the third Wednesday of each month at 10 a.m. to the second Wednesday of each month at 9 a.m., unless otherwise ordered by the Board of Retirement.

## **Alignment with Board Strategic Plan:**

The recommendation is primarily aligned with actions required by law or by routine business necessity.

**Executive Summary and Discussion:** Pursuant to Section 31525 of the County Employees' Retirement Law of 1937 changes to the Bylaws of the Santa Barbara County Employees' Retirement System become effective when approved by the Board of Supervisors. The Board of Retirement wishes to change the week it regularly meets and by unanimous vote at the January 5, 2005 adopted a Resolution to meet the second week of each month at 9 a.m. It is recommended that §204a of the Bylaws be amended as set forth in the attached resolution.

**Mandates and Service Levels:** no change

**Fiscal and Facilities Impacts:** none

**Special Instructions:** Please send a copy of the signed and certified Resolution and Minute Order to Marti Strong at the Retirement Office.

**RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA**

A RESOLUTION APPROVING  
AMENDMENT TO ARTICLE II §204(a)  
of the BYLAWS OF THE BOARD OF  
RETIREMENT OF THE SANTA  
BARBARA COUNTY EMPLOYEES’  
RETIREMENT SYSTEM, SETTING  
REGULAR MEETING DATES & TIME

Resolution No. \_\_\_\_\_

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WHEREAS, the Santa Barbara County Employees’ Retirement System was established pursuant to the County Employees’ Retirement Law of 1937 (“CERL”) (Government Code Sections 31450 et.seq.);

WHEREAS, the Board of Retirement has authority under §31526(a) of CERL to make bylaws regulating the administrative procedures of the Board of Retirement; and,

WHEREAS, on January 5, 2005, the Santa Barbara County Board of Retirement adopted, by unanimous vote, an amendment to Article II, Section 204(a) of its Bylaws, changing the date of its regular meeting from the third Wednesday of each month at 10 a.m., to the second Wednesday of each month at 9 a.m., unless otherwise ordered by the Board of Retirement;

WHEREAS, Government Code Section 31525, provides that the Board of Retirement’s Bylaws become effective when approved by the Board of Supervisors;

**NOW, THEREFORE, IT IS HEREBY RESOLVED, as follows:**

Article II, §204(a) of the Bylaws of the Board of Retirement of the Santa Barbara County Employees’ Retirement System is amended to read as follows:

- a) Regular Meetings. Regular meetings of the Board shall be held on the second Wednesday of each month in the Board of Supervisors Conference Room, located in the County Administration Building, 105 East Anapamu Street, Fourth Floor, Santa Barbara, California, unless the Board orders otherwise. From time to time, when appropriate, meetings may be held in the Betteravia Government Center, located at 511 East Lakeside Parkway, Santa Maria, California. Meetings shall begin at 9:00 a.m. unless otherwise ordered by the Board, except that the Board may meet in closed session earlier if the published meeting agenda states the time of such closed session.

PASSED AND ADOPTED by the Board of Supervisors of Santa Barbara County, State of California, this \_\_\_\_ day of \_\_\_\_\_, 2005, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
Chair, Board of Supervisors

ATTEST:  
MICHAEL F. BROWN  
CLERK OF THE BOARD

\_\_\_\_\_(SEAL)  
Deputy Clerk

Approved as to Form:

STEPHEN SHANE STARK  
COUNTY COUNSEL

By \_\_\_\_\_