



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Probation  
**Department No.:** 022  
**For Agenda Of:** June 27, 2023  
**Placement:** Administrative  
**Estimated Time:** N/A  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors

**FROM:** Department Holly L. Benton, Chief Probation Officer  
Director(s) (805) 803-8588  
Contact Info: Spencer Cross, Acting Deputy Chief Probation Officer  
(805) 882-3753

**SUBJECT: Fiscal Year 2021-2024 First Amendment to Agreement with Satellite Tracking of People LLC (STOP)**

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**County Counsel Concurrence**

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- A. Approve and authorize the Chair to execute a First Amendment to Agreement for Services of Independent Contractor with Satellite Tracking of People LLC ("STOP") (BC 21057) to extend the Agreement for Services of Independent Contractor ("Agreement") for an additional two months for services rendered from July 1, 2023 through August 31, 2023, for an amended contract term of July 1, 2021, through August 31, 2023, rendered Fiscal Years 21-24, and amend the budgeted amount within the Payment Arrangements to increase the total contract not-to-exceed amount to \$245,000 ("Maximum Contract Amount").
- B. Authorize the Chief Probation Officer or designee to approve subsequent immaterial changes to the agreement including authorizing additional services, amending program staffing requirements, amending service locations, and adding program goals, outcomes, and measures, and reallocation of funds between funding sources. Authorize the Chief Probation Officer or designee to approve line-item budget changes to Attachment B-1 of the Agreement in an amount not to exceed 10% of the stated line-item budgeted amounts for each service. Immaterial changes can be made as long as the total contract amount of the agreement is not increased, and subject to the Board's ability to rescind this delegated authority at any time, and provided that in no event shall any such amendment extend the term of the agreement.

- C. Determine that the above activities are exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Section 15061(b)(3), finding that these activities are covered by the common sense exception that CEQA applies only to projects which have the potential for causing a significant effect on the environment, and where it can be seen with certainty that there is no possibility that these activities may have a significant effect on the environment, the activities are not subject to CEQA.

**Summary Text:**

Global Positioning System (GPS) technology provides information on a client's whereabouts and can confirm compliance with specified terms and requirements of probation. The Probation Department utilizes GPS technology as a supervision tool to assist in providing enhanced community supervision over adults and juveniles who have demonstrated a need for a higher level of supervision and are determined to pose an elevated risk to the community or a victim. These individuals are typically charged and/or convicted serious and violent felonies and are determined to be at high risk to reoffend. GPS is also utilized for monitoring of pre-trial defendants released from custody under Supervised Pretrial Release pending an outcome in their criminal case wherein GPS is a condition of the pretrial supervision.

This Amendment proposes to extend the term of the contract two additional months, to include July and August of 2023, thereby increasing the contract amount by \$25,000, for a total contract amount not to exceed \$245,000.

**Background:**

The Probation Department has utilized GPS technology for many years to assist in the supervision of Probation Department clients. Deputy Probation Officers are trained to interpret alerts and monitor clients' movements within the community in an effort to minimize risk factors and allow for increased public safety. This First Amendment to Agreement with STOP will provide the enhanced supervision tool for adults and juveniles who require a higher level of supervision while in the community. The agreement will also allow for the monitoring of clients who are in the community as a condition of release while pending resolution of their criminal matter.

This agreement is intended to serve as an extension to the agreement the Probation Department has in place with STOP, and to mirror the contract the Santa Barbara Sheriff's Department also has in place with STOP which extends through August 31, 2023. The extension is necessary given the collaborative efforts between the Probation Department and the Sheriff's Department to monitor clients in the Alternative Sentencing Program who are serving their court-imposed jail sentences in their residence under electronic surveillance and supervision. Prior to August 31, 2023, the Probation Department and Sheriff's Department will establish an agreement with a new vendor.

**Performance Measure:**

The agreement provides performance measures to ensure equipment is received in a timely manner and software and support are provided by STOP to ensure proper monitoring of those under electronic surveillance.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Annualized On-going Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
General Fund	\$ 24,500.00	\$ 24,500.00	
State	\$ 110,500.00	\$ 110,500.00	
Federal			
Fees			
Other:			
Total	\$ 135,000.00	\$ 135,000.00	\$ -

**Narrative:**

Execution of the First Amendment extends the FY21-23 Agreement BC 21057 for an additional two (2) months of services for services rendered FY 23-24 commencing July 1, 2023, and ending no later than August 31, 2023, increasing the budget by \$25,000 with \$20,500 funded by AB109 and \$4,500 funded through the General Fund with the total amended contract not to exceed \$245,000 for FY July 1, 2021 to August 31, 2023.

Execution of the amendment will not increase the General Fund contribution to the Probation Department.

**Key Contract Risks:** A risk assessment has been completed and key contract risks were not identified.

**Staffing Impacts:**

**Legal Positions:**  
No effect

**FTEs:**  
No effect

**Special Instructions:**

Please return one (1) fully signed original of the First Amendment to:

Christina Sibley, Fiscal Manager  
 Probation Department  
 117 E. Carrillo St., Santa Barbara CA 93101

**Attachments:**

Attachment A: First Amendment to Agreement with Satellite Tracking of People LLC (STOP)  
 Fiscal Year 2021-2024, BC 21057

Attachment B: Agreement for Services of Independent Contractor, Satellite Tracking of People LLC  
 (STOP), Fiscal Year 2021-2023, BC 21057

**Authored by:**

Spencer Cross, Acting Deputy Chief Probation Officer