



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Auditor-Controller  
**Department No.:** 061  
**For Agenda Of:** June 18, 2019  
**Placement:** Administrative  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors

**FROM:** Department Betsy M. Schaffer, CPA  
Director(s) Auditor-Controller, 568-2100

Contact Info: Barbara Gilner  
Internal Audit Chief, 568-2456

**SUBJECT:** Auditor-Controller's Report on the Statement of Assets of the Santa Barbara  
County Treasurer's Investment Pool – As of March 31, 2019

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**County Counsel Concurrence**

As to form: N/A

**Auditor-Controller Concurrence**

As to form: N/A

**Recommended Actions:**

That the Board of Supervisors:

- (a) Receive and file the Auditor-Controller's Report on the Statement of Assets of the Santa Barbara County Treasurer's Investment Pool as of March 31, 2019.
- (b) Determine that the above actions are not a project under the California Environmental Quality Act (CEQA) pursuant to Section 15378(b)(4) of the CEQA Guidelines because they consist of the creation of government funding mechanisms which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment.

**Summary Text:**

The Auditor-Controller's Report is being submitted pursuant to California Government Code Section 26920 and Santa Barbara County Code Section 2-23.2.

**Background:**

Funds that are controlled by the County Treasurer include currently available cash of the County as well as the cash invested into the pool by other governments (such as school districts, special districts and others). The Treasurer is responsible for investing all of these funds in accordance with California Government Code and the Treasurer's Investment Policy.

The goals of the Treasurer's Investment Policy are safety, liquidity, and yield, in that order. Types of securities in which the Treasurer may invest include U.S. Treasury and U.S. Government agency securities; state and/or local agency bonds, notes, warrants or certificates of indebtedness; bankers' acceptances; commercial paper; corporate bonds and notes; negotiable certificates of deposit; repurchase agreements; reverse repurchase agreements; securities lending; bank deposits; money market mutual funds; State of California Local Agency Investment Fund (LAIF); and investment pools managed by a Joint Powers Authority.

Furthermore, pursuant to California Government Code Section 27131, the Treasurer has established a County Treasury Oversight Committee to review and monitor the Treasurer's Investment Policy and to promote public interest in the investment of public funds.

In accordance with California Government Code Section 26920, at least once in each quarter, the Auditor-Controller shall review the Treasurer's Statement of Assets of the Santa Barbara County Treasurer's Pool (the Statement).

At the end of each quarter, the Treasurer elects to prepare the Statement using the modified cash basis of accounting and omit certain note disclosures required by generally accepted accounting principles. At the end of each fiscal year, the Treasurer prepares a set of financial statements and note disclosures under generally accepted accounting principles, which are audited at that time by the County's external auditors.

We have completed the required review of the Statement as of March 31, 2019. The purpose of the review was to determine whether cash and investments shown on the Statement are reasonably stated.

Our review included the following procedures: 1) Counting cash in the County Treasury and cash and investments held on behalf of the Treasurer's Office; and 2) Verifying that the records of the County Treasurer and the Auditor-Controller reconcile pursuant to Government Code Section 26905.

Based on our review, the amounts shown on the Statement as of March 31, 2019 are reasonably stated.

**Attachments:**

Auditor-Controller's Report and Statement of Assets as of March 31, 2019, with accompanying note.

**Authored by:**

Barbara Gilner, Internal Audit Chief

**cc:**

Harry Hagen, Treasurer-Tax Collector