

**SANTA BARBARA COUNTY
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 12/22/05
Department Name: Child Support Services
Department No.: 045
Agenda Date: 1/10/2006
Placement: Administrative
Estimate Time:
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM: Sandra Simons
Child Support Services Director

STAFF CONTACT: Shirley Moore, 568-2329
Child Support Services Business Manager

SUBJECT: Professional Services Agreement for EDP Sr. Systems & Programming Analyst .

Recommendation(s):

That the Board of Supervisors:

Approve and authorize the Chair to amend Agreement for Professional Services for Philip Kryder by increasing amount of contract \$50,000, for a total contract cost not-to-exceed \$100,000 in salary and benefit costs. This contract is effective from June 20, 2005 through June 30, 2006.

Alignment with Board Strategic Plan:

The recommendation is primarily aligned with Goal No. 1. An Efficient Government Able to Respond Effectively to the Needs of the Community.

Executive Summary and Discussion:

In June 2005 an Agreement for Professional Services for Philip Kryder was issued to manage the local technical aspects of the conversion to State Disbursement Unit and CAL-WIN system interfaces for Child Support Services. Both of these projects require significant technical expertise, requiring analysis of what needs to be done on our end to prepare our data for conversion, how the conversion will impact us, what can be done to anticipate and mitigate potential problems, what automated tools need to be developed to ensure a smooth transition, and what post-transition activities are required to ensure integrity of data conversion. The SDU transition occurs February 1, 2006, followed closely by the CAL-WIN conversion in March 2006. During the first six months of this fiscal year additional conversions occurred, including Statewide System Conversion (SWS) and Legacy archival of data.

These systems are critical to the Child Support Services maintaining high Federal and County performance measure ratings. There will be significant interface coordination efforts required between DCSS and other

state and local agencies including Probation and Department of Social Services. During FY 2004-2005, these interfaces resulted in over \$350,000 of additional funding for Probation and over \$300,000 for Social Services. There are over 18,000 open cases in the system, processing over \$28,000,000 in child support payments. It is imperative that these interfaces continue to serve us during these transitions to new systems.

Due to the additional conversion activities that occurred during the first six months of this fiscal year, and the ongoing technical expertise required to ensure a smooth transition to the SDU in February and the CAL-WIN system in March, it is recommended that our contract with Philip Kryder be increased by \$50,000 so that we can retain his services during the next six months. His services are necessary due to his expertise with our CASES system, and due to the fact that we are short of necessary technical staff to manage these projects.

Mandates and Service Levels:

Conversion to the State Distribution Unit and the new CAL-WIN system is mandated by the State of California.

Fiscal and Facilities Impacts:

The cost of this contract will not exceed \$100,000 and is paid for by State and Federal Revenues. There is no general fund impact. Costs will be absorbed by salary savings due to vacancies.

Attachments:

Professional Services Agreement for Philip Kryder dated June 2005.

Special Instructions:

After execution by the Chair, please return one (1) originally signed agreement for the contractor, the Department copies of the agreement, and one (1) copy of the minute order, attention: Shirley Moore

Concurrence:

Auditor-Controller
County Counsel
Risk Management