



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Works
Department No.: 054
For Agenda Of: February 17, 2009
Placement: Administrative
Estimated Tme: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Scott McGolpin, Public Works Director, 568-3010
Director(s)
Contact Info: Mark Schleich, Public Works Deputy Director, 882-3603

SUBJECT: **Amendment No. 2 to the contract with Alternative Resources, Incorporated for consulting services to evaluate the feasibility of and prepare a request for proposals for a conversion technology facility at the Tajiguas Landfill (1st, 2nd, and 3rd Supervisorial Districts)**

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

Approve and authorize the Chair to execute Amendment No. 2 to the contract with Alternative Resources, Incorporated (not a local vendor), to:

1. Extend the term from January 31, 2009 to August 31, 2009
2. Add to the Scope of Work: "Task 6: JPA/MOU Assistance" and "Task 7: Criteria Workshops"
3. Amend the contracted budget for a net increase of \$30,000, from \$152,500 to \$182,500

Summary Text:

On October 16, 2007, your Board approved a contract with Alternative Resources, Incorporated for consulting services to evaluate the feasibility of Conversion Technology at the Tajiguas Landfill and, if directed, prepare a RFP for a not to exceed amount of \$147,400. The term of this contract was eleven (11) months, commencing on October 16, 2007 and set to expire on September 15, 2008. This contract included four (4) specific tasks within the scope of work:

1. Refine Project Objectives/Alternatives
2. Finalize Evaluation Criteria

3. Finalize Evaluation of Conversion Technology
4. Develop a Request for Proposals (RFP)

In August 2008, the addition of a task to the scope of work was identified as: “Supplemental Technical Assistance.” This task included identifying legal considerations and assisting County and City staff in developing a scope of work for two technical studies needed for the successful development of an RFP.

This project will require an additional expansion of work to complete the RFP. These new work items include assistance with the development of a Joint Powers Agreement (JPA) or Memorandum of Understanding (MOU) between the participating jurisdictions and the management of two day long workshops on the selection criteria to be used to evaluate the proposals received.

During the course of the feasibility analysis, expansion of scope, and development of key terms to be included in the RFP, there have been delays requiring the seven (7) month extension. Due to the expanded timeline and the addition to the scope of work, this project will require a contract increase of \$30,000; increasing the total contract amount of \$152,500 to \$182,500.

This project has been highly inclusive, involving staff and elected officials from the County of Santa Barbara and the cities of Santa Barbara, Goleta, Solvang and Buellton.

Background:

The evaluation of conversion technology to be established at the Tajiguas Landfill is part of the Department of Public Works’ long-term commitment to seeking alternatives to traditional landfill disposal of our community’s solid waste. Conversion technology offers many other potential benefits for the County of Santa Barbara including environmental mitigation of waste disposal impacts, the production of green energy and a significant increase in solid waste diversion (currently at 69%).

Alternative Resources, Incorporated was selected as a consultant for the conversion technology evaluation study project in September 2007, by a review committee comprised of staff members from the County of Santa Barbara Department of Public Works, the City of Santa Barbara, the City of Goleta, and the Montecito Sanitation District.

The conversion technology evaluation study project is jointly funded by the County and City of Santa Barbara.

Performance Measure:

Payment for services and/or reimbursement costs shall be made upon the contractor’s satisfactory performance, based on the scope and methodology contained in EXHIBIT A of the contract as determined by County staff.

Fiscal and Facilities Impacts:

Budgeted: Total impact is one half of the net amount (\$15,000), as the City of Santa Barbara is reimbursing the County 50% on this Contract. The net increase in contract amount to the County is available in the FY 2008/09 budget in the Resource Recovery & Waste Management Enterprise Fund 1930 under Program 1950 Line Item Account 7460.

Fiscal Analysis:

Narrative: In October 2007, your Board approved a contract not to exceed \$147,400 awarded to Alternative Resources, Incorporated. In August 2008, your board approved an increase of funds of \$5,100 and a term extension of four and a half months. The new contract amendment would increase funds by \$30,000 and extend the term by seven (7) months. This would result in a new not to exceed amount of \$182,500.

Staffing Impacts:

Legal Positions:

0

FTEs:

0

Special Instructions:

Direct the Clerk of the Board to send one copy of Amendment No. 2 and a copy of the minute order to the Resource Recovery & Waste Management Division, Attention: Carlyle A. Johnston.

Attachments:

1. Attachment No. 2 to the Contract with Alternative Resources, Incorporated for consulting services to evaluate the feasibility of conversion technology at the Tajiguas Landfill.

Authored by: Carlyle A. Johnston, Project Leader, extension 3617