



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: General Services  
Department No.: 063  
For Agenda Of: December 8, 2009  
Placement: Set Hearing  
Estimated Tme: 30 min on 1/5/2009  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

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**TO:** Board of Supervisors

**FROM:** Department Bob Nisbet, General Services Director, 560-1011  
Director(s)  
Contact Info: Ronnie Thompson, Project Manager, 568-2678

**SUBJECT: Expenditures with Local Vendors, FY 2008/2009**

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**County Counsel Concurrence**

As to form: N/A

**Auditor-Controller Concurrence**

As to form: N/A

**Other Concurrence:**

As to form: N/A

**Recommended Actions:** That the Board of Supervisors set January 5, 2010 to receive the annual report on the results of the Local Vendor Outreach Program.

**Summary Text:**

While the overall spending on non-construction services and supplies declined from the previous fiscal year, the County, for the first time since the 02/03 fiscal year, succeeded in its goal of directing at least 60% of those expenditures to vendors located within the County of Santa Barbara.

**Background:**

The Board of Supervisors established the Local Vendor Outreach Program in 1993 with the goal of increasing local participation in the County's procurement process. The program began with a number of seminars for local businesses designed to acquaint them with the processes and procedures and to reduce the "mystery" of what is sometimes a cumbersome process. The business community received these seminars very well.

The Program also required that the Purchasing Manager develop methods of tracking the amount of money spent with local business and report annually on the progress made in increasing the total. In 1997, a performance measure was adopted by the Purchasing Division with a goal that 60% of the County's non-construction procurement funds be spent locally. In fiscal year 08/09, for the first time since FY 2002-03, the goal was reached, with a percentage of 60.62%.

**Acknowledgement:**

The General Service’s Purchasing Division would like to thank the Board of Supervisors for their continued interest and support for the Local Vendor Outreach Program, the County Administrator and his staff for their suggestions and encouragement, and the Department Heads for encouraging their staff to recognize the importance of dealing locally whenever possible.

**Performance Measure:**

The performance measure recognized in this program is to spend at least 60% of the discretionary, non-construction, funds spent on goods and services with Local Vendors.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			
Federal			
Fees			
Other:			
Total	\$ -	\$ -	\$ -

Narrative: This program is accomplished within the existing budget of the Purchasing Division of General Services.

**Attachments:**

2008/09 Local Vendor Outreach Powerpoint Report

**Authored by:** John McMillin, Purchasing Manager