

**SANTA BARBARA COUNTY
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:

Prepared on: February 12, 2004
Department: General Services
Budget Unit:
Agenda Date: March 9, 2004
Placement: Administrative
Estimate Time:
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM: Ronald S. Cortez, Director
General Services Department

STAFF CONTACT: Don Grady
568-3065

SUBJECT: First Amendment to Service Agreement with City of Goleta
Third Supervisorial District

Recommendations:

That the Board of Supervisors execute the attached original and duplicate original First Amendment to Agreement to Provide Municipal Services between the County of Santa Barbara and the City of Goleta to expand the scope of services provided under the Agreement to Provide Municipal Services executed June 24, 2002, to allow the County to provide and the City to pay for certain real property services, on a case-by-case basis.

Alignment with Board Strategic Plan:

The recommendation(s) are primarily aligned with Goal No. 1.: An Efficient Government Able to Respond Effectively to the Needs of the Community.

Executive Summary and Discussion:

On June 24, 2002, the County and the City of Goleta executed the Agreement to Provide Municipal Services wherein the County agreed to provide and the City agreed to accept the services described in the various exhibits attached to the Agreement. Since execution of that Agreement, the City has requested to expand the scope of the services provided to include certain real property services. Exhibit RP, which will be added by this First Amendment and incorporated into that Agreement details the real property services that may be provided by the County's Real Property Division of General Services.

Subject: First Amendment to Service Agreement with City of Goleta

Date: March 9, 2004

Page: 2

Exhibit RP provides for a system where the City requests particular real property services. The available services are detailed in Section 4 of the Exhibit. General Services will respond to the request within ten days. The response will either deny or approve the request, and include an estimate of costs to complete the project, and a proposed timeline for completion.

The terms of any agreement to provide any of the available services will be memorialized in a letter agreement. These agreements will be executed and administered by the representatives identified in the Exhibit; the Director of General Services for the County, and the Community Services Director for the City, or their designees. The services will be available to the City through June 30, 2007, subject to the provisions for termination and extension in the original Agreement. All other provisions of that original Agreement will also apply to this First Amendment.

Mandates and Service Levels:

No impact on mandates and service levels.

Fiscal and Facilities Impacts:

General Services will be reimbursed for services. There will be no impact on facilities.

Special Instructions: After Board action, distribute as follows:

1. Original Document - Clerk of the Board Files
- 2 Duplicate Original Document and Minute Order - Don Grady, General Services