



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: Social Services  
Department No.: 044  
For Agenda Of: April 17, 2012  
Placement: Administrative  
Estimated Tme:  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

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**TO:** Board of Supervisors

**FROM:** Department Kathy Gallagher, Director of Social Services, (805) 346-7101  
Director(s)  
Contact Info: Lauren Moore, IT Manager, (805) 681-4529

**SUBJECT:** **Approval to execute Agreement with LeBard's Computer Center for post warranty maintenance.**

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:** Risk Management

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a. Approve and authorize the Chair to execute an Agreement with LeBard's Computer Center, a local vendor, in the amount of \$135,694.00 for warranty and post warranty maintenance for the period 7/1/2011 thru 6/30/2012, an increase of \$35,695.

**Summary Text:**

This Agreement provides warranty and post warranty maintenance on the majority of the Department's computer devices such as computers, monitors, servers, and printers.

**Background:**

After competitively procuring services, on June 25, 2007, the County Purchasing set up a County blanket purchase order, 02245, for the Department of Social Services in the amount of \$99,998.99 for warranty and post warranty maintenance on computer devices such as computers, monitors, servers and printers. Continuation of this contract, for the same amount, has been rolled over annually. Due to the increase in the number and age of devices subject to maintenance, the amount of our current maintenance agreement, \$99,998.99 is insufficient and only covered maintenance through February 28, 2012. Therefore, we are recommending that the Board approve a \$35,695 increase for FY 11/12 for a not to exceed amount of \$135,694.

**Performance Measures**

The vendor will:

- Respond onsite to maintenance calls for items under 'Premium' status within 4 hours 100 percent of the time
- Provide a loaner device for items under 'Premium' status, after 24 hours of first technician arrival if the device cannot be repaired or needs extensive shop service
- Respond onsite to maintenance calls for items under 'Standard' status within the next business day 100 percent of the time.

**-Fiscal and Facilities Impacts:**

Budgeted: Select\_Budgeted

**Fiscal Analysis:**

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund	\$ 18,664		
State	\$ 18,583		
Federal	\$ 98,447		
Fees			
Other:			
<b>Total</b>	<b>\$ 135,694</b>	<b>\$ -</b>	<b>\$ -</b>

Narrative:

Approval and execution of this contract amendment, \$35,695, will result in a total contract amount of \$135.694. Funding for this contract is approximately 73% Federal, 13% State and 14% County General Fund which includes Maintenance of Effort funding. Approval of this contract amendment will not require additional County General Funds. Appropriations have been included in the Department’s FY 2011-12 approved budget.

**Staffing Impacts:**

**Legal Positions:**  
0

**FTEs:**  
0

**Special Instructions:**

Please send one (1) duplicate original Agreement, and a copy of the minute order to:  
Contracts Unit  
C/O Linda Rodriguez  
2125 S. Centerpointe Parkway, 3<sup>rd</sup> floor  
Santa Maria, CA 93455

**Attachments:**

Agreement for Service of Independent Contractor

**Authored by:**

Lauren Moore, DP Manager Sr.

**cc:**