



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Sheriff
Department No.: 032
For Agenda Of: 3/20/2007
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: 4/5th

TO: Board of Supervisors

FROM: Bill Brown Sheriff-Coroner
Lt. Wes Maroney 346-7430

Dr. K. Lumm

SUBJECT: Destruction of records - Criminal

County Counsel Concurrence

County Counsel

Auditor-Controller Concurrence

Auditor-Controller

Other Concurrence:

None required

Recommended Actions:

That the Board of Supervisors: Endorse the purging and disposal of certain criminal records.

Summary Text:

The criminal records have been saved to electronic media and thereby preserved for future access via the computer network. The Department does not have the space or desire to retain the records any longer. Criminal reports and Traffic citations dated Jan 1st 2004 thru Dec 31st, 2004

Background:

Government codes 26201 (authorizes the Board to destroy duplicate records) 26202 (authorizes Board to destroy records more than 2 years old with a 4/5ths vote if records are not otherwise required to be retained), 26205 (authorizes Board to destroy records if they are reproduced accurately and remain accessible), County of Santa Barbara, "destruction of Records" Policy #010-008; and, Auditor Memo, 'Record Retention Policy', dated 10-03-96.

Performance Measure:

None

Fiscal and Facilities Impacts:

In order to efficiently utilize current space, these types of records are periodically destroyed after conversion. The Department is currently challenged for space to store these records. The Department is looking forward to renewing space for future records.

Fiscal Analysis:

None

Narrative: None

Staffing Impacts:

None

Legal Positions:

FTEs:

Special Instructions:

Clerk of the Board: Please send a copy of the Minute Order to: Lieutenant Wesley Maroney, Sheriff's Department.

Attachments:

Application for destruction of records

Authored by:

Lt. Wesley Maroney

cc:

Application for Destruction of Records
Certification of Approval

To: Board of Supervisors, County of Santa Barbara

The undersigned officer hereby applies, pursuant to the law cited below, for an order to destroy the records describe in the attached schedule and to excuse said officer and his assistants, deputies and employees from further custody of said records.

Applicable Mandates:

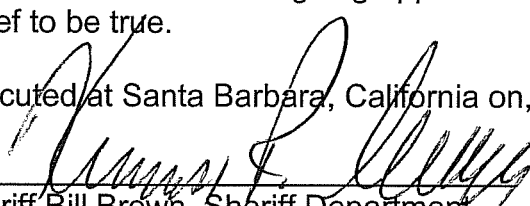
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Reasons for Destruction:

The *criminal records* have been saved to electronic media and thereby preserved for future access via the computer network. The department does not have the space or desire to retain the records any longer.

The undersigned officer declares under penalty of perjury that he is the supervisor and custodian of the described records of this department of the County of Santa Barbara and that he has read the foregoing application and knows contents thereof, on his information and belief to be true.

Executed at Santa Barbara, California on, March 1st, 2007



Sheriff Bill Brown, Sheriff Department

Approved:

County Counsel

Auditor-Controller

By: _____

By: _____

I hereby certify that the above application was approved and adopted on, March 13, 2007 by the following vote of the Board of Supervisors.

AYES:

NOES:

ABSENT:

ATTESTATION:

Clerk of the Board of Supervisors
County of Santa Barbara