



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Community Services
Department No.: 057
For Agenda Of: November 7, 2017
Placement: Departmental
Estimated Tme: 15 minutes
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department George Chapjian, Community Services Director (805-568-2467)
Director(s)
Contact Info: Dinah Lockhart, Deputy Director (805-568-3523)
SUBJECT: Shelter Operations General Fund Agreements for the PATH Santa Barbara
Emergency Shelter; Bridgehouse Shelter; and Santa Maria Emergency Shelter;
Districts 1, 4 and 5.

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair of the Board of Supervisors to execute Shelter Operations General Fund Agreements with:
 - i) PATH (People Assisting the Homeless) to support and maintain service levels at the PATH Santa Barbara Emergency Shelter for the period of July 1, 2017 through June 30, 2018 in an amount not to exceed \$115,784 (Attachment A);
 - ii) Good Samaritan Shelter to support and maintain service levels at the Bridgehouse Shelter for the period of July 1, 2017 through June 30, 2018 in an amount not to exceed \$75,096 (Attachment B);
 - iii) Good Samaritan Shelter to support and maintain service levels at the Santa Maria Emergency Shelter for the period of July 1, 2017 through June 30, 2018 in an amount not to exceed \$105,332 (Attachment C);
- b) Determine that the approvals and execution of the Shelter Operations General Fund Agreements are not the approvals of projects that are subject to environmental review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378(b)(4), finding that the projects are a creation of government funding mechanisms or other government fiscal activities, which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment, and direct staff to file a Notice of Exemption (Attachment D).

Summary Text:

In the FY 2017-18 budget, the Board approved \$345,000 in General Fund contribution toward the operation of homeless shelters in North and South County. Based on the existing process of using shelter bed night utilization data from FY 2016-17 as a ratio for the distribution of the \$345,000, staff recommends the Board approve \$115,784 to PATH Santa Barbara, \$75,096 to Good Samaritan to operate the Bridgehouse Shelter in Lompoc, and \$105,332 to the Good Samaritan Santa Maria Emergency Shelter. The remaining \$48,788 allocated to the Good Samaritan Family Shelter in Santa Maria was approved for renewal during the FY 2017-18 Board Hearings through the County’s ongoing contracts process.

Background:

General Fund contributions for the PATH Santa Barbara Emergency Shelter, Bridgehouse Shelter, Santa Maria Emergency Shelter, and Family Shelter have been allocated on a pro rata basis according to the number of emergency shelter bed-nights reported during the preceding fiscal year. The table below shows the proposed FY 2017-18 allocations based on FY 2016-17 emergency shelter bed-night data reported by each operator, PATH and Good Samaritan Shelter, for each shelter.

| Shelter | Operator | FY 2016-17 Bed-Nights | FY 2016-17 % Shelter Bed-Nights | General Fund On- Going for Emergency Shelters FY 2017-2018 |
|--------------------------------------|------------------------|--------------------------|---------------------------------------|---|
| PATH Santa Barbara Emergency Shelter | PATH | 42,185 | 33.56% | \$115,784 |
| Bridgehouse Shelter | Good Samaritan Shelter | 27,361 | 21.77% | \$75,096 |
| Santa Maria Emergency Shelter | Good Samaritan Shelter | 38,377 | 30.53% | \$105,332 |
| Family Shelter | Good Samaritan Shelter | 17,776 | 14.14% | \$48,788 |
| TOTAL | | 125,699 | 100.00% | \$345,000 |

PATH Santa Barbara

Historically, under the terms and conditions of the Shelter Operations General Fund Grant Agreement, PATH made available 100 shelter beds per night throughout the year (July 1 to June 30) and an additional 100 beds per night during the winter months (December 1 to March 31). In October 2017, PATH announced that during the winter months it will only provide the additional 100 beds “whenever temperatures are 40 degrees or below, or when there is a forecast of 50% or higher for rain for two consecutive days.” PATH provides emergency shelter to homeless individuals while also supporting them with extensive services such as case management. PATH will provide up to 48,600 emergency shelter bed-nights to homeless individuals and families during the contract term.

Bridgehouse Shelter

The County owns the Bridgehouse Shelter located at 2025 Sweeney Road in Unincorporated Lompoc and contracts with Good Samaritan Shelter to operate it. Under the terms and conditions of the Shelter Operations General Fund Service Agreement, Good Samaritan Shelter will make available up to 90 emergency shelter beds per night year-round, which includes 20 overflow beds, to homeless individuals and families and will provide up to 32,850 emergency shelter bed-nights during the contract term.

Santa Maria Emergency Shelter

Good Samaritan Shelter operates an emergency shelter at 401 West Morrison Avenue in the City of Santa Maria. Under the terms and conditions of the Shelter Operations General Fund Grant Agreement, Santa Maria Emergency Shelter will make available up to 130 emergency shelter beds per night year-round, which includes 40 overflow beds, to homeless individuals. This will provide up to 47,450 emergency shelter bed-nights during the contract term.

Family Emergency Shelter

Good Samaritan Shelter operates an emergency family shelter at 401 West Morrison Avenue in the City of Santa Maria. Under the terms and conditions of the Shelter Operations General Fund Grant Agreement, Family Shelter will make available up to 52 emergency shelter beds per night year-round to homeless families. This will provide up to 18,980 emergency shelter bed-nights during the contract term. The allocation of \$48,788 to the Good Samaritan Family Shelter in Santa Maria was renewed through the County’s ongoing contracts process, and therefore does not require Board approval because the difference between current allocation of \$48,788 and the prior year allocation of \$48,793 is less than ten percent, which qualifies this contract to be renewed as an ongoing contract.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

| <u>Funding Sources</u> | <u>Current FY Cost:</u> | <u>Annualized On-going Cost:</u> | <u>Total One-Time Project Cost</u> |
|-------------------------------|--------------------------------|---|---|
| General Fund | \$ 345,000.00 | | |
| State | | | |
| Federal | | | |
| Fees | | | |
| Total | \$ 345,000.00 | \$ - | \$ - |

Performance Outcomes:

- a. PATH (People Assisting the Homeless) has no known fiscal concerns regarding prior County Contracts. In 2015 Casa Esperanza, a previous subrecipient, merged with PATH. Staff has provided additional technical assistance on PATH’s Expenditure Summary and Payment Request and Status Reports when they have been incomplete. They have met their performance goals with regard to serving their clients. Staff will continue to monitor PATH’s reporting and expenditure documentation to ensure all reimbursements are fully supported.
- b. Good Samaritan Shelter has no known concerns regarding prior County Contracts. Their Expenditure Summary and Payment Request and Status Reports are thorough and submitted on time. They met all goals except for the Transitional Housing goal due to lack of availability and the very long waiting list. They did, however, change their focus to permanent housing with a high level of success.

Key Contract Risks:

PATH Santa Barbara Emergency Shelter and Good Samaritan Shelter have prior experience operating and managing homeless shelters. The Shelter Operations General Fund Agreements are cost reimbursement contracts. The County will only reimburse PATH Santa Barbara Emergency Shelter and Good Samaritan Shelter for costs that are eligible under the Agreements and documented in a manner that is acceptable to the County. CSD staff will assess the performance of PATH Santa Barbara Emergency Shelter and Good Samaritan Shelter to determine if services are adequately provided. The County will provide payment after demonstration that reimbursable services were provided and performance goals were met.

Financial Condition of PATH

Based on a financial review conducted as part of CSD's FY 2017-18 Notice of Funding Availability (NOFA) process, PATH Santa Barbara Emergency Shelter received a passing grade in all evaluative categories. According to reports created by CSD's Fiscal Department the fiscal operating ratios have improved from the previous year.

Financial Condition of Good Samaritan Shelter

Based on a financial review conducted as part of CSD's FY 2017-18 Notice of Funding Availability process, Good Samaritan received a passing grade in all evaluative categories.

Special Instructions:

Please send an electronic copy of the Minute Order and signed Agreements to Miriam Moreno at mmoreno@co.santa-barbara.ca.us.

- 1) Shelter Operations General Fund Grant Agreement with PATH for the PATH Santa Barbara Emergency Shelter,
- 2) Shelter Operations General Fund Service Agreement with Good Samaritan Shelter for the Bridgehouse Shelter, and
- 3) Shelter Operations General Fund Grant Agreement with Good Samaritan Shelter for the Santa Maria Emergency Shelter.

Attachments:

Attachment A: Shelter Operations General Fund Grant Agreement with PATH for the PATH Santa Barbara Emergency Shelter

Attachment B: Shelter Operations General Fund Service Agreement with Good Samaritan Shelter for the Bridgehouse Shelter

Attachment C: Shelter Operations General Fund Grant Agreement with Good Samaritan Shelter for the Santa Maria Emergency Shelter

Attachment D: CEQA Notice of Exemption

Authored by:

Dylan Tekautz, Housing and Community Development Division (805-568-2826)