



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Community Services
Department No.: 057
For Agenda Of: October 17, 2023
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department George Chapjian, Director, Community Services Department
Director(s) 805-568-3407
Contact Info: Sarah Rubin, Executive Director, Office of Arts and Culture
805-568-3992

SUBJECT: Execution of Grant Agreement Between the County of Santa Barbara and the City of Santa Barbara for FY 2023-2024 Arts and Culture Programs and Projects

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- A) Approve, ratify and authorize the Chair of the Board to execute an agreement with the City of Santa Barbara (Agreement) to receive a grant in the amount of \$451,345, for the period of July 1, 2023 through June 30, 2024, for the County's Office of Arts and Culture to implement and administer the City's arts grant program, and to provide administrative services in support of the City's arts programs (Attachment 1); and
- B) Determine that the approval and execution of the Agreement is not the approval of a project that is subject to environmental review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378(b)(4), finding that the action is a creation of government funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment.

Summary Text:

The Office of Arts and Culture, a division of the Community Service Department's Office of Arts and Culture, enters into a service agreement each year with the City of Santa Barbara for the provision of various arts programs. Funding from this agreement provides a significant percentage of annual operating costs for the Office of Arts and Culture.

This successful collaboration, which has been in place for 39 years, enables the City and the County to work together to deliver high-quality art and cultural services to the community while leveraging mutual investment for an increased return. Over 50% of the funding is regranted to support arts and culture programs, festivals, and nonprofits in the City of Santa Barbara.

By executing the Agreement, the County will accept funding from the City in the amount of \$206,170 (Administrative Fee) for staff services, manage grant programs and administration, facilitate public art, and produce the City Poet Laureate program for FY 2023-2024. The Fiscal Year 2023-2024 Administrative Fee reflects an annual increase of 2.5%, retroactive to Fiscal Year 2017, to account for inflationary changes in costs, plus an additional 2.4% increase for associated indirect costs. In the event that the City elects to extend the Agreement for an additional one-year term, through FY 2024-2025 (Extension Term), the Administrative Fee for the Extension Term will be subject to increase as set forth in the Agreement.

Background:

This is the 39th consecutive year of the County’s contractual arrangement with the City of Santa Barbara, in which the City provides funding to the County for cooperative arts programs administered by the County Office of Arts and Culture. This annual agreement enables the City and the County to work together as partners to deliver high-quality, accessible art and cultural services to the community.

The partnership with the City enables the Office of Arts and Culture to leverage additional State and private funding to provide additional services to residents and visitors in the City and County and help support staff costs.

The total contract amount of the Agreement is \$451,345 for the period of July 1, 2023 through June 30, 2024 (Initial Term). The Administrative Fee, which includes payments for staff services, and project, promotions, and program costs, is \$206,170 for the Initial Term. For pass-through grant monies, the allocation is \$245,175 for each Fiscal Year of the Term. In the event that the City elects to extend the Agreement for an additional one-year term, through FY 2024-2025, the Administrative Fee for the Extension Term will be subject to increase in an amount equal to the lesser of (i) 2.5% of the FY 2023-2024 Administrative Fee, or (ii) the FY 2023-2024 Administrative Fee multiplied by the percentage increase in CPI.

As part of the Fiscal Year 2022-2023 Service Agreement, the Office of Arts and Culture facilitated three separate City cultural arts grant programs, administering funds to 32 local nonprofit organizations. The Office of Arts and Culture also produced several indoor and outdoor public art installations accessible to both City and County residents. These programs engaged community members through celebrations of place and belonging, supported a thriving and inclusive creative economy, and provided resources to grow and sustain access to arts and culture.

Performance Measure:

The recommendation is primarily aligned with Goal No. 5, Maintain and Enhance the Quality of Life for All Residents.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
Other: City of Santa Barbara Grant			
Revenue	451,345.00		
Total	\$ 451,345.00	\$ -	\$ -

Narrative:

There is no impact on the County’s General Fund Contribution to the Office of Arts and Culture as a result of execution of this Agreement. Revenue received as a result of this Agreement, in the amount of \$451,345, will initially be deposited in the County Arts Trust Fund (#1001) and transferred to the Office of Arts and Culture’s General Fund budget to cover actual program expenses. The revenue and expenditures associated with the Initial Term of this Agreement have been included in the Office of Arts and Culture’s adopted FY 2023-2024 budget.

Staffing Impacts:

None

Special Instructions:

Clerk of the Board to send one original copy of the Agreement to the City Clerk/City of Santa Barbara, and one duplicate original copy of the Agreement to the County Office of Arts and Culture, Attention: Hannah Rubalcava.

Attachments:

Attachment 1 – Grant Agreement between the County of Santa Barbara and the City of Santa Barbara

Authored by:

Sarah York Rubin, Executive Director, Office of Arts and Culture

Hannah Rubalcava, Grants & Contracts Manager, Office of Arts and Culture

cc:

Sarah York Rubin, Executive Director, Santa Barbara County Office of Arts and Culture