

## Sheriff's Work Alternative Program Rules

- 1) While on the program, the participant must provide proof of residence and maintain a contact phone number. Participant must contact our staff if there is a change of address or phone number. \_\_\_\_\_ Initials
- 2) The participant agrees to obey all laws and report any police contact to our office while on the program. \_\_\_\_\_ Initials
- 3) There are fees associated with the program. An application fee of fifty dollars (\$50.00) will be paid at the time of the interview. The cost of the program will be determined at the interview; cost is formulated on a sliding scale, based on the applicant's income. Proof of income must be presented at the time of the interview. Proof of income may be check stubs, tax returns, bank statements and/or Social Security statements. If the participant is removed from the program, fees paid will not be refunded. Exceptions will be made if the Court orders a change to the participant sentence. \_\_\_\_\_ Initials
- 4) The staff will set up a work schedule with the participant at the interview. Participant must work a minimum of two days a week; a maximum of six days a week is allowed. Any change in the schedule must be approved in advance by the staff. Failure to report to work on an assigned day may result in removal of the program. If an absence is a result of illness or emergency, the participant must contact our office. Any missed day must be made up. \_\_\_\_\_ Initials
- 5) On the booking day into the program, full payment is made unless other arrangements are made. If so, the remaining balance will be paid while participating on the program. Fees are to be paid in full by the completion date. Payment will be made in cash, credit card or money order; no checks are accepted. \_\_\_\_\_ Initials
- 6) While on the program the applicant must not use or consume any kind of illegal drugs or alcohol. \_\_\_\_\_ Initials
- 7) The use of prescribed medication is allowed, but must be presented to the staff at the interview and/or booking day, or once the medication is prescribed. The use of methadone or marijuana even with a medicinal card is not allowed while on the program. \_\_\_\_\_ Initials
- 8) The participant may be required at any time, while on the program, to submit to a drug and alcohol test. Failure to submit to a test or test positive for drugs or alcohol will result in removal from the program and the participant will be taken into jail custody. \_\_\_\_\_ Initials

- 9) The participant agrees to allow any person, designated by the Sheriff's staff, to enter their residence. Participant is subject to search and seizure of their person, property, residence and vehicle without warrant or probable cause for the purpose of verifying compliance with program rules. \_\_\_\_\_Initials
- 10)Participant understands that complaints from job site supervisors about behavior and work performance may result in removal from the program. \_\_\_\_\_Initials
- 11)If ordered by the Court or Probation, the participant will enroll in any required counseling or drug and alcohol rehabilitation. \_\_\_\_\_Initials

I have read understand and received a copy of the rules and regulations and agree to comply with the terms and conditions of the Sheriff's Work Alternative Program.

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Participant Signature

Date

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Custody Deputy

Date