



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: County Counsel
Department No.: 013
For Agenda Of: December 12, 2023
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from:
Vote Required: 4/5^{ths}

TO: Board of Supervisors
FROM: County Counsel Rachel Van Mullem, County Counsel (805) 568-2950
Contact Info: Amber Holderness, Chief Assistant (805) 568-2950
SUBJECT: Approve First Amendments to Agreements for Professional Legal Services with Outside Counsel Bird, Marella; Jayne Law Group, P.C.; and Law Offices of Richard M. Steingard

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

- a) Approve, ratify, and authorize the Chair to execute the First Amendment to Agreement for Professional Legal Services between the County of Santa Barbara and the Bird Marella law firm, to extend the term of the Agreement to March 31, 2024;
- b) Approve, ratify, and authorize the Chair to execute the First Amendment to Agreement for Professional Legal Services between the County of Santa Barbara and Jayne Law Group, P.C., to extend the term of the Agreement to March 31, 2024;
- c) Approve, ratify, and authorize the Chair to execute the First Amendment to Agreement for Professional Legal Services between the County of Santa Barbara and the Law Offices of Richard M. Steingard to extend the term of the Agreement to March 31, 2024; and
- b) Determine that the above actions are not a project under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Sections 15378(b)(4) and 15378(b)(5) because they consist of government administrative or fiscal activities that will not result in direct or indirect physical changes in the environment.

Summary Text:

From time to time, the County has a need to engage independent outside legal counsel for legal representation and advice to individual employees in the specialized area of environmental law and regulatory compliance. On January 11, 2022, each of the above Agreements was approved by the Board of Supervisors for a not-to-exceed amount of \$100,000. The recommended First Amendments to the

Agreements would extend the term of these Agreements to March 31, 2024. The attorneys responsible for performing the legal services under these Agreements have significant experience in environmental law and regulatory compliance.

Performance Measure: N/A

Contract Renewals and Performance Outcomes: N/A

Fiscal and Facilities Impacts:

Budgeted: Yes

Key Contract Risks:

The Office of County Counsel reviewed the Contract Risk Assessment Worksheet as part of our process. A Request for Proposals was not required for these selections.

Staffing Impacts: None

Special Instructions: Please forward a signed copy to Amber Holderness at aholderness@countyofsb.org.

Attachments:

- a) Agreement for Professional Legal Services with Bird Marella
- b) First Amendment to Agreement for Professional Legal Services with Bird Marella
- c) Agreement for Professional Legal Services with Jayne Law Group, P.C.
- d) First Amendment to Agreement for Professional Legal Services with Jayne Law Group, P.C.
- e) Agreement for Professional Legal Services with Law Offices of Richard M. Steingard
- f) First Amendment to Agreement for Professional Legal Services with Law Offices of Richard M. Steingard

Authored by: Amber Holderness, Chief Assistant County Counsel