



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Child Support
Department No.: 045
For Agenda Of: March 05, 2024
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Mette Richardson, Dept. of Child Support Services, Director
Director(s) *Mette Richardson*
Contact Info: (805)451-4743

SUBJECT: First Amendment to Santa Barbara County American Rescue Plan Act
Subrecipient Agreement with Santa Barbara Partners in Education for Digital
Literacy Programs and Services Supporting Residents Impacted by the COVID-19
Pandemic

County Counsel Concurrence

As to form: Yes

Other Concurrence: _Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve, ratify, and authorize the Chair to execute a First Amendment to the Subrecipient Agreement with Santa Barbara Partners in Education to administer a digital literacy program from February 7, 2023 to June 30, 2025, modifying the line item budget but not changing the ARPA-funded Total Maximum Contract Amount, \$375,000;
- b) Delegate to the Director of the Child Support Department or designee the authority to reallocate at his/her discretion between budgetary line items without altering the maximum contract amount, subject to the Board's ability to rescind this delegated authority at any time; and
- c) Determine that the above actions are government funding mechanisms or other government fiscal activities, which do not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment, and are therefore not a project under the California Environmental Quality Act (CEQA) pursuant to section 15378(b)(4) of the CEQA Guidelines.

Summary Text:

This item is on the agenda for the Board of Supervisors to approve a First Amendment to the Subrecipient Agreement with Santa Barbara Partners in Education with Child Support Services for the Computers for Families Digital Literacy project. The recommended amendment will change the line item budget which was created in 2022. With the benefit of experience, Santa Barbara Partners in Education has discovered that the original budget is not an accurate reflection of the spending necessary to continue to implement this successful program. These line item adjustments do not alter the scope of work, project design, or performance outcomes for this project. In addition, this item seeks delegation of authority to the Director of Child Support or designee to reallocate budgetary line items without altering the contract maximum for future modifications.

Background:

On April 14, 2022, as part of the County’s Health and Human Services Recovery Plan, the Board of Supervisors approved American Rescue Plan Act (ARPA) funds for a subrecipient to administer a digital literacy program and to provide resources, including technology, internet connection, and digital literacy training, to County families and residents who might otherwise not be able to access digital County services, such as telehealth appointments. On September 23, 2022, County staff released a request for letters of interest and statements of qualifications for subrecipients to administer the program. The competitive solicitation closed on October 28, 2022 and Santa Barbara Partners in Education (SBPIE) was thereafter selected to be the awarded subrecipient.

Since the contract began, over 800 individuals have been supported by SBPIE’s Computers for Families (CFF) program, receiving free refurbished devices and participating in weekly Zoom online safety training workshops or in-person events. In addition, SBPIE partners with numerous County departments on events throughout the County, offers a digital wellness workshop and an 8-hour online training on computer basics and has purchased a mobile unit that will provide outreach to more isolated areas.

The updated amendment reflects transfers made between budgeted line items primarily as a result of the purchase of a new database system which will help program staff to more efficiently track new participants and inventory.

Contract Renewals and Performance Outcomes:

Since beginning the contract period on February 6, 2023, SBPIE has thus far met the performance outcomes provided in the Subrecipient Agreement.

Fiscal and Facilities Impacts:

Budgeted: Yes

This First Amendment adjusts the line item budget with no changes to the total contract maximum.

Key Contract Risks:

None

Special Instructions:

Please return one digital copy of the fully executed First Amendment to the Subrecipient Agreement to Mette Richardson and retain the original County executed Subrecipient Agreement for Clerk of the Board records.

Attachments:

- a) First Amendment to Santa Barbara Partners in Education Agreement
- b) Original Executed Agreement
- c) Comparison of Original and Revised Budget

Authored by:

Carrie Topliffe, Project Manager

cc: Tanja Heitman, Assistant County Executive Officer