




BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Auditor-Controller & CEO
Department No.: 061
For Agenda Of: August 21, 2012
Placement: Administrative
Estimated Tme:
Continued Item: Yes Revision # 0002421
If Yes, date from:
Vote Required: 4/5

TO: Board of Supervisors

FROM: Department Robert Geis, CPA, Auditor-Controller
Director(s) Julie Hagen, CPA, Chief Deputy Controller 568-2126
Contact Info: 

SUBJECT: Year-end transfers and revisions of appropriations

County Counsel Concurrence

As to form: N/A

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence:

N/A

Recommended Actions:

That the Board of Supervisors:

Approve budget revisions and transfers necessary to close the County's accounting records for all County funds for the fiscal year ended June 30, 2012 (Fiscal Year 11-12).

Summary Text:

On June 19, 2012, your Board directed the Auditor-Controller to compile the transfers and revisions of appropriations necessary to close the County's accounting records for the Fiscal Year ended June 30, 2012 pending approval by your Board at the July 10 and August 14, 2012 meetings.

Background:

The year-end closing process is accomplished during the period from June 30 to July 9. During this process, there may be certain inter-fund transfers, contingency transfers, revisions, or adjustments necessary to efficiently and effectively accomplish the closing process. Those revisions received as of the docketing deadline are attached.

Performance Measure:

The recommendation is primarily aligned with actions required by law or by routine business necessity.

Fiscal and Facilities Impacts:

Budgeted

Attachment:

Budget Revision Request 0002421 continued from 8/14/2012

Authored by:

Julie Hagen, CPA, Chief Deputy Controller

Budget Revision Requests
6/30/2012

Revision No.: 0002421
Departments: Board of Supervisors, General County Programs
Title: BOS 11-12 yearend carryover
Budget Action: Increase appropriations of \$11,409 in General County Programs and Board of Supervisors General Fund for an increase to committed fund balance funded by a decrease in appropriations for services and supplies and other charges.

Budget Revision Requests

Document Number: BJE - 0002421 Agenda Item: Agenda Date: 6/30/2012 Approval: BOS 4/5 Has Board Letter: No

Title: BOS 11-12 yearend carryover

Budget Action: Increase appropriations of \$11,409 in General County Programs and Board of Supervisors General Fund for an increase to committed fund balance funded by a decrease in appropriations for services and supplies and other charges.

Justification: Rollover FY 11-12 fund balances for the Board of Supervisors in departments 990 (General County Programs) and 011 (Baord of Supervisors) for use in FY 12-13.

Financial Summary

Fund	Department	Project	Object Level	Source Amount	Use Amount
0001 - General	011 - Board of Supervisors		55 - Services and Supplies	0.00	(3,200.00)
0001 - General	011 - Board of Supervisors		60 - Other Charges	0.00	(95.00)
0001 - General	011 - Board of Supervisors		93 - Changes to Committed	0.00	3,295.00
Fund: 0001 - General, Department: 011 - Board of Supervisors Total:				0.00	0.00
0001 - General	990 - General County Programs		55 - Services and Supplies	0.00	(8,114.00)
0001 - General	990 - General County Programs		93 - Changes to Committed	0.00	8,114.00
Fund: 0001 - General, Department: 990 - General County Programs Total:				0.00	0.00

Signatures

Signed By	Signed On	Department/Agency	Approval Level	Valid
Jette Christiansson	7/6/2012 2:05:59 PM	012 - County Executive Office	CEO Analyst	Y
Julie Hagen	7/7/2012 2:23:39 PM	061 - Auditor-Controller	Chief Deputy Controller	Y
Thomas Alvarez	7/8/2012 8:48:59 AM	012 - County Executive Office	Budget Director	Y
Stephen Williams	7/9/2012 7:30:47 AM	061 - Auditor-Controller	Clerk of the Board	Y
Stephen Williams	7/9/2012 7:30:47 AM	061 - Auditor-Controller	FACS	Y