



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: General Services
Department No.: 063
For Agenda Of: September 10, 2019
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: 4/5 Vote

TO: Board of Supervisors
FROM: Department Janette Pell, General Services Director (560-1011)
Director(s)
Contact Info: John Matis, Chief Information Security Officer (884-6875)
Tom Gresham, ICT Assistant Director (568-2606)

SUBJECT: Agreement for Services with PCM-G for IT Security Audit; All Districts

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management, Purchasing

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Authorize the Chair to execute a contract with PCM-G, Inc., for a total contract amount not to exceed \$715,000, and,
- b) Authorize the Chair to approve Budget Revision BJE - 0006562 in the amount of \$215,000, from the Department of General Services Fund 1915 Retained Earnings – Unreserved account for the additional amount needed to fund the total cost of the project, and,
- c) Determine that the recommended actions are not a project subject to environmental review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378(b)(4) as the actions are the creation of government funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project; and Section 15378(b)(5), as the actions are the organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment.

Summary Text:

PCM-G, Inc. will provide a comprehensive countywide information security audit of the county's IT governance and functions. The audit deliverables will include a detailed report on identified risk findings,

severity levels, and recommended remediation steps which include cost estimates and a strategic roadmap for implementation. The attached budget revision of \$215,000 is needed to add to the existing \$500,000 budget to fund the total proposed contract amount of \$715,000. The additional \$215,000 is available in the unreserved retained earnings within the General Services Information and Technology Services Fund 1915.

The countywide information security audit is one of several IT initiatives being pursued by the County. A comprehensive report on the County’s IT Governance will be presented to the Board in October 2019 where more details on this project will be provided.

Background:

The County of Santa Barbara experienced a major cyber security incident in December 2018. Costs associated with the incident are estimated at \$650,000 in staff time and related remediation costs. This incident brought attention to a wider concern over the County’s cyber security posture, countywide governance, and the ability to defend against increasing cyber security threats. Risks posed by cyber-attacks include loss of sensitive data and/or the loss of critical County services. The first step to addressing the County’s cyber security concerns is to assess the organization’s cyber security posture.

The County solicited proposals from vendors to perform a countywide IT security audit and has selected PCM-G. This comprehensive audit is anticipated to span from three to six months in duration and focus on ten areas. These security areas include technologies, policies and procedures, personnel, penetration testing, and other related assessments. The results from this audit will be compiled and presented as a report to the County with findings listed by severity, County compliance levels, recommended remediation and a strategic roadmap for implementation.

Performance Measure:

- A. PCM-G will fully complete ten specific audit objectives.
- B. A comprehensive report shall be provided to the County
- C. All audit objectives will be completed within six months.

Fiscal and Facilities Impacts:

Budgeted: Yes, partially. \$500,000 is currently included in the FY2019/20 Fund 1915 Budget; with the approval of the attached BRR of an additional \$215,000, the total anticipated contract amount of \$715,000 will be included in the FY2019/20 Fund 1915 Budget for the IT Security Audit.

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
Information & Technology Services (Fund 1915)	\$ -		\$ 715,000.00
Total	\$ -	\$ -	\$ 715,000.00

Narrative: \$500,000 is included in the FY2019/20 Information and Technology Services Fund 1915 Budget from Unreserved Retained Earnings, for this project. The additional \$215,000 needed to fund the total project cost is also available and will be budgeted from Unreserved Retained Earnings in Fund 1915.

Staffing Impacts: None

Legal Positions:

0

FTEs:

0

Special Instructions:

Please return (1) original signature page and (3) certified copies of Minute Order, Board Letter, and Contract Summary to John Matis, Chief Information Security Officer – Risk Management ext. 46875.

Attachments:

- A. Agreement of Services of Independent Contractor with PCM-G
- B. Budget Revision BJE - 0006562

Authored by:

John Matis, Chief Information Security Officer, Risk Management