

SANTA BARBARA COUNTY BOARD AGENDA LETTER



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 3/15/05
Department Name: Human Resources
Department No.: 064
Agenda Date: 4/19/05
Placement: Departmental
Estimate Time: 15 minutes
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM: Susan Paul
HR Director

STAFF Ronnie Thompson
CONTACT: Dean, Employees' University (692-1742)

SUBJECT: Awards for Employees earning Certificates from the Employees' University

Recommendation(s):

That the Board of Supervisors recognizes 10 employees who have earned Certificates for meeting the training criteria as set by the Employees' University. Each of these employees has completed a prescribed number of classes in each of the following areas of achievement: MGT-Management, OPC-Office Professional, PEC-Personal Effectiveness, PTBPC-Professional/Tech Best Practices and SUP-Supervision. Following this ceremony, 57 employees will have earned at least one certificate at the Employees' University since 1998.

Alignment with Board Strategic Plan:

The recommendation(s) are primarily aligned with Goal No. 3. A Strong, Professionally Managed County Organization.

Executive Summary and Discussion: The Employees' University is the County's corporate university managed by the Human Resources Department. Established in 1998, the EU is tied to your Board's Strategic Plan. It is focused on training employees to development workplace skills that will lead to more efficient, effective service oriented County government. Per established criteria, 10 employees have met the requirements for Training Certificates. These employees have attended anywhere from 56-104 hours of EU coursework to acquire workplace knowledge on topics like Interpersonal Communications, Customer Service, Ethics, Performance Measures and Cultural Diversity. As well as taking these EU classes, employees are earning college credit that can be applied to complete degrees at the community college level and above. As a result of this training, the County and its employees are investing in the future of its workforce. (See attached for a list of Certificate earners and descriptions of the Certificate Programs.)

Mandates and Service Levels: The EU is not mandated

Fiscal and Facilities Impacts: There is no fiscal or facilities impact from this action

Special Instructions: N/A

Concurrence:

cc: EU Governing Council Members

Tues., Apr. 12, 2005
approx. 11:30 AM
SM Board of Supervisors' Meeting

Social Services

Director: Kathy Gallagher

Cindy Carr	Office Professional	(Frank Mejia)
Amalia Castillo	Office Professional	(Anna Ruiz)
Deborah Cichowlaz	Office Professional	(Mark Laurel)
Loreto Cinco	Office Professional	(Evelyn Rainbolt)
Kelli Davison	Personal Effectiveness	(Mona Baker)
Scott Dunlap	Office Professional and Personal Effectiveness	(David Gregg)
Sandra Ferrell	Supervision	(Beverly Littlejohn)
Susan Kappa	Office Professional	(Carol Harrington)
Rebecca Lovato	Office Professional	(Lina Bickel)
Anna Ruiz	Office Professional	(Beverly Littlejohn)
Sandra Stone	Office Professional	(Mark Laurel)

Planning and Development

Assistant Director: Dianne Meester

Mary McCaffrey	Office Professional	(Mark Matson)
Pamela McNulty	Office Professional	(Jeff Thomas)
Florence Trotter Cadena	Office Professional and Personal Effectiveness	(Alice McCurdy)

Clerk-Recorder-Assessor

County Clerk-Recorder-Assessor, Joe Holland

Frank Herrera	Office Professional	(Deborah Sanchez)
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Alcohol, Drug & Mental Health Services

Director: Jim Broderick

Nancy Jacobs	Office Professional	(Charles Zimmer)
Brenda Toledo	Office Professional	(Maureen Leonard)

Cannot Attend

Lina Bickel, Social Services
Norma Urias, Social Services
Angela Villalobos,
 Planning & Development

Personal Effectiveness and Supervision
Supervision
Office Professional

(Beverly Littlejohn)
(Lupe Munoz)
(Jeff Thomas)