



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: Planning &  
Development  
Department No.: 053  
For Agenda Of: November 18, 2008  
Placement: Administrative  
Estimated Tme: N/A  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

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**TO:** Board of Supervisors

**FROM:** Department John Baker, 568-2085  
Director(s)  
Contact Info: Dianne Black, 568-2086

**SUBJECT:** Execute Planning Services Contract Extension with Thomas Figg.

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:** Risk Management

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

Approve and execute a contract for professional planning services with Thomas Figg relative to case processing of the Naples/Santa Barbara Ranch Project. The contract would increase by \$100,000, for a total not-to-exceed amount of \$200,000, as well as the term would run through December 31, 2009.

**Summary Text:**

Over the past three years, Thomas Figg has provided professional planning services to the Planning and Development Department relative to the Naples/Santa Barbara Ranch Project. The project is of such a complex nature and scale of development activity that outside professional assistance has continued to be necessary.

**Performance Measure:**

N/A

**Fiscal and Facilities Impacts:**

Budgeted: Yes

Fiscal Analysis: All costs incurred under this contract for the Santa Barbara Ranch Project are reimbursed by the applicant for the Santa Barbara Ranch Project. From June 12, 2007 through June 9, 2008, Mr. Figg was paid through a Purchase Order contract for a not-to-exceed amount of \$100,000. The Purchase Order contract is nearing the \$100,000 limit, with \$88,777.45 expended. This new contract will provide funding to complete work on the Santa Barbara Ranch Project. Funding is budgeted in the Permitting and Compliance Program of the Development Review South Division on page D301 of the adopted 2008-09 budget.

**Staffing Impacts:**

N/A

**Special Instructions:**

- Clerk of the Board will forward a copy of the Minute Order to Planning & Development;  
Attn: Elisa Moser
- Planning & Development will issue a Notice-to-Proceed to Thomas Figg.

**Attachments:**

Attachment A: Agreement for Services of Independent Contractor

**Authored by:**

Steve Mason, 568-2070