

PROPOSED PROCESS FOR BOARD OF SUPERVISORS APPOINTMENTS TO BOARD OF RETIREMENT

There are nine regular and two alternate Board of Retirement members on the Santa Barbara Employees' Retirement System (SBCERS) Board. Four of those members are appointed by the Board of Supervisors per Government Code Section 31520.1. Section 31520.1 states that appointed members must be:

“...qualified electors of the county who are not connected with the county government in any capacity, except one may be a supervisor, and shall be appointed by the board of supervisors.”

The term of office is three years.

As appointed vacancies occur on the Board of Retirement, the Board of Board of Supervisors may wish to consider using a selection process to form consensus on future appointments. The following process is proposed:

1. CEO/Human Resources (CEO/HR) would meet with an ad hoc committee of Board members to review legal qualifications as outlined in Government Code Section 31520.1 and obtain input to create a list of desirable qualifications for Board of Retirement member candidates.
2. The CEO and CEO/HR may seek recommendations from community groups for qualified appointees.
3. CEO/HR would recruit for applicants and request that they file their resumes, which should outline their qualifications, with the Clerk of the Board. Board members could also receive and forward resumes to the Clerk of the Board.
4. CEO/HR would perform due diligence to ensure that any proposed candidates are qualified electors who are not connected with County government in any way, and confirm the proposed candidate has no substantial conflict of interest as defined by Government Code Section 87100 et seq.
5. The ad-hoc Board of Supervisors committee would conduct a resume screening and interview the more highly-qualified candidates.
6. The ad hoc committee would be provided with general criteria for screening potential Board of Retirement appointees and after screening resumes and interviewing, would make recommendations to the CEO.

7. The CEO would make final recommendations to the Board of Supervisors for appointments.
8. The ad hoc Board committee would determine those to be invited to an open session of the Board. Candidates would be asked to make a five-minute presentation to the full Board.
9. After candidate presentations, the Board of Supervisors would reach consensus and appoint new representatives to the Board of Retirement in open session.