



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Behavioral Wellness
Department No.: 043
For Agenda Of: August 30, 2016
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Alice A. Gleghorn, PhD, Director
Director(s) Behavioral Wellness, 681-5220
Contact Info: Dr. Ole Behrendtsen, Medical Director
Behavioral Wellness, 681-5220

SUBJECT: Fourth Amendment to Maxim Healthcare Services, Inc. FY 15-16 Contract

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

- A. Approve, ratify and authorize the Chair to execute a Fourth Amendment to the Agreement for Services of Independent Contractor with **Maxim Healthcare Services, Inc.** (not a local vendor) to increase the maximum contract amount for Fiscal Year 15-16 by \$70,000, to allow payment for unanticipated additional temporary nursing and medical coding services, for a total contract maximum amount not to exceed \$620,000 for the period of July 1, 2015 through June 30, 2016.

- B. Determine that these activities are exempt from California Environmental Quality Act review per CEQA Guidelines Section 15378(b)(4) since the recommended actions are government fiscal activities which do not involve commitment to any specific project which may result in potentially significant physical impact on the environment.

Summary Text:

The Santa Barbara County Department of Behavioral Wellness provides a continuum of mental health and substance use disorder services to Santa Barbara County residents, including psychiatric, nursing, and coding services at its County facilities. Behavioral Wellness uses temporary staffing agencies to provide locum tenens psychiatrists, physician assistants, nurses, and medical coders to backfill staffing shortages in budgeted positions, ensuring client access to care in a timely manner.

Approval of the recommended actions will allow Behavioral Wellness to pay Maxim’s outstanding invoices for the month of June 2016. These invoices currently exceed the total contract maximum amount due to unforeseen usage of the temporary staffing services provided by Maxim Healthcare Services, Inc. There was no change to Maxim’s contracted rates during FY 15-16.

Background:

Behavioral Wellness currently uses locum tenens temporary healthcare professionals to fill ongoing needs for psychiatric staff at outpatient facilities. Maxim Healthcare Services provides nurses and medical coders to backfill vacancies at the Psychiatric Health Facility, Behavioral Wellness clinics, and at other Behavioral Wellness programs as needed.

Performance Measure:

Maxim provided temporary nurses as requested during FY 15-16.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>FY 16-17 Cost:</u>	<u>Annualized On-going Cost:</u>
General Fund		
State	\$ 35,000.00	
Federal	\$ 35,000.00	
Fees		
Other:		
Total	\$ 70,000.00	\$ -

Narrative: The above referenced contract is funded by State and Federal funds. Although the Fiscal Year 15-16 contract is being amended by this action, payment will be made from the Fiscal Year 16-17 Adopted Budget as the 15-16 budget is closed. Funding from FY 16-17 is budgeted through ongoing staffing vacancies.

Key Contract Risks:

There is a risk of legal action against the County if payment is not made to the Contractor within a reasonable period of time.

Special Instructions:

Please send one (1) minute order and one (1) copy of the executed contract to admhscontractsstaff@co.santa-barbara.ca.us

Attachments:

- Attachment A: Maxim Healthcare Services FY 15-16 Amendment 4
- Attachment B: Maxim Healthcare Services FY 15-16 Amendment 3
- Attachment C: Maxim Healthcare Services FY 14-15 Amendment 2
- Attachment D: Maxim Healthcare Services FY 13-14 Amendment 1
- Attachment E: Maxim Healthcare Services FY 13-14 BC 14-162

Authored by:

Q. Lopez/ JF