



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Works
Department No.: 054
For Agenda of: February 2, 2016
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Director: Scott D. McGolpin, Public Works Director, 568-3010
Contact Info: Aleksandar Jevremovic, Deputy Director, County Surveyor,
568-3020
SUBJECT: Approval of County Surveyor Services Agreement with the City of Santa Barbara

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: N/A

Other Concurrence: N/A

Recommended Actions:

That the Board of Supervisors:

- a) Execute a Service Contract Agreement with the City of Santa Barbara for County Surveyor Services. Authorize Aleksandar Jevremovic, County Surveyor, to perform land surveying duties assigned to the City Engineer, contingent upon approval of this agreement by the City Council of the City of Santa Barbara; and
- b) Find that the proposed approval and authorization of this Services Contract Agreement, does not constitute a "Project" within the meaning of the California Environmental Quality Act pursuant to 14 CCR 15378 (b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment.), and approve and direct staff to file the attached Notice of Exemption on that basis.

Summary Text:

The City of Santa Barbara (City) is requesting that the Public Works Department, specifically the County Surveyor, provide professional land surveying services for their agency. The contract for your Board's approval between the County of Santa Barbara and the City for these services, Attachment A, has been scheduled for hearing and approval with the City Council of Santa Barbara on the same day as the item before you. The City of Santa Barbara's action will appoint Aleksandar Jevremovic, County Surveyor, as a person authorized to practice land surveying within their jurisdiction to act on behalf of

the City. This is a required action in order to execute documents and fulfill the terms of this proposed contract.

Background:

The City of Santa Barbara is required to have a person authorized to perform land surveying functions of the City Engineer under Section 66416.5 of the California Government Code. Until recently, the City Engineer was a professional civil engineer registered prior to January 1, 1982, and they were authorized by the State of California to prepare, examine, or approve the surveying maps and documents under Section 66416.5. With a newly hired City Engineer that was registered as professional civil engineer after January 1, 1982, they no longer have the internal capacity to provide professional land surveying services. In accordance with the Government Code the land surveying functions of the City could be performed either by a City Surveyor, if that position has been created by the City, or the land surveying functions could be delegated to a licensed staff person authorized to practice land surveying, or these functions could be contracted out. Since the City of Santa Barbara currently does not employ a person registered to perform professional land surveying duties, the City has approached your Public Works Department with the request to provide professional land surveying services. Section 66431 of California Government Code authorizes the County Surveyor to perform any and all duties assigned to the City Engineer as they relate to land surveying, if agreed to by the respective legislative bodies. The County currently performs these services for the cities of Solvang and Guadalupe.

Fiscal and Facilities Impacts:

No significant fiscal changes are anticipated due to the relatively minor nature of the anticipated work from the City. Work performed by County staff is billed on an hourly basis and is 100% cost recovered.

Fiscal Analysis:

None.

Staffing Impacts:

The anticipated workload is estimated to be up to 0.25 of one FTE and would be distributed among the existing staff members. The department anticipates no impacts to the current services provide to County customers.

Special Instructions:

Please transmit a copy of the minute order to the County Surveyor.

Attachments:

Attachment A: Agreement for County Surveyor Services between the County of Santa Barbara and the City of Santa Barbara

Attachment B: Notice of Exemption

Authored by:

Aleksandar Jevremovic, County Surveyor