



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: General Services
Department No.: 063
For Agenda Of: September 8, 2015
Placement: Administrative
Estimated Tme: N/A
Continued Item: No
If Yes, date from: N/A
Vote Required: 4/5ths

TO: Board of Supervisors
FROM: General Services Matthew P. Pontes, Director (560-1011)
Contact Info: Greg Chanis, Assistant Director (568-3096)
SUBJECT: Santa Ynez Valley Airport ACIP 14 Project #8595 Adopt Resolution, FAA
Funding; Third District

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Santa Ynez Airport Authority

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Adopt a resolution authorizing the submittal of an application, acceptance of an allocation of funds and execution of a grant agreement with the State of California, Department of Transportation (CalTrans) for an Airport Improvement Program Matching Grant of approximately \$56,514 (Third District);
- b) Authorize the Director of General Services to execute the Federal Aviation Administration Grant Agreement Offer No. 3-06-0243-014-2015 of approximately \$1,130,285 not to exceed the maximum allowable amount of \$1,299,828;
- c) Authorize the Director of General Services to act as agent on behalf of the County of Santa Barbara pertaining to the acceptance of the Federal Aviation Administration Grant Allocation and Grant Agreement;
- d) Approve the attached Budget Revision Request No. 0004210 for AIP Grant 14; and
- e) Find that the proposed project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15301(c), as it involves repair, maintenance, and minor alterations to existing structures, facilities and topographical features, involving negligible or no expansion of existing use, and approve and direct staff to file the attached Notice of Exemption on that basis.

Summary Text:

This project, known as ACIP Grant 14, will maintain and modernize the Santa Ynez Valley Airport facilities, and has been proposed by the Santa Ynez Valley Airport Authority (SYVAA), who manages the airport under lease on behalf of the County. The total cost of the project, including design services, and construction and management is \$1,255,873. The project is funded primarily by federal grants from the FAA, with the remaining funding coming from California Department of Transportation (Caltrans) and the SYVAA.

Background:

The County's airport near Santa Ynez is operated by the SYVAA. The County, as owner, is also the FAA Sponsor. As Sponsor, the County may apply for and receive federal grants on a yearly basis as part of the FAA's Airport Capital Improvement Plan (ACIP). Your Board and the FAA have previously approved ACIP projects. The ACIP is consistent with the SYVAA's Airport Layout Plan (ALP), last approved by your Board on September 18, 2012 and by the FAA on August 1, 2013.

The ACIP 14 project has two parts: 1) construction of certain airport security enhancements and 2) design of certain airfield lighting upgrades. ACIP 14 project will construct the design developed in the ACIP 13 airport security enhancements design-only project. The FAA did not offer funding to SYVAA projects in 2014; therefore there was not an ACIP project in 2014. The ACIP 14 Project scope of work includes construction of approximately 300 lineal feet of perimeter fence, vehicle access gate, approximately 600 feet of asphalt pavement service road including drainage improvements, bank slope grading to restrict vehicle access and enhance erosion control measures, Runway 26 threshold marking revisions and the design for the airfield electrical upgrades ACIP 2015 Project.

The ACIP 14 project also includes funding and scope for design of the next FAA grant cycle, ACIP 15 Airfield Electrical Upgrades Project. Construction of the ACIP 15 Airfield Electrical Upgrades Project design is expected to occur in the ACIP 15 project, provided that future FAA grant funds are available.

On June 2, 2015 your Board approved the ACIP 14 Project plans and specifications and granted General Services permission to advertise for bids.

The FAA provided a tentative allocation letter effectively committing funds to the ACIP 14 Project. The allocation of federal funds is the first step leading to the issuance of a grant offer. The FAA requires construction bids be received prior to issuing the final grant offer. With the completion of the bidding process, General Services will file an application for FAA and CalTrans grant funding. The FAA requires 2015 grant applications be submitted no later than September 13, 2015. If recommendation b) is approved, it will authorize the director of General Services to sign and submit the grant application now that bids have been received and a final contract price is known; and before the September 13th deadline. Approval of the contract will be brought back to the board for approval once grant funding is secured.

CEQA:

A CEQA categorical exemption is being requested for this project as it consists of maintenance, repair, and alteration of an existing public structure with no expansion of use beyond that existing at the time of the lead agency's determination in accordance with 15301(c). This exemption includes existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities (this includes road grading for the purpose of public safety). A National Environmental Policy Act (NEPA) categorical exclusion document has been submitted to and approved by the FAA under similar justification.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			\$ 56,514.00
Federal			\$ 1,130,285.00
Fees			
Other:			\$ 69,074.00
Total	\$ -	\$ -	\$ 1,255,873.00

Narrative:

Funding is provided by grants from the FAA, State matches from the California Department of Transportation (Caltrans) - Aeronautics Program and local matches from the Santa Ynez Airport Authority. Ninety percent (90%) of the cost (\$1,130,285) is funded by the FAA. The SYVAA pays the remaining 10% (\$125,588) in accordance with the lease agreement between the County and the SYVAA. Only after application and FAA grant approval will the Caltrans portion be applied for and, if granted, may reimburse the SYVAA 4.5% (\$56,514), which would reduce SYAA’s contribution to \$69,074. There are no County funds being used on this project.

This current fiscal year project was recommended for funding in the FY 2014/2015 Airport Capital Improvement Program. Once the grant is approved, funds will be available in Fund 0052, Dept. 063, Account 8700, Program 1920, Project 8595.

Key Contract Risks:

General Services and the SYVAA meet with FAA Planners annually to review and update the programmed 5 year ACIP for the Santa Ynez Valley Airport. During this meeting the project specifics and FAA funding preferences are discussed. Since FAA and Caltrans funding availability varies from year to year, the FAA and SYVAA work to prioritize the ACIP projects and to queue the projects accordingly. The opportunity to take advantage of these grant funded projects must be accomplished when offered, or the needed airport improvement projects will become delayed until future grant offers are available.

Staffing Impacts: **Legal Positions:** 0 **FTE’s:** 0

Special Instructions:

Please retain a signed original and return a copy of the Resolution to the General Services Department; Attention: Matthew P. Pontes (ext. 1011).

Attachments:

1. Resolution (1 original; 2 duplicate originals)
2. Grant Agreement
3. Letter of Expectations
4. Grant Assurance
5. Budget Revision Request No. 0004210
6. Notice of Exemption

Authored by:

Todd Morrison, General Services, Capital Projects Division