

Attachment F

Budget Revision Request 0010917

Budget Journal Entry

Document Number: BJE - 0010917
 Document Description: Transfers from A-C and ITD to 990 for the purchase of added Workday services
 Post On: 2/3/2026

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 Created By: Kyle Slattery

References

Audit Trail: Actualizing JE:

Budget Revision Request

Agenda Item: Agenda Date: 2/3/2026 Approval: BOS 4/5 Has Board Letter: Yes

Related Event:

Title: Increase Appropriations for Added Workday Services

Budget Action: Increase appropriations of \$143,200 in General County Programs General Fund for S&S funded by an intrafund transfer of \$93,200 from Auditor-Controller General Fund and a \$50,000 operating transfer from ITD IT Services Fund. Increase appropriations of \$93,200 in Auditor-Controller General Fund for intrafund transfer funded by a release of Committed Auditor Systems fund balance. Transfer appropriations of \$50,000 in ITD, IT Services Fund from S&S to Other Charges for Workday developments.

Justification: The Workday contract is being amended to allow the purchase of up to two additional development tenants and to provide additional training credits for the Workday Support teams in the Auditor-Controller and Information Technology departments. This budget revisions transfers funding for these anticipated FY 2025-26 purchases from available sources within Auditor-Controller and Information Technology to General County Programs, where the Workday contract is administered and related expenditures are recorded.

Budget Revision Request Financial Summary

| Fund | Department | Project | Object Level | Source Amount | Use Amount |
|---|------------------------------|---------|--|---------------|-------------|
| 0001 - General | 061 - Auditor-Controller | | 85 - Intrafund Expenditure Transfers (+) | 0.00 | 93,200.00 |
| 0001 - General | 061 - Auditor-Controller | | 93 - Changes to Committed | 93,200.00 | 0.00 |
| Fund: 0001 - General, Department: 061 - Auditor-Controller Total: | | | | 93,200.00 | 93,200.00 |
| 1915 - Information Technology Srvcs | 067 - Information Technology | | 55 - Services and Supplies | 0.00 | (50,000.00) |
| 1915 - Information Technology Srvcs | 067 - Information Technology | | 70 - Other Financing Uses | 0.00 | 50,000.00 |

Budget Journal Entry

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|----------------|--|--|-----------|
| | Fund: 1915 - Information Technology Srvcs, Department: 067 - Information Technology Total: | 0.00 | 0.00 |
| 0001 - General | 990 - General County Programs | 40 - Other Financing Sources | 50,000.00 |
| 0001 - General | 990 - General County Programs | 55 - Services and Supplies | 0.00 |
| 0001 - General | 990 - General County Programs | 80 - Intrafund Expenditure Transfers (-) | 0.00 |
| | Fund: 0001 - General, Department: 990 - General County Programs Total: | 50,000.00 | 50,000.00 |

Accounting

| Fund | Dept | GL Acct | LI Acct | Debit Amount | Credit Amount | Prog | OUnit | Proj | Budget Period | Description |
|------|------|---------|---------|--------------|---------------|------|-------|--------|---------------|---|
| 0001 | 061 | 2420 | 9834 | 93,200.00 | | 1011 | | | 202512 | Release A-C fund bal for added Workday Services |
| 0001 | 061 | 2530 | 9325 | | 93,200.00 | 1011 | | | 202512 | Txfr from A-C to 990 for added Workday Services |
| 1915 | 067 | 2530 | 7459 | 50,000.00 | | 2000 | | | 202512 | Repurpose ITD S&S for added Workday Services |
| 1915 | 067 | 2530 | 7901 | | 50,000.00 | 2000 | | | 202512 | Txfr from ITD to 990 for added Workday Services |
| 0001 | 990 | 2530 | 9120 | 93,200.00 | | 8300 | | 983909 | 202601 | 061-A-C: Added Workday Services |
| 0001 | 990 | 2420 | 5911 | 50,000.00 | | 8300 | | 983909 | 202601 | 067-ITD for added Workday Services |
| 0001 | 990 | 2530 | 7510 | | 143,200.00 | 8300 | | 983909 | 202601 | 990-GCP: Added Workday Services |
| | | | Total | 286,400.00 | 286,400.00 | | | | | |

Signatures

| Signed By | Approval Level | Department/Agency-Fund Group | Signed On | Valid |
|------------------|-------------------------|------------------------------|-----------------------|-------|
| Onelia Rodriguez | Fund/Department | 067-1915 ITD | 1/22/2026 12:33:06 PM | Y |
| Kyle Slattery | | 067-Information Technology | 1/22/2026 12:37:25 PM | Y |
| Courtney Kraemer | | 061-Auditor-Controller | 1/22/2026 12:47:32 PM | Y |
| C. Price | Chief Deputy Controller | All Depts-All Funds | 1/22/2026 12:49:25 PM | Y |
| Steven Yee | CEO Analyst | All Depts-All Funds | 1/22/2026 1:00:54 PM | Y |
| Daniel Williams | CEO Analyst | All Depts-All Funds | 1/22/2026 1:03:07 PM | Y |
| Karla Ramirez | FACS | All Depts-All Funds | 1/22/2026 1:37:41 PM | Y |
| Shawna Jorgensen | Chief Deputy Controller | All Depts-All Funds | 1/22/2026 1:43:41 PM | Y |
| Paul Clementi | Budget Director | All Depts-All Funds | 1/22/2026 2:15:41 PM | Y |