



**BOARD OF SUPERVISORS
AGENDA LETTER**

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Submitted on:
(COB Stamp)

Department Name: Public Health
Department No.: 041
Agenda Date: February 25, 2025
Placement: Administrative Agenda
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Director(s): Mouhanad Hammami, Director of Public Health
Toni Navarro, LMFT, Director of Behavioral Wellness
Contact Info: Anne Carlisle, RN, PHN, MPH, Manager of Communicable Disease Control
& Prevention (805) 681-5315; Suzanne Grimmersey, Division Chief Behavioral Wellness
Department (805) 681-5289
SUBJECT: Collaborative Community Health Needs Assessment 2025 Memorandum of
Understanding

County Counsel Concurrence

As to form: Yes

Other Concurrence: N/A

As to form: N/A

Auditor-Controller Concurrence

As to form: N/A

Recommended Actions:

That the Board of Supervisors:

- a) Approve, ratify, and authorize the Chair to execute a Memorandum of Understanding (MOU) (Attachment A) with Cottage Health, Santa Barbara County Public Health Department, and Santa Barbara County Behavioral Wellness Department for participation in the 2025 Collaborative Community Health Needs Assessment (CHNA). The MOU is at will and will remain in effect for the period between January 8, 2025 to December 31, 2027, or until modified or terminated by any one of the partners by mutual consent;
- b) Approve and authorize the Director of the Public Health Department or the Director of the Behavioral Wellness Department, or designee, to make and sign any required representations or certifications in accordance with the MOU;
- c) Approve and authorize the Director of the Public Health Department or the Director of the Behavioral Wellness Department to execute any future no-cost amendments to the 2025 Collaborative CHNA MOU, upon review and concurrence by County Counsel's Office, subject to the Board's ability to rescind this delegated authority at any time; and
- d) Determine that the recommended actions are not a "Project" within the meaning of the California Environmental Quality Act (CEQA) and are exempt per CEQA Guideline Section 15378(b)(4), since the recommended actions are creation of a governmental funding mechanisms or other government fiscal

activities that do not involve commitment to any specific project which may result in a potentially significant physical impact on the environment

Summary Text:

This item is on the agenda to authorize the Board of Supervisors' Chair to execute a Memorandum of Understanding with Cottage Health, Santa Barbara County Public Health Department (PHD), and Santa Barbara County Behavioral Wellness Department (BWELL) for participation in the 2025 Collaborative Community Health Needs Assessment (CHNA). The MOU defines partner responsibilities including communication, data sharing, and funding and/ or in-kind support.

Background:

A CHNA is a process that involves systematic, comprehensive data collection and analysis to determine the health needs of a specific community or population. Committed to improving the well-being of Santa Barbara County residents, Cottage Health, the PHD, BWELL, and other community partners are conducting the 2025 CHNA. While the PHD is required to conduct at least one CHNA every three years, this is the first time the PHD and BWELL are completing the CHNA together. This partnership fulfills specific requirements for Public Health Accreditation, CalAIM, the Mental Health Services Act, and the Behavioral Health Services Act. The 2025 CHNA will seek to better understand the needs and strengths of the entire community and the many diverse groups within it with a specific focus on maternal health and children/youth. The 2025 CHNA will gather data from a wide array of sources to create a portrait of Santa Barbara County health and well-being. These data will help describe the scope of population health concerns and take a closer look at selected environmental and sociodemographic factors that influence the health of residents. Findings from this data analysis will contribute to the 2025 CHNA Report, published by the end of the year, that will serve as a foundational resource for healthcare providers, policymakers, and community agencies and organizations as they work together to improve health outcomes for all residents of Santa Barbara County.

Contract Renewals:

The Santa Barbara County Department of Information Technology have ensured data will be stored and shared securely. There are multiple policies, procedures, and training in place to minimize the risk of a breach. The Health Insurance Portability and Accountability Act of 1996 (HIPAA) does not apply to the dataset. All Patient/Personal Information (PI and PPI) or Personal Identifiable information (PII) are removed before data is shared. Santa Barbara County Public Health Department will share de-identified aggregated data when needed for CHNA planning or report writing purposes and review partners' de-identified data to provide subject matter expertise and direction.

Fiscal and Facilities Impacts:

PHD estimates that there could be 10%-15% FTE in-kind contributions from epidemiology classifications totaling between \$37,000-\$55,000.

BWell estimates that there could be 10%-15% FTE in-kind contributions from epidemiology and administrator classifications totaling between \$30,000-45,000.

Special Instructions:

Please return one (1) signed MOU and (1) Certified Minute Order to the PHD Group Contracts Unit at phdcu@sbcpd.org when available for pickup.

Attachments:

Attachment A – 2025 CHNA County MOU

Authored by:

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