



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Human Resources
Department No.: 064
For Agenda Of: 10/17/2023
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Maria Elena de Guevara, Human Resources Director, 805-568-2800
Director(s) 2800
Contact Info: Erin Jeffery, Fiscal & Workforce Planning Division Chief, 805-568-2808

SUBJECT: Reconciliation of Allocated Positions Pursuant to Fiscal Year 2023-2024 Adopted Budget

County Counsel Concurrence

As to form: Yes

Other Concurrence: N/A

Auditor-Controller Concurrence

As to form: N/A

Recommended Actions:

That the Board of Supervisors:

- a) Adopts the resolution in Attachment A as of October 16, 2023, which updates department position allocations corresponding to the Fiscal Year 2023-2024 Adopted Budget, approved on June 16, 2023; and
- b) Determine that the above actions are exempt from California Environmental Quality Act (CEQA) review per CEQA Guidelines Section 15378(b)(4) since the recommended actions are government funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment.

Summary Text:

Human Resources is requesting approval to update the Classification and Salary Plan to reflect changes to position allocations approved by the Board during the adoption of the Fiscal Year 2023-2024 Budget at the Budget Hearings on June 16, 2023, which Human Resources has subsequently classified. The action in the Resolution, attached as Attachment A reflects those changes to departmental position allocations in the master Classification and Salary Plan.

Performance Measure:

N/A

Contract Renewals and Performance Outcomes:

N/A

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

Narrative: The fiscal impacts of the position allocation changes in Attachment A were previously approved by the Board as part of the Fiscal Year 2023-2024 Adopted Budget during the Budget Hearings on June 16, 2023.

Key Contract Risks:

N/A

Staffing Impacts:

Legal Positions:

Add 2 new

FTEs:

No change

Special Instructions:

Please email one (1) copy of the minute order and one (1) copy of the fully executed Salary Resolution to Tracy Rogers, Workforce Planning Analyst, Human Resources Department at trogers@countyofsb.org.

Attachments:

Attachment A – Salary Resolution

Authored by:

Stefan Brewer, Workforce Planning Manager

cc:

Mona Miyasato, County Executive Officer