



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Community Services
Department No.: 057
For Agenda Of: April 7, 2020
Placement: Administrative
Estimated Time:
Continued Item:
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department George Chapjian, Community Service Director 805-568-2485
Director(s)
Contact Info: Dinah Lockhart, Deputy Director 805-568-3523
Kimberlee Albers, Homeless Assistance Programs Manager, 805-560-1090

SUBJECT: Acceptance of State COVID-19 Emergency Homelessness Funding

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and ratify the receipt of \$351,371.72 in State COVID-19 Emergency Homelessness Funding (COVID-19 Funding) awarded to the Santa Maria/Santa Barbara County Continuum of Care (CoC); and
- b) Approve and ratify the receipt of \$323,271.37 in COVID-19 Funding awarded to County; and
- c) Ratify the Community Services Director's execution of the grant agreements, request for funds form, and government agency taxpayer ID form, included as Attachment A, and authorize him, or his designee, to execute all certifications, standard forms, and other related documents required for the acceptance and administration of the above-described COVID-19 Emergency Homelessness funds; and
- d) Determine that the recommended actions are not the approval of a project that is subject to environmental review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378(b)(5) and 15378(b)(4), finding that the recommended actions consist of administrative or fiscal activities of governments that will not result in direct or indirect physical

changes in the environment.

Summary Text:

On March 18, 2020, the State Homeless Coordinating and Financing Council (HCFC), which exists within the Business, Consumer Services and Financing Council (BCSH), allocated \$150 million in COVID-19 Emergency Funding to support local governments to protect the health and safety of homeless populations, reduce the spread of COVID-19 in homeless populations and provide safe beds for people experiencing homelessness. Of that allocation, \$100 million was allocated to Continuums of Care, Large Cities (population of 300,000+) and Counties, divided proportionally based on the allocations they received through the State’s Homeless Housing, Assistance, and Prevention program (HHAP). The new COVID-19 Emergency Funding falls under HHAP regulations.

The County received \$323,271.37 and the Santa Maria/Santa Barbara County CoC received \$351,371.72 in State COVID-19 Emergency Homelessness Funding. These funds must be used to reduce the spread of COVID-19 in the County’s homeless population. All COVID-19 Emergency Homelessness funding must be encumbered by June 30, 2020.

Funding uses of the COVID-19 Emergency Homelessness Funding are broad, but suggested uses include:

- Emergency Shelter operations
- Increasing shelter capacity and establishing new emergency shelters;
- Increasing isolation capacity, including acquiring hotel rooms and other private rooms for people requiring isolation;
- Supplies and equipment needed for street outreach;
- Transportation to and from shelter and medical care for those experiencing homelessness;
- Additional staffing for infectious disease preparedness and case management.

Given the magnitude and potential duration of the current epidemic, should additional resources be necessary, the Governor’s executive order N32-20 (Attachment B) permits the use of previously allocated Homeless Emergency Assistance Program (HEAP) and Homeless and Housing Assistance Program (HHAP) funding for use to address immediate COVID-19 shelter and service needs. Staff also anticipates other funding from the state and federal government to become available for COVID response, including federal Community Development Block Grant (CDBG) and balance of State Emergency Solutions Grant (ESG) funding. Staff will keep the Board informed of current needs and available resources.

Funding Sources		Notes
County COVID Emergency Funding	\$323,271.37	COVID-19 Emergency Funds
CoC COVID Emergency Funding	\$351,371.72	COVID-19 Emergency Funds
Total		\$674,643.09

Discussion:

On March 18, 2020, the State made available \$100 million directly to local governments and Continuums of Care for shelter support and emergency housing to address COVID-19 among the homeless population, administered by the Business, Consumer, Services and Housing Agency. The Board is asked to ratify the Community Services Department (CSD) Director’s execution of the grant agreements to BCSHA for COVID-19 Emergency Homelessness funding.

On April 2, 2020, the CoC Board received a report on the proposed use of the COVID-19 Emergency Homelessness Funding and affirmed use of the CoC portion to be used with the County’s allocation to reduce the spread of the COVID-19 among the homeless population.

Performance Measure:

The State’s Standard Agreement for the use of the COVID-19 Emergency Homelessness Funding includes requirements for the collection of detailed information including:

- Tracking of uses and expenditures of program funds by the following uses:
 - o Diversion
 - o Prevention
 - o Shelter
 - o Services and infection control
 - o Other
- Any additional information, including supplemental report that the State may require.

Fiscal and Facilities Impacts:

Approval of this Board action enables staff to administer COVID-19 Emergency Homelessness Funding. When combining the CoC and County allocations, Community Services will administer \$674,643.09 in Covid-19 Emergency Homelessness funding to reduce the spread of the virus among the homeless population in Santa Barbara County. All funds must be encumbered by June 30, 2020.

Fiscal Analysis:

Funding Sources	Current FY Cost:	Annualized On-going Cost:	Total One-Time Project Cost
General Fund			
State			\$ 674,643.09
Federal			
Fees			
Other:			
Total	\$ -	\$ -	\$ 674,643.09

Key Contract Risks:

CSD administers federal and state funding programs on behalf of the County and the CoC. As the recipient of state and federal funds, the County is responsible for ensuring that funds are used in accordance with all applicable requirements. State COVID-19 Emergency Homelessness funding program guidelines

indicate that failure to comply with program requirements may result in the County being required to repay funds.

Staffing Impacts:

Staff costs or other costs directly related to implementing or carrying out activities funded by the program allocation include Community Services, Behavioral Wellness, Public Health, and the Public Defender's Office.

Special Instructions: Please email an electronic copy of the Minute Order to Kimberlee Albers at kalbers@co.santa-barbara.ca.us

Attachments:

- A. Executed State COVID-19 Emergency Homelessness Funding Standard Agreements
- B. Governor Executive Orders

Authored by:

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